



Business Solutions Group - Information Technology

Building a VM Server

Server Support

Revised: 09/23/2011

Building a virtual machine server follows a standard procedure at Texas Capital Bank. This document follows this procedure and illustrates where a VM engineer would make changes to produce a nonstandard VM.

Status: OneNote Compilation

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Document Conventions

Text Style	Description	Example
Menu > Menu Item > Dialog Tab	Shorthand notation for a menu, menu item, optional cascading menu, and possibly a dialog tab selected. Used also for GUI objects.	Select the Tools > Options > Edit Dialog Tab
Bold, Dark Blue Fixed-width Text	Specific user input text typed in a text field, on a command line, or selections made from a list. User input is never underlined.	Technical Services
<u>Underlined Blue</u>	Underlined blue text denotes hypertext link to a web site, bookmark in this document, or an external file stored on a network server.	www.texascapitalbank.com
Fixed-width Text	Text denotes names of servers, files, commands, scripts, pathnames, or databases referenced within the document.	Run the <code>tables.sql</code> script for the <code>jcpBasketB</code> database.
<i>italics</i>	Italics denote a word with emphasis or the title of a document.	<i>Infrastructure Support and Self-medicating Guide</i>
[Brackets]	Shortcut keys pressed simultaneously.	Press [Ctrl] + [A] to select document.

Note: Information to help the reader perform more efficiently or conceptual background. This information *is not required* to successfully complete the procedure.

Caution: Insert text to warn the reader about potential data loss, misconfiguration, a situation that would require work to be repeated, or cause potential future problems with this software.

Document Revisions

Revision	Date	Author	Revisions Made
1.0	09/23/2011	Steve Smith	Initial Draft

Technical Corrections: Email Steve Smith at steve.smith@texascapitalbank.com or contact 8-60-6678.

Table of Contents

Introduction	5
Mounting an ISO Image file/CD-ROM procedure	5
Initial Requirements Gathering and Determination	6
Creating the basic VM (from template or customize)	6
Creating custom VM with a template.....	6
Creating a VM from an existing VM inventory template	10
Basic VM build procedure	14
Installing Guest Operating System	14
Install VMware Tools	15
Configuring the Network Settings.....	15
Enable Remote Desktop administration on this server.....	16
Update Windows with all security and maintenance patches	16
Install McAfee Antivirus.....	16
Install SNMP monitoring.....	17
Add the server to the Domain.....	17
Configure to use TCB Windows Server Update Services server	18
Microsoft iSCSI Initiator	18
Ensure all software packages and updates are installed prior to SnapDrive.....	19
Install SnapDrive.....	19
NetBackup Agent.....	22
MS iSCSI Initiator Configuration.....	23
Final Steps for Server Delivery	23
Prepare specific items for this server	23
Database Server Configuration	23
Installing Internet Information Services	23
Installing Internet Information Server	23
Miscellaneous Final Items	25
Set administrative groups as requested on form.....	25
McAfee Antivirus should be updated by EPO	25
Third-party supporting software configurations completed	25
Add Server to Server Inventory List.....	26
Add Server to Solarwinds notifications	27
Add Server to NetBackup policy	27
Add Server to Correct Organizational Unit (OU) in Active Directory.....	28
Requestor Sign-off	28

Introduction

Building a virtual machine server follows a standard procedure at Texas Capital Bank. This document follows this procedure and illustrates where a VM engineer would make changes to produce a nonstandard VM.

It deviates from the main procedure when a TCB user needs:

- Custom Virtual Machine (nonstandard number of CPUs or amount of memory)
- A database store attached
- Internet Web Server
- Customizations to the Guest operating system

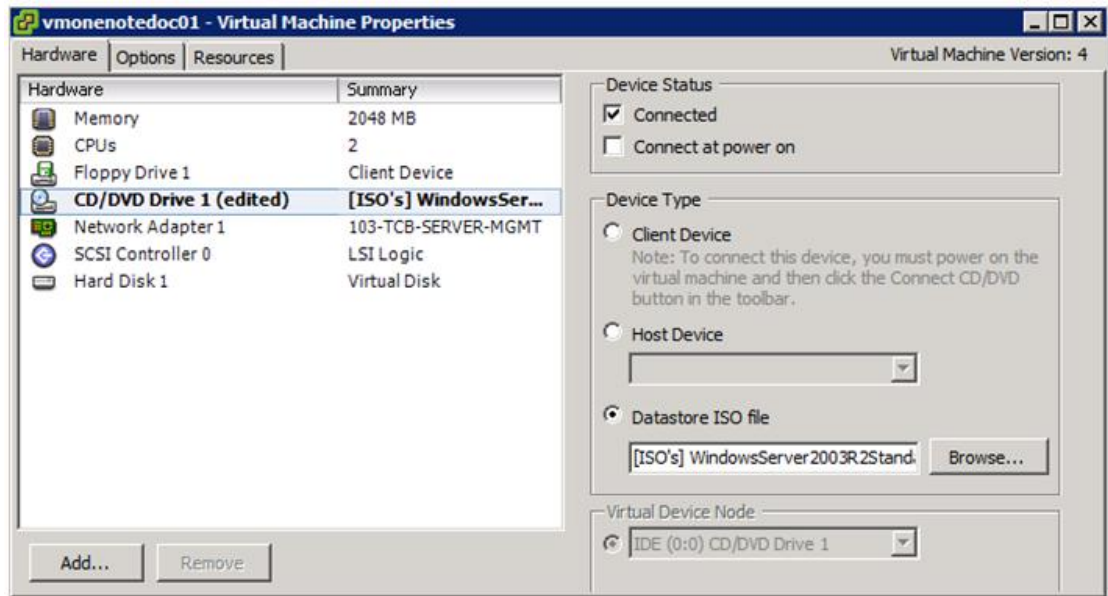
Mounting an ISO Image file/CD-ROM procedure

Several steps during the building of a VM server require you to mount an ISO image on the virtual machine D:\ drive or CD-ROM.

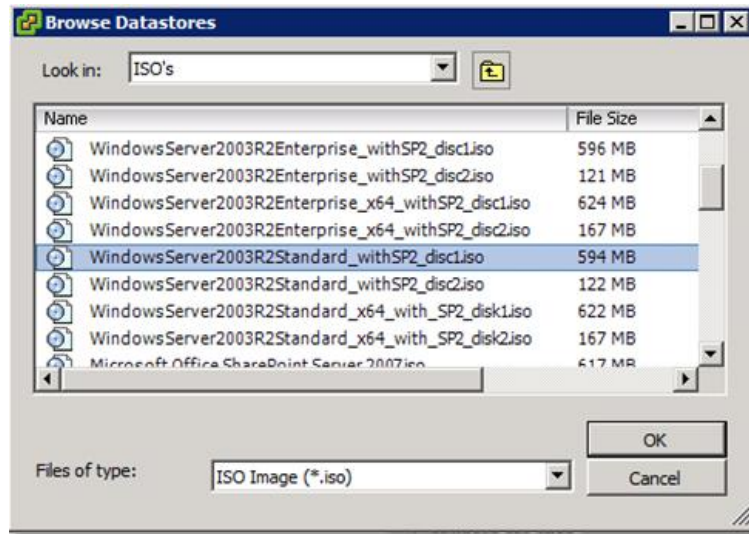
To mount an ISO Image file on a VM machine:

1. On the VM Toolbar, select the **VM > Edit Settings** command from the menu.
2. When the **<servername> - Virtual Machine Properties** window displays, select the **CD/DVD Drive 1** from the **Hardware** list.
3. Select the **Datastore ISO file** option and click **Browse**.

Figure 1: Select Hardware with the ISO Image File



4. Navigate the **ISO's** folder in the **Browse Datastores** window. Expand the Name column to see the appropriate ISO file name.

Figure 2: Select ISO Image File from the Datastore.

5. Once you locate the file, select it and click **OK**.
6. On the <servername> - **Virtual Machine Properties** window, choose the **Connect** check box.
7. Click the Radio Button for "Connected"
8. Click OK to mount the ISO image file.

Initial Requirements Gathering and Determination

The VM Server build starts with a request form from a user that describes the server hardware and software characteristics needed for their business purposes.

The requirements and initial determination includes:

1. Obtain *completed* VM Server Request form from the TCB User requesting the new Server.
2. Open a Site Helpdesk Ticket to track the VM building assigned to Server Support.
3. Save the server request form electronically in this folder:
G:\\$ Information Technology\Private\Server Inventory and Documentation\VM Order Forms
4. Reassign the Site Helpdesk Ticket to Network Support so they can create the vLAN, provide the IP Address for the new VM, and document the addition.

Creating the basic VM (from template or customize)

If the user requests a nonstandard you would use the first procedure to create the virtual machine. Texas Capital Bank standardizes its VMs and follows the second procedure to create the basic VM. Stephen Meilinger has developed excellent templates to create VMs for application servers, Internet web servers, SQL Database servers (2003 and 2008), and BizTalk servers.

Creating custom VM with a template

To create a custom VM, not defined by a current TCB VM template:

1. Log in using the **Virtual Infrastructure Client**.
2. Navigate to Inventory **Virtual Machines and Templates** view. Right-click the **Templates** folder and choose the **New Virtual Machine** command. The **New Virtual Machine Wizard** guides you during the remaining steps.
3. Use the default **Typical** selection for the **Virtual Machine Configuration** and click **Next**.

4. Name the template according server and CPU type and designate it with the word "template." Click **Next**.

Example: The template: `_Template_2003_Standard_32_Bit` would be used to build standard TCB application servers.

5. Select a **Host / Cluster** name in the desire TCB environment ([Figure 12 on page 12](#)) where the Template is stored in its VM format. VMware validates the compatibility of the VM with its host. Click **Next**.
6. Select a host datastore name ([Figure 13 on page 13](#)) for the template.
7. Select the **Guest Operating System** ([Figure 3](#)) the VM template.
8. Select the **Number of virtual processors** ([Figure 4](#)) for the template.
9. Adjust the **Virtual Memory size** ([Figure 5](#)) allocated to the VM created with this template.
10. Select the **number of NICs** (network interface cards, [Figure 6](#)) and which network Label (vLAN Port Group) to connect those adapters. Telecom Support defines firewall rules for the vLAN Port Groups.
11. Set the size on the **Virtual Disk Capacity** ([Figure 7](#)) for the template.
12. Validate VM template options ([Figure 8](#)). For changes, select the **Edit the virtual machine settings...** check box. Click **Finish**.

Figure 3: Select VM Guest Operating System



Figure 4: Select Number of Virtual Processors

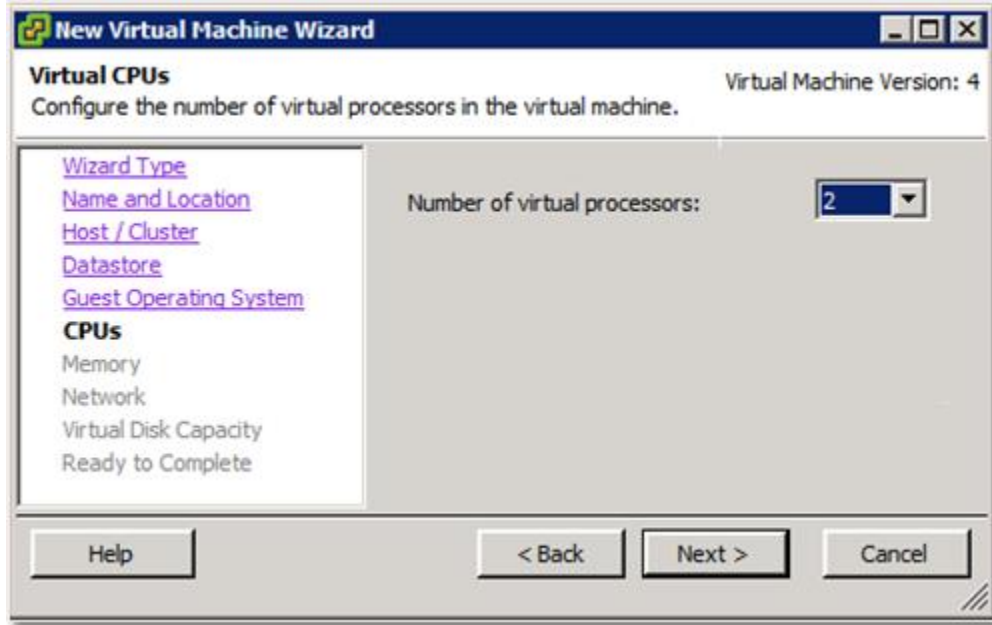


Figure 5: Configure Virtual Machine Memory

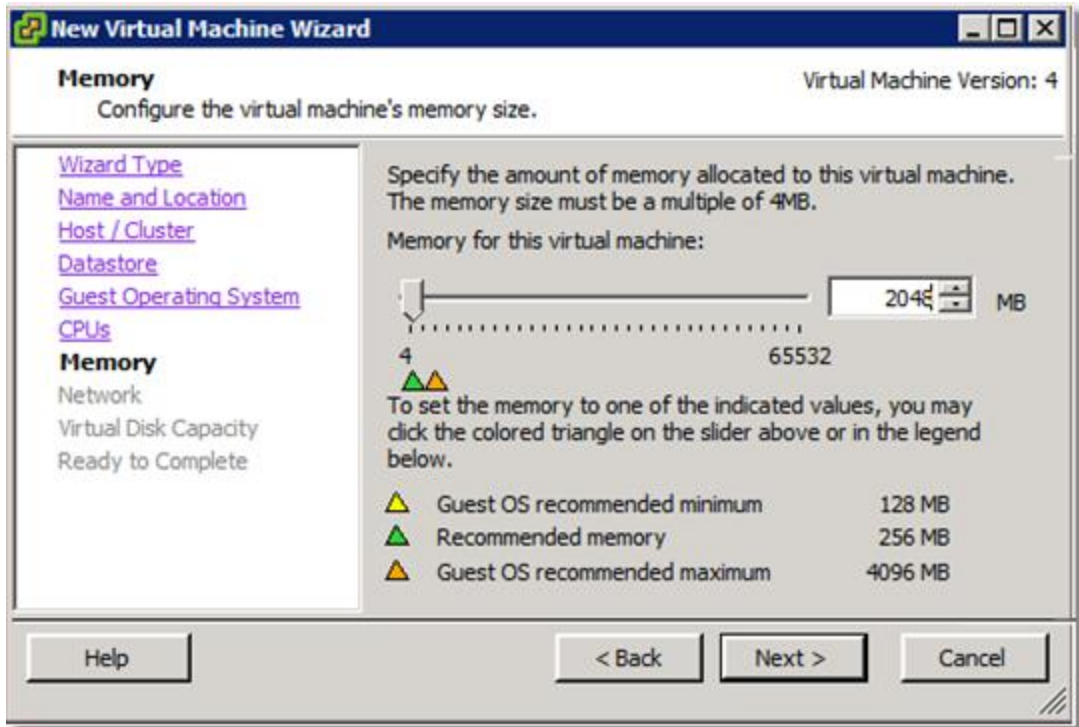


Figure 6: VM Network Connections for Management and Data NICs

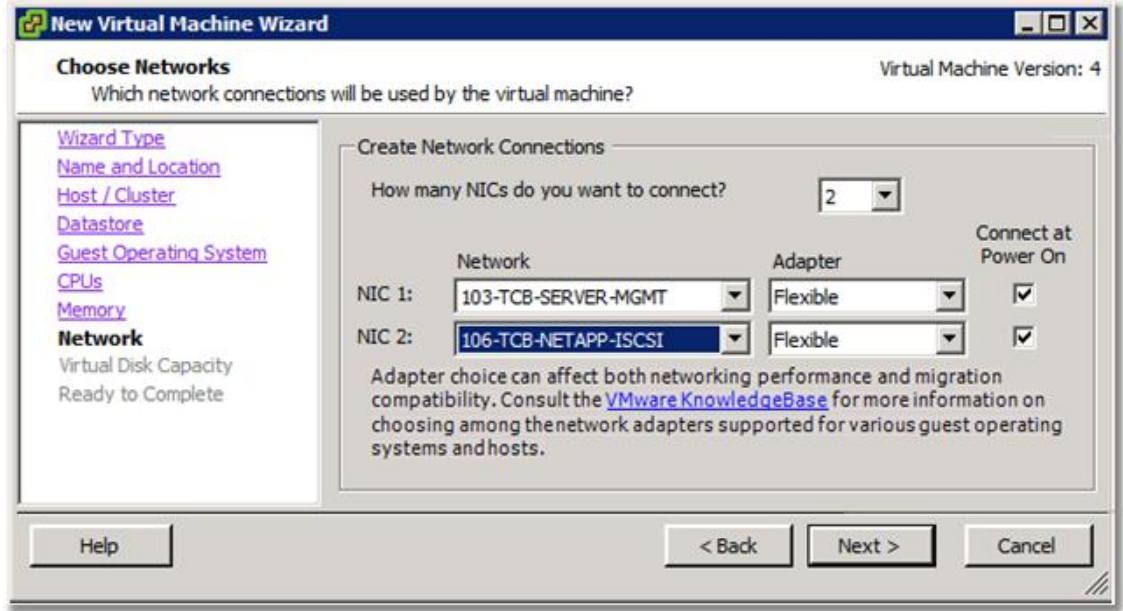


Figure 7: Virtual Disk Size Selection

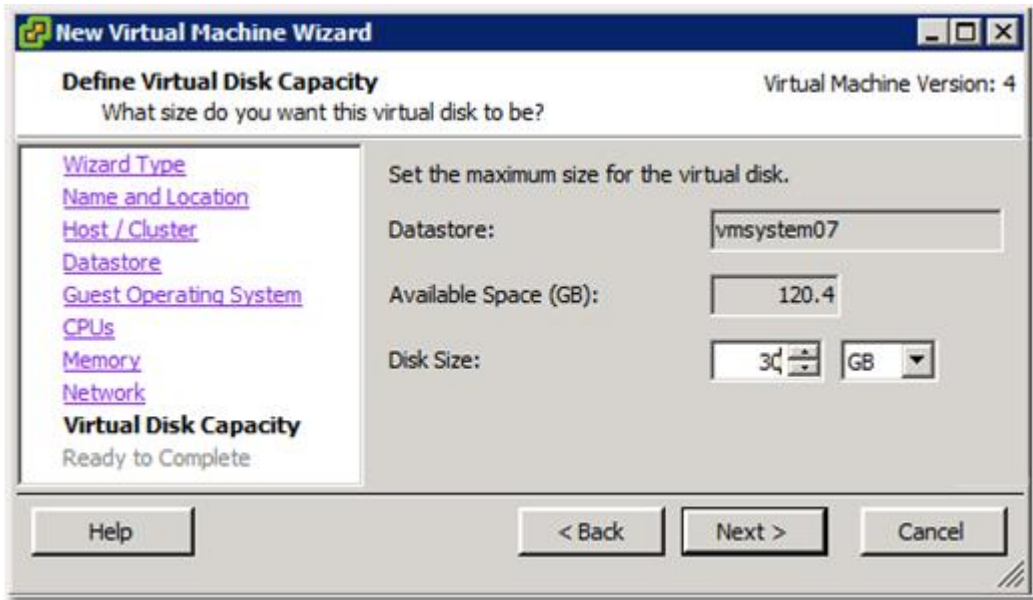
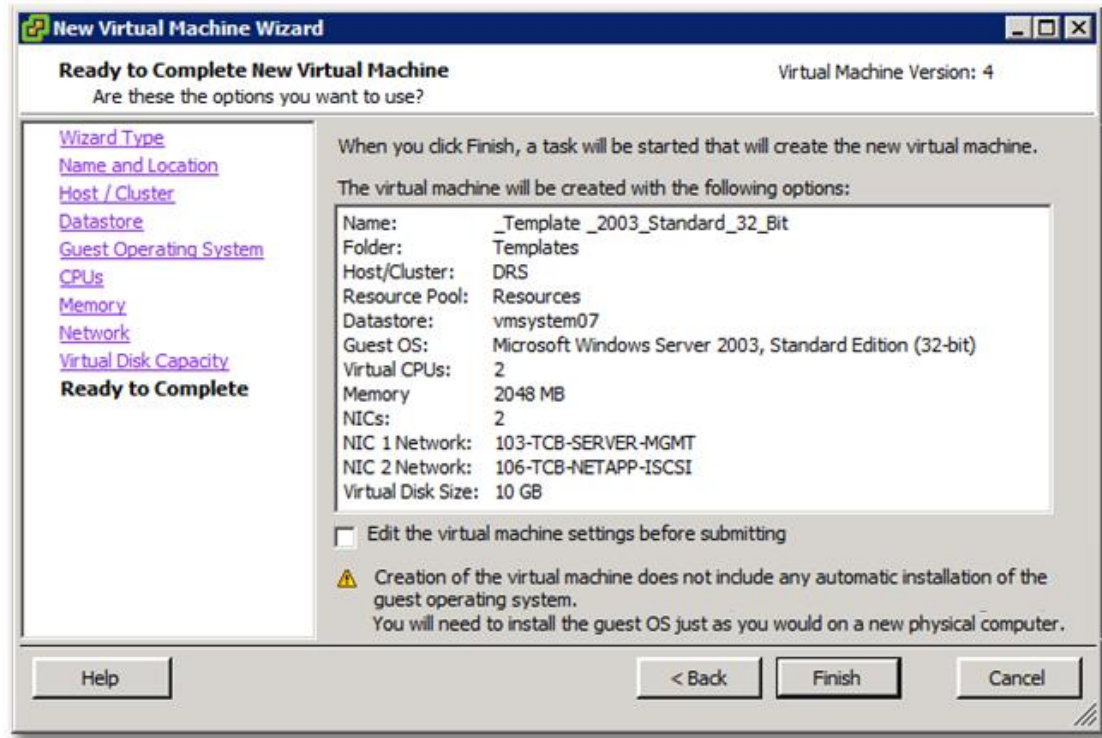


Figure 8: Check VM Specifications before Creating Template

Creating a VM from an existing VM inventory template

Texas Capital Bank has templates for its standard application, firewall, user, and data base servers. Additionally, you can customize the VM just prior to deployment.

Create a VM from a previously designed server VM template:

1. Log in to Virtual Infrastructure for the environment (Test/Production) where you want to build the server. Click **Inventory** toolbar button and select the **Virtual Machines and Templates** command ([Figure 9](#)).
2. Select the desired template ([Figure 10](#)). Right-click and choose the **Deploy Virtual Machine from this Template** command from the shortcut menu.
3. Name the server in accordance to the TCB naming scheme established by the Server Operations based on its Location and Functionality. Select the inventory folder ([Figure 11](#)) where you can reference the VM configuration. Click **Next**.
4. Select the **Host or Cluster** ([Figure 12](#)) where the VM runs. Click **Next**.
5. Select the **Datastore** ([Figure 13](#)) that contains the VM operational files. Click **Next**.
6. Select the **Customize using an existing customization specification** option and select the desired specification ([Figure 14](#)). Click **Next**.

Note: This is a SYSPREP answer file. Select the **Use the Customization Wizard to temporarily...** checkbox to display or perform a temporary specification edit.

7. You can choose to *power on* the VM after VMware builds the software. Powering on permits the SYSPREP customization to run ([Figure 15: Deployment Options Prior to VM Creation](#)). Click **Finish** to create VM.

Caution: You may edit the Virtual hardware at this step, but Server Support recommends that you wait until *after* the VM is created..

8. VMware creates the VM software (Figure 16). Select the new VM, right-click and choose the Open a Console from the shortcut menu. You may get a McAfee generated error (Figure 17) because its service has no network connection.

Figure 9: Access Virtual Inventory

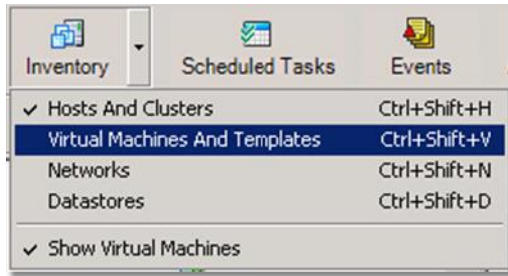


Figure 10: Select VM Template

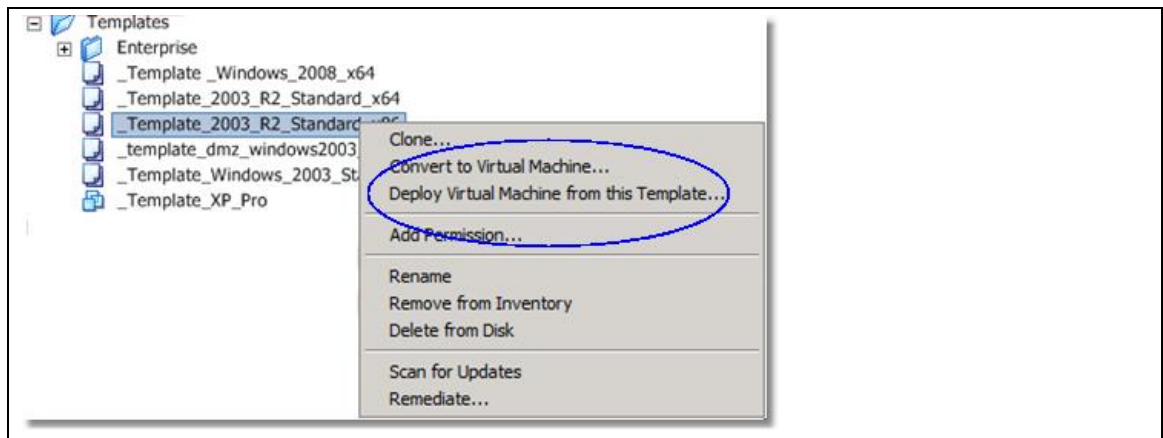


Figure 11: Define Name and Location to Deploy VM

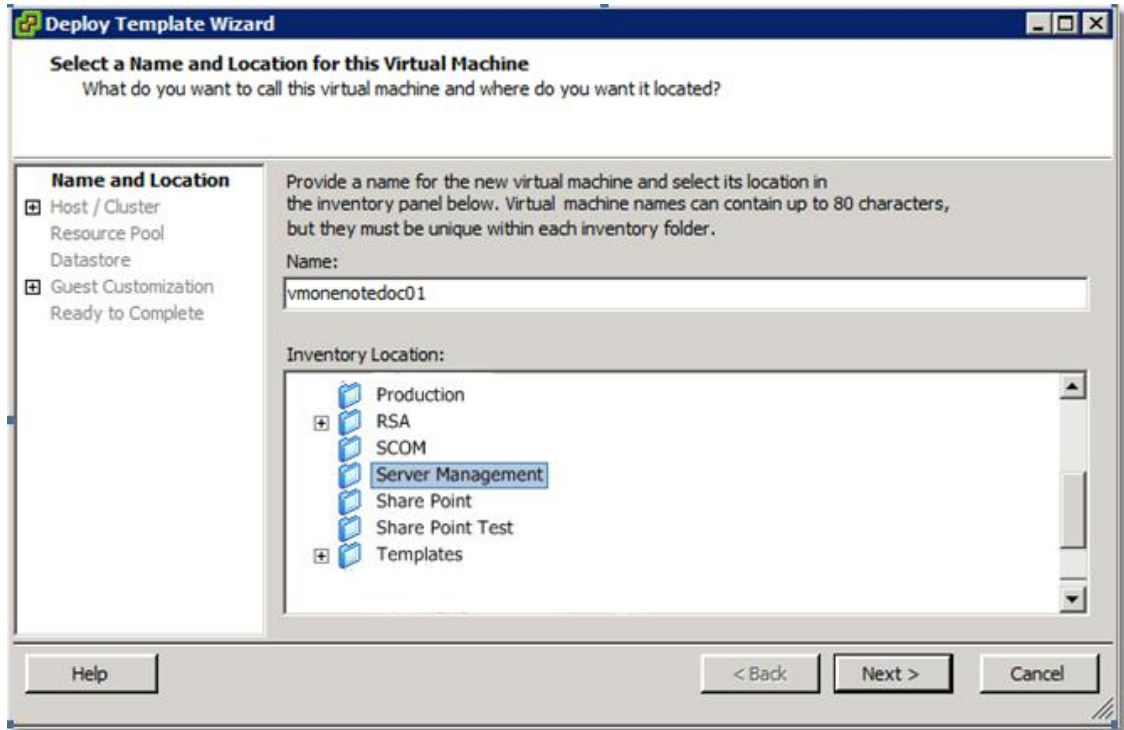


Figure 12: Select Host

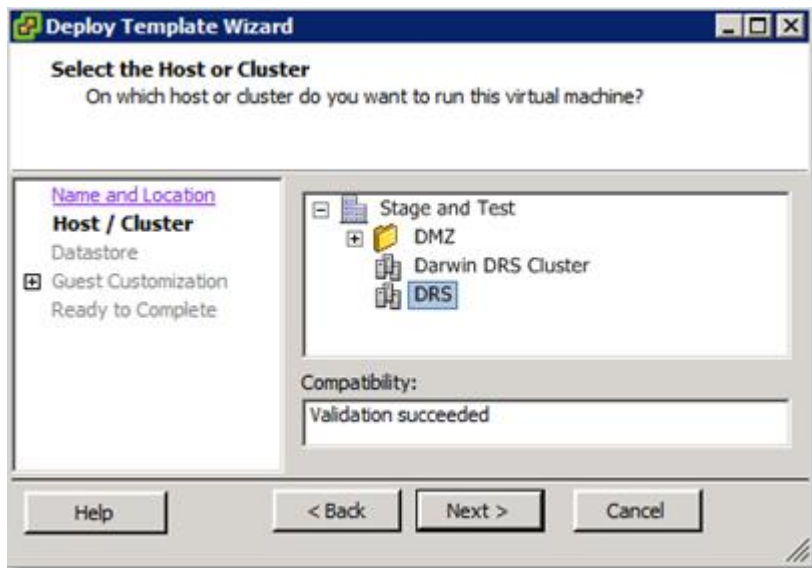


Figure 13: Use This Datastore to Store VM

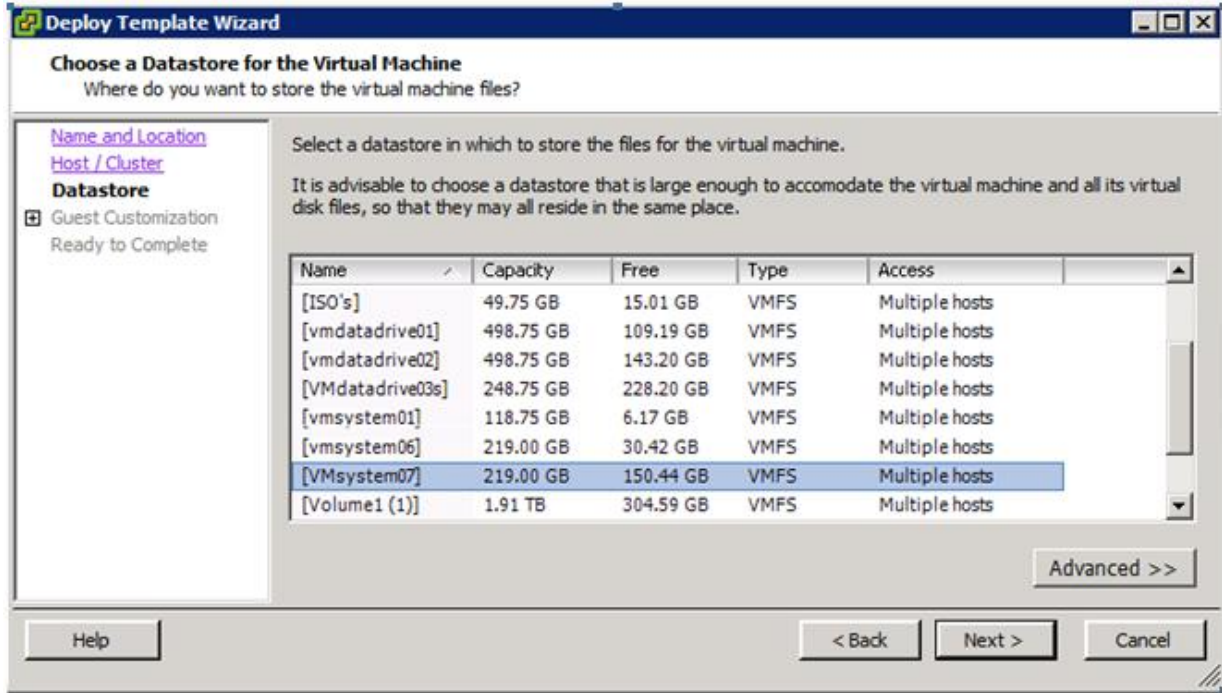


Figure 14: Customize the Guest OS with A Specifications File

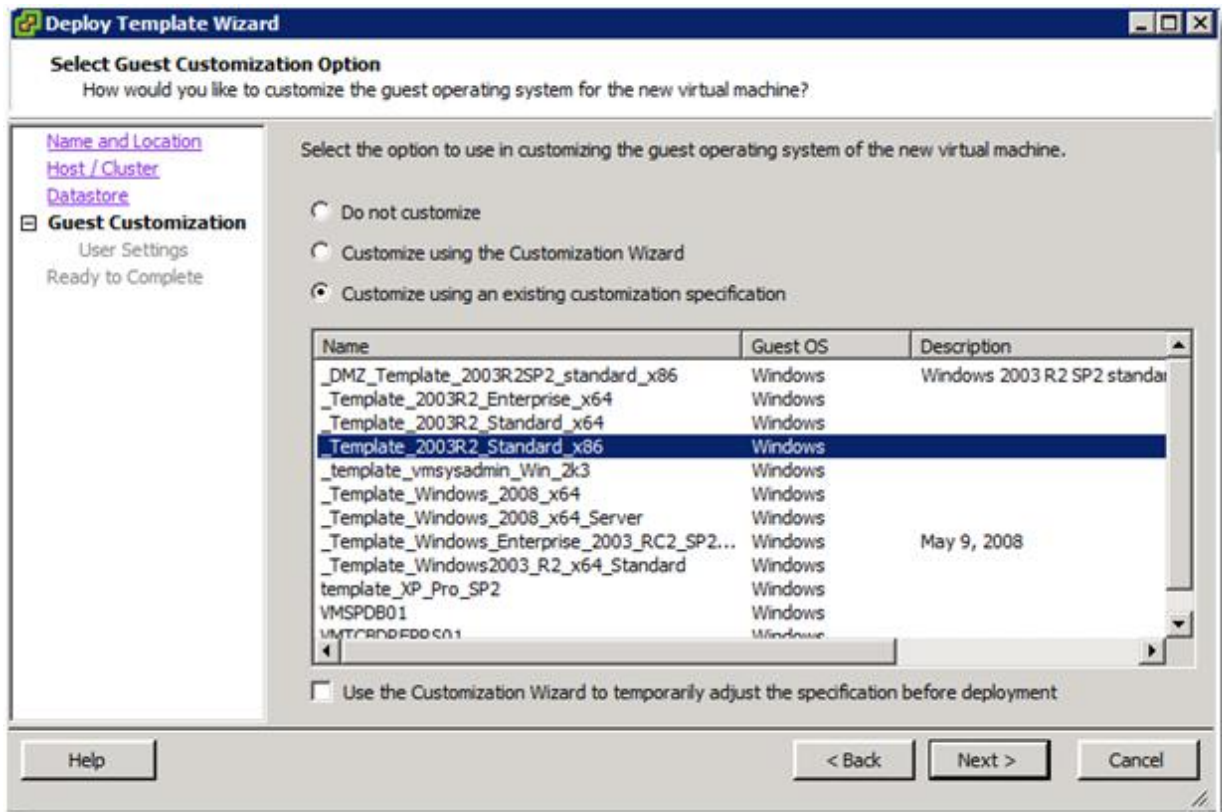


Figure 15: Deployment Options Prior to VM Creation

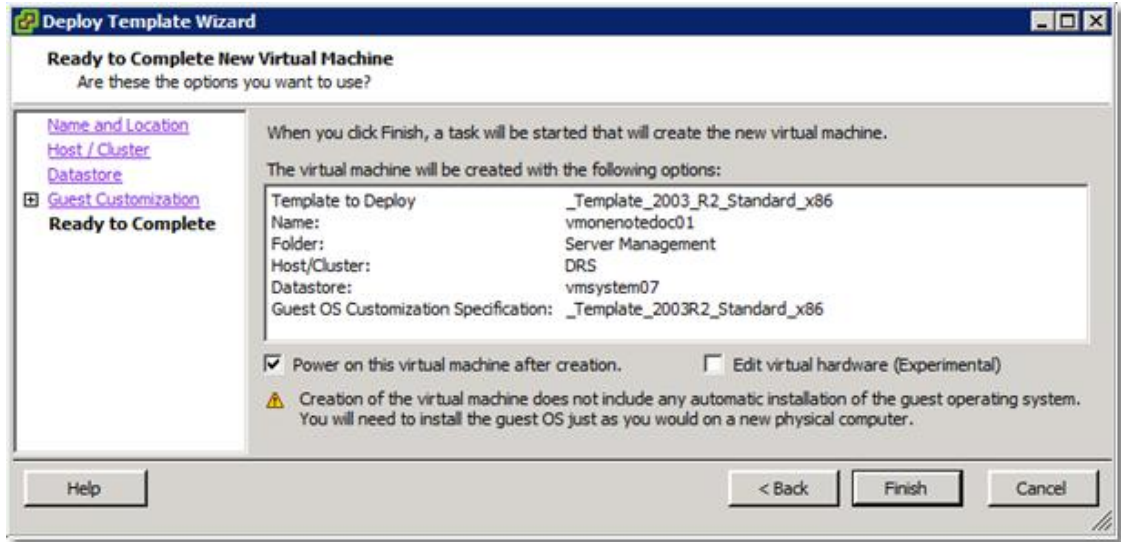


Figure 16: VM Build in Progress

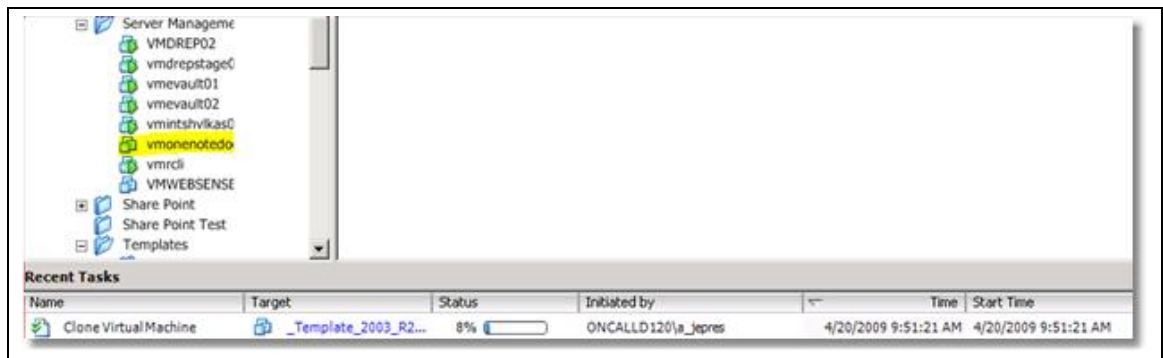


Figure 17: McAfree Warning Message - Ignore



Basic VM build procedure

Once you have the “bare-bones” VM, you install all the administration and OS software necessary to integrate the server into TCB’s secure network.

Installing Guest Operating System

Each VM requires a guest operating system that is compatible with host server that runs it. This example describes installing the Windows 2003 Standard 32-bit Edition OS for a VM.

Installing the guest OS (Windows 2003 Server R2):

1. Mount an ISO image file for the desired OS using the Templates CD-ROM drive.
2. Whether a template or VM, power on the VM. Select the device name, right-click, and select the **Power On [Ctrl] + [B]** command.
3. Open a Run console.
4. Start the Windows installation by formatting the single disk partition (default size 10 GB). Select the **Format the partition using the NTFS file system** option.
5. Once Windows formats the disk partition, it examines the disk, and copies installation files from the ISO image file.
6. The Windows installation proceeds. Click **Next** on the **Regional and Language Options**.
7. Supply **TCB** for the **Name** and **Texas Capital Bank** for the **Organization**. Click **Next**.
8. Supply the **Product Key**. Click **Next**.
9. For the **Licensing Mode**, choose the **Per Device or Per User** option. Click **Next**.
10. For the virtual machine (template), supply the **Administrator password**. Click **Next**.
11. Provide **Date and Time Settings**. Click **Next**. Wait until Windows installs network drivers.
12. For **Network Settings** take the **Typical Settings** option. Click **Next**.
13. Select default **WORKGROUP** for **Workgroup or Computer Domain**. Click **Next**. Windows completes its installation.
14. Log in as local administrator to complete installation.
15. Mount Disk 2 ISO image to continue the guest OS installation.
16. Follow onscreen instructions for OS. Accept **End-user License Agreement**.
17. Windows copies files for **Windows Server 2003 R2**. Click **Finish**.

Install VMware Tools

To install the VMware Tools:

1. Log in as local administrator using the password set during the guest OS installation:
Username: administrator
Password: ***** (use default for Colo or Operations environment)
2. Using the VM Console toolbar, select the **VM > Install/Upgrade VMware Tools** command.
3. Click **OK** after reading the **Install VMware Tools** information message.
4. The **VMware Tools** wizard displays. Click **Next**.
5. Use the default **Typical** option for **Setup Type**. Click **Next**.
6. Click **Yes** in response to enabling the hardware acceleration.
7. Follow the `HWAccel.txt` instructions to configure the hardware acceleration.
8. Click **Finish** when the wizard completes.
9. Restart the server by clicking **Yes**.

Configuring the Network Settings

Telecom Support provides Server Support with (1) Server IP address, (2) Default Gateway address, and (3) Primary and secondary TCB DNS server addresses.

Configuring Network Settings

1. Double-click the NIC desktop tray icon to display the **Local Area Connection Status** window and configure the network settings.
2. Click **Properties**.
3. Double-click **Internet Protocol (TCP/IP)** choice listed. Its **Properties** window displays.
4. Select the **Use the following IP address** option and insert the **IP Address**, **Subnet mask**, and **Default gateway** provided.

5. Select the **Use the following DNS Server addresses** option and insert the **Preferred DNS server** and **Alternate DNS server**.
6. Click **OK** twice. Click **Close** on the **Local Area Connection Status** window.

Enable Remote Desktop administration on this server

Enable the Remote Desktop protocol:

1. Click **Start**. Right-click the desktop **My Computer** icon and select **Properties** from the menu.
2. Click the **Remote** tab when the **System Properties** window displays.
3. Select the **Enable Remote Desktop on this Computer** checkbox. Click **OK**.
4. Click **OK** for the Remote Sessions information message.

Update Windows with all security and maintenance patches

The next step is to bring the guest OS up-to-date with security and maintenance patches.

To update the Windows OS:

1. Select the desktop **Start** icon and select **Windows Update**.
2. On the Browser Welcome page of **Windows Update**, click **Custom** button.
3. Install all **High-priority updates** available for this server ([Figure 18](#)).
4. Once Windows installs all updates, click **Restart Now** to reboot server.
5. Once the VM restarts, return to the **Windows Update** page and verify *no additional* high-priority updates exist for this server.

Figure 18: Windows Update—High-priority Updates



Install McAfee Antivirus

Texas Capital Bank deploys the McAfee VirusScan Enterprise software on its servers.

To install the MacAfee VirusScan software:

1. Mount the ISO image file with McAfee software to install.
2. Use Explorer to navigate to the `D:\McAfee` folder. Double-click the filename `SetupVSE.EXE` to start the installation program.
3. At the initial dialog, click **Next**.

4. For the **License expiry type** drop-down list, choose **Perpetual**. Select **I accept the terms in the license agreement** option and click **OK**.
5. For the **Select Setup Type**, take default (**Typical**) and click **Next**.
6. For **Select Access Protection Level**, take default (**Standard Protection**) and click **Next**.
7. Click **Install** on **Ready to Install** dialog. Wait for completion.
8. On the **McAfee VirusScan Enterprise setup has completed successfully** dialog, take these defaults and click **Finish**:
 - Update Now** check box
 - Run On-Demand Scan** check box
9. Click **OK** to restart the server. All McAfee VirusScan features are active.

Install SNMP monitoring

To install Windows network monitoring components:

1. Mount the ISO image file with Windows Server Installation software to the CD-ROM.
2. Click **Install optional Windows Components** selection.
3. On the **Windows Components** dialog, select the **Management and Monitoring Tools** check box and click **Details**.
4. Select the **Simple Network Management Protocol** check box on the **Management and Monitoring Tools** dialog. Click **OK**.
5. Click **Next** on **Windows Components** dialog.
6. Once the **Configuring Components** progress indicator completes click **Finish** on the wizard.

Add the server to the Domain

To add the server to the TCB network domain:

1. Click the desktop **Start** icon. Right-click **My Computer** and choose the **Properties** command.
 2. On the **System Properties** window, select the **Computer Name** dialog tab.
 3. To join the domain, click **Change** and display the **Computer Name** tab.
 4. Select the **Domain** option under **Member of** and type **tcbna.net**. Click **OK** ([Figure 19](#)).
 5. When asked on the **Computer Name Changes** window ([Figure 19](#)), supply the credentials that permit you to add servers to the network.
 6. Click **OK** three times in succession to join the domain.
 7. When asked to restart the computer, click **Yes** to reboot.
- You can now login to the server using domain credentials.

Figure 19: Join Server to Domain with your Credentials

Configure to use TCB Windows Server Update Services server

Windows servers need to get their updates directly from the TCB Windows Server Update Services (WSUS) implementation. To set this up properly do this procedure.

Configure new VM server to get Windows updates from the TCB WSUS implementation:

1. Ensure that the VM server has joined the domain (see previous procedure).
2. Log in as a local administrator on the VM and update the server's registry entries.
3. Update the server registry by running these commands at the command prompt.

Example command line syntax

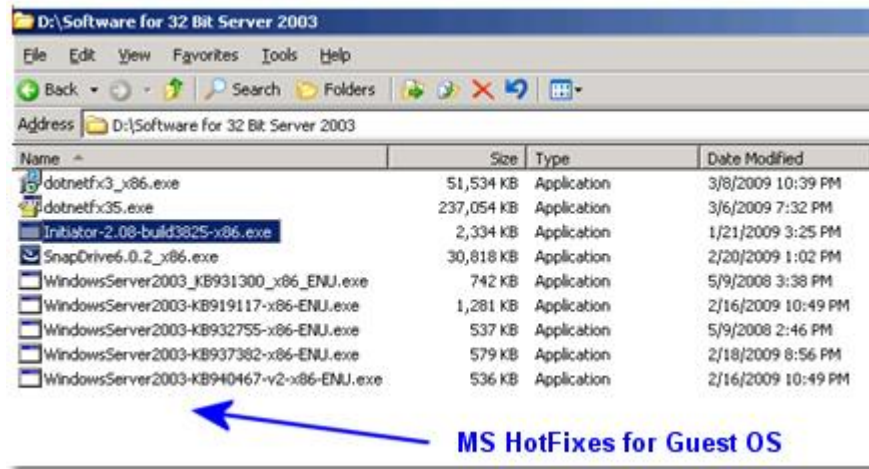
```
> REG DELETE "\HKLM\SOFTWARE\Microsoft\Windows\CurrentVersion\WindowsUpdate" /v
SusClientId /f
> net stop wuauclt
> net start wuauclt
> wuauclt.exe /resetauthorization /detectnow
```

Microsoft iSCSI Initiator

Installing the iSCSI initiator is necessary to use the TCB SAN filer LUNS to store information.

To install the Microsoft iSCSI Initiator software:

1. Mount the ISO image file with iSCSI software for several different operating systems.
2. Navigate to the appropriate folder containing the operating system needed for this VM.
3. The folder contains the most recent Microsoft OS HotFixes needed to work with this version of the iSCSI Initiator. Double-click and install all the HotFixes ([Figure 20](#)).
4. Once HotFixes complete, double-click on the executable ([Figure 20](#)) for the Microsoft Initiator.
5. Click **Next** on the installation wizard initial window.
6. Select the **Microsoft MPIO Multipathing Support for iSCSI** check box. Click **Next**.
7. Select **I Agree** option on the **License Agreement**. Click **Next**.
8. After installation completes, do not restart the server. Click **Finish**.

Figure 20: iSCSI Initiator Software for VM Operating System

Ensure all software packages and updates are installed prior to SnapDrive

There are several software packages and updates you must installed prior to installing SnapDrive on the server. They include:

1. Windows Update KB931300
2. Windows Update KB919117
3. Windows Update KB932755
4. Windows Update KB937382
5. Windows Update KB940467_v2
6. Windows Update KB891957
7. Windows Update KB898790
8. Windows Update KB945119
9. Microsoft DotNet 3.0
10. Microsoft DotNet 3.5

These software packages are at: \\c11cifs02.tcbna.net\tcbshare\NetApp\Software\TCB 3.0\Microsoft SnapDrive Updates

To install all the prerequisite software updates and packages

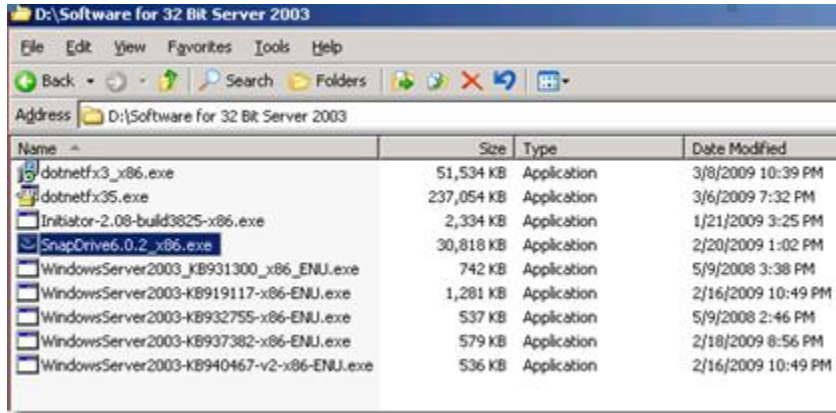
1. Install each update in the proper sequence, but do not restart (reboot) the server.
2. Install Microsoft DotNet 3.0 using defaults. Do not restart the server after install.
3. Install Microsoft DotNet 3.5 w/SP1, taking all screen defaults.
4. Restart the server after successfully installing all packages.

Install SnapDrive

For Snapshot backups, we must add a local administrator's credentials so that nightly jobs run correctly.

To add SnapDrive software to the VM server:

1. Add `s_snapdrive` as a local administrator on the server.
2. Navigate to the folder used to install the iSCSI Initiator ([Figure 20](#)) and its Hotfixes.
3. Double-click on the SnapDrive executable ([Figure 21: Start SnapDrive Installation](#)) to start the Installation.

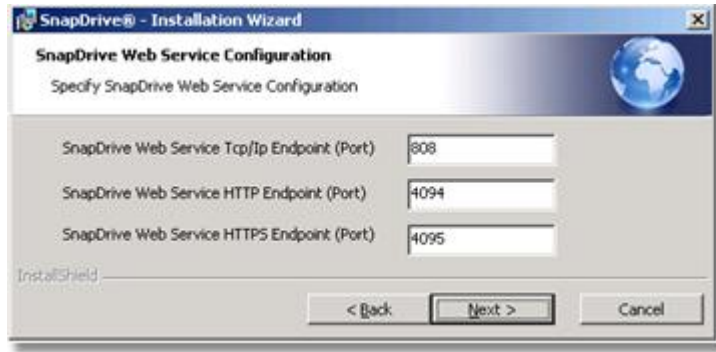
Figure 21: Start SnapDrive Installation

4. Click **Next** at the welcome screen.
5. Type the **License Key** in the **Select SnapDrive to Install** dialog. Click **Next**.
6. Type **TCB** for **User Name** and **Texas Capital Bank** for **Organization**. Click **Next**.
7. Accept default **Destination Folder** and click **Next**.
8. Do not select the **Enable VirtualCenter or ESX Server Settings** check box. Click **Next**.
9. Provide **domainName\a_snapdrive** for **Account** and supply **Password**. Click **Add** to define the credentials ([Figure 22](#)) and click **Next**.

Figure 22: SnapDrive Service Credentials

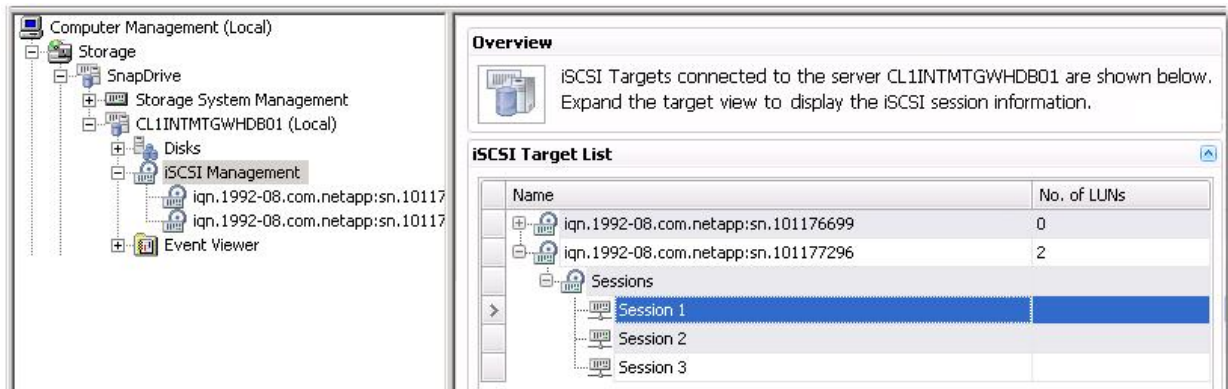
10. For the **SnapDrive Web Service Configuration**, specify web service endpoints ([Figure 23](#)):
TCP/IP Endpoint: 808
HTTP Endpoint: 4094
HTTPS Endpoint: 4095
 Click **Next**.

Figure 23: SnapDrive Web Service Endpoint Configuration



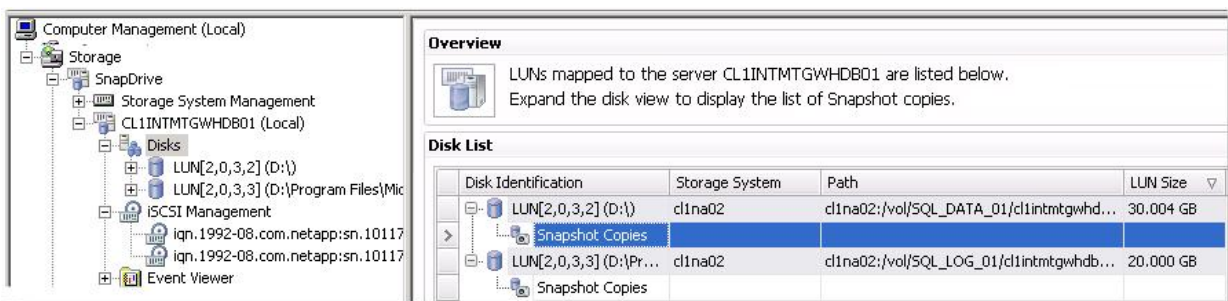
11. Select the **Enable Transport Protocol Settings** check box and choose the **RPC** option. Click **Next**.
12. Leave the **Enable Protection Manager Integration** check box unselected. Click **Next**.
13. Click **Install** to begin SnapDrive installation.
14. Click **Finish** upon completion.
15. Right-click on **My Computer > Select Manage**. Navigate the tree view: **Storage, <Server Name>** and **iSCSI Management**. You should see both **iSCSI Targets** (Figure 24) that you previously set up in any MS Initiator Configuration process.

Figure 24: iSCSI Targets



16. Click **Disks**. Any provisioned LUNs setup by the Storage Support team, display (Figure 25).

Figure 25: Provisioned LUNs on Allocated Disks



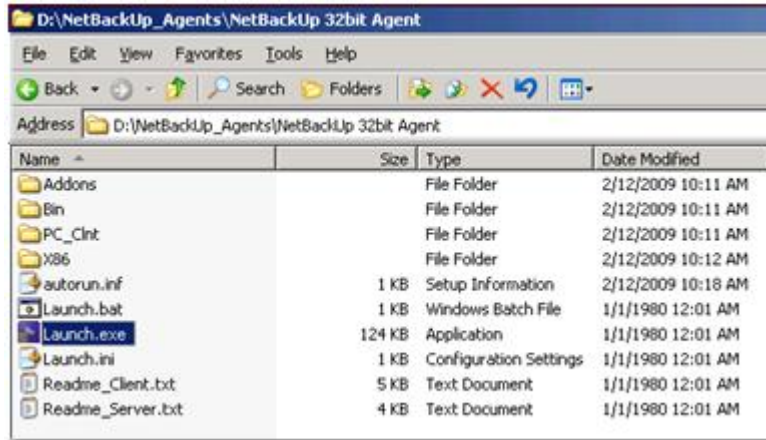
NetBackup Agent

Install the NetBackup Agents for saving server contents to tape during weekly jobs.

To install the NetBackup Agent:

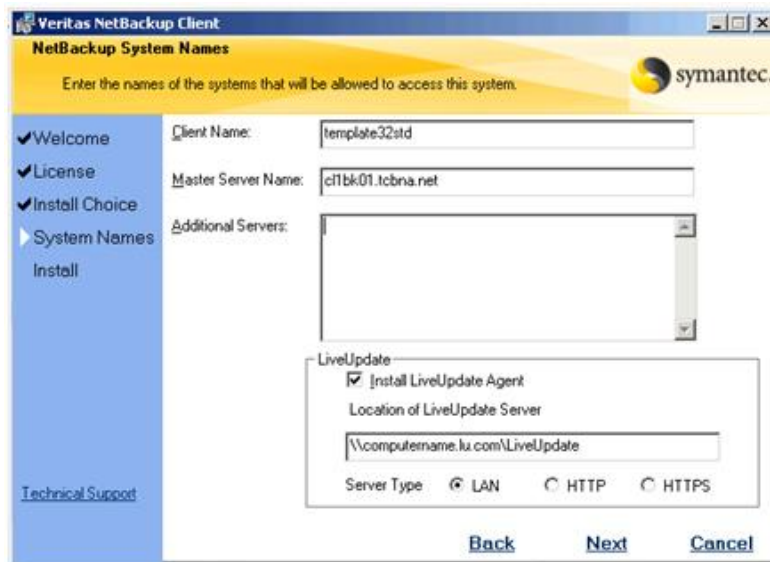
1. Mount the ISO image file that contains the NetBackUp Agents.
2. Navigate to the installation folder (Figure 26) for the appropriate guest OS and double-click the `Launch.exe` executable to perform the NetBackup installation.

Figure 26: NetBackup Agent Folder for Desired Server Type



3. Click the **NetBackup Installation** link.
4. Select **Install Client Software** link.
5. Accept the license agreement and click **Next**.
6. Select the **Install to this computer only** option. Select **Typical** installation option. Click **Next**.
7. For the **NetBackup System Names**, supply names for the **Client** and **Master Server Name** (Figure 27). Select **Install LiveUpdate Agent** check box and choose **LAN** Server Type option. Click **Next**.

Figure 27: NetBackup System Names and LiveUpdate Configuration



8. Click **Install**. Installation completes. Click **Finish**.
9. Click **Exit** on final screen.

MS iSCSI Initiator Configuration

[\\OPSCIFS1.tcbna.net\Group\\\$ Information Technology\Private\Infrastructure Support\Storage Support\Storage Support\NetApp\OneNote\Installation Guides.one](\\OPSCIFS1.tcbna.net\Group\$ Information Technology\Private\Infrastructure Support\Storage Support\Storage Support\NetApp\OneNote\Installation Guides.one)

Check with Jamey Hines.

Final Steps for Server Delivery

Once you have completed these major procedures, you need to review your work to detect if any procedures are missing (**Note: These things happen in the best of families!**)

1. Review the Server request Form and insure you have satisfied the Specifications for Hardware and Software.VM. Use the **Control Panel > Add/Removes Programs:**
SNMP
DOT.NET 2.0, DOT.NET 3.0, and DOT.NET 3.5 with Service Pack 1.
Microsoft iSCSI Initiator
NetApp Snapdrive Utility
McAfee antivirus Software
NetBackup agent

Prepare specific items for this server

If customer is asking for MDAC 2.8 or Microsoft WSE 3.0:

- Copy these utilities from `\\OPSCIFS1.tcbna.net\Group\$ Information Technology\Private\Server Inventory and Documentation\Misc Utilities` to the server desktop.
- Copy WSE 3.0 to C:\ drive root.

Tell customer that you copied WSE 3.0 to the root of C:\ drive, but did not install the software. The user needs to install the software.

Database Server Configuration

Prior to beginning the SQL Server software installation, you must ensure you have installed the backup and HSA drivers.

Ensure that you installed this software:

- Install SnapDrive
- Microsoft iSCSI and
- Windows Utilities
- Send VM to Database Support once remaining software installations complete.

Installing Internet Information Services

- Ensure Network Support has provided the website application IP and port numbers that must be opened in the firewalls.
- Communicate website IP to Application Support
- Ensure that MS II is installed

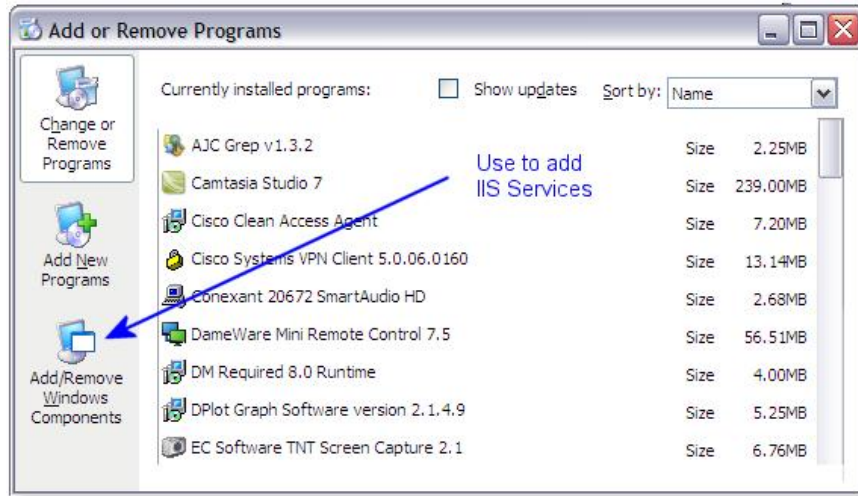
Installing Internet Information Server

If the VM is to support Internet web applications, you must install the Microsoft Internet Information (IIS) service (Windows Components).

To install IIS services on the VM:

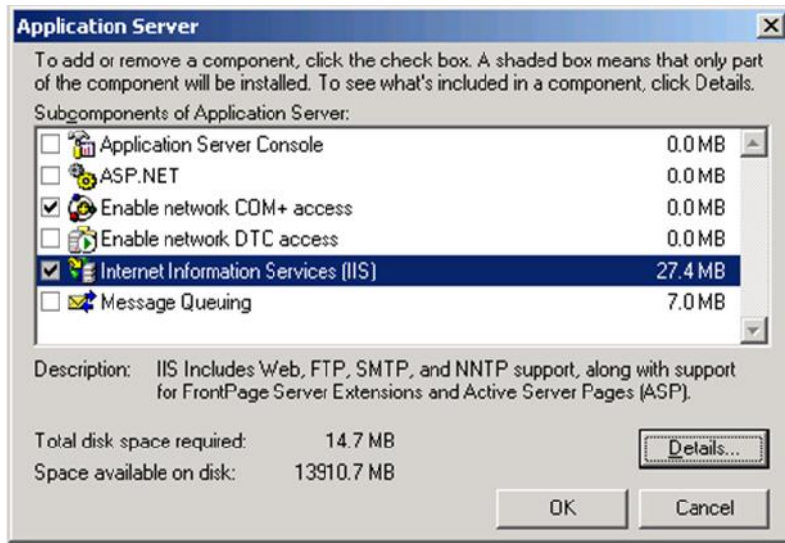
1. Open a Run console with the **Start > Run** commands.
2. Display the **Add/Remove Programs** section of the Control Panel by typing the command: `appwiz.cpl` and click **OK**.
3. Click **Add/Remove Windows Components**.

Figure 28: Install a Windows Component using a Control Panel

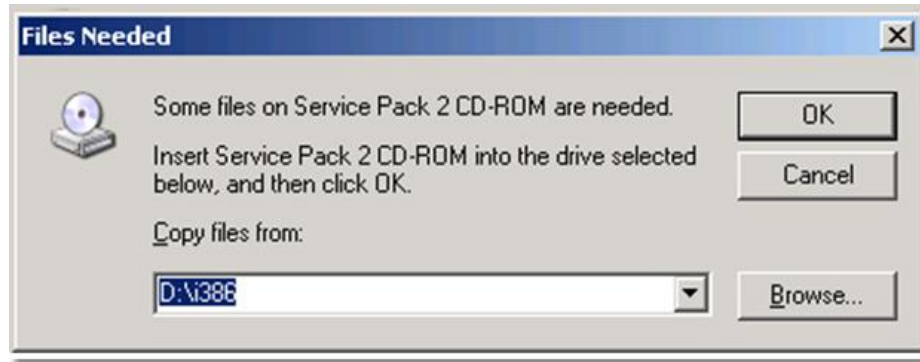


4. Select the **Application Server** and click **Details**.
5. Select the **Internet Information Services (IIS)** check box and click **OK**. Windows prompts you for a CD-ROM.

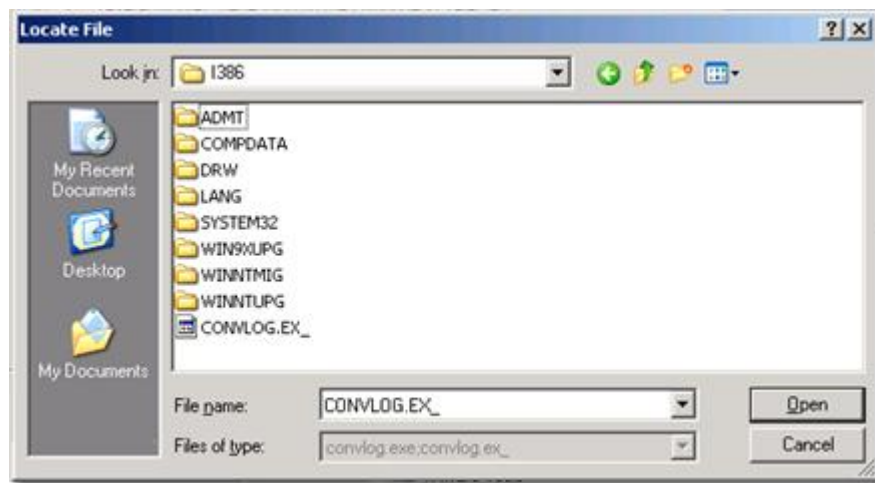
Figure 29: Select IIS Services to Install



6. You need to mount the ISO image file for the desired Operating System running the IIS service. See [Mounting an ISO Image file/CD-ROM procedure on page 5](#).
7. Once you have mounted the ISO image file, click **OK**.

Figure 30: Mount CD-ROM with IIS Services for Desired OS

8. Navigate to the desired directory (see prompt) by clicking **Browse**.
9. Once you find the IIS installation file, click **Open**. The IIS service installs.

Figure 31: Find IIS Installation File

10. Click **Finish** upon completion.

Miscellaneous Final Items

Set administrative groups as requested on form

Add the Following Domain Security Groups to Administrators group on the server:

- BSG.SERVER.ADMIN
- BSG.SERVER.OPERATIONS
- BSG.APPLICATION.SUPPORT

McAfee Antivirus should be updated by EPO

Third-party supporting software configurations completed

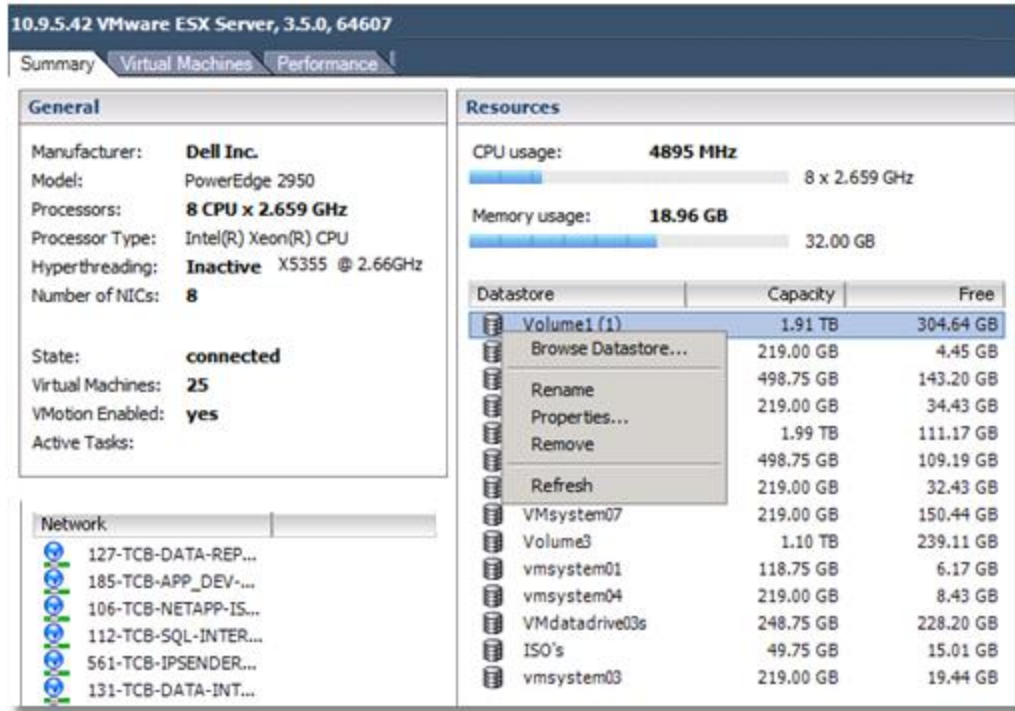
Add Server to Server Inventory List

Once you have completed the VM server, you need to add it to the Inventory.

To add a server to the TCB VM Inventory:

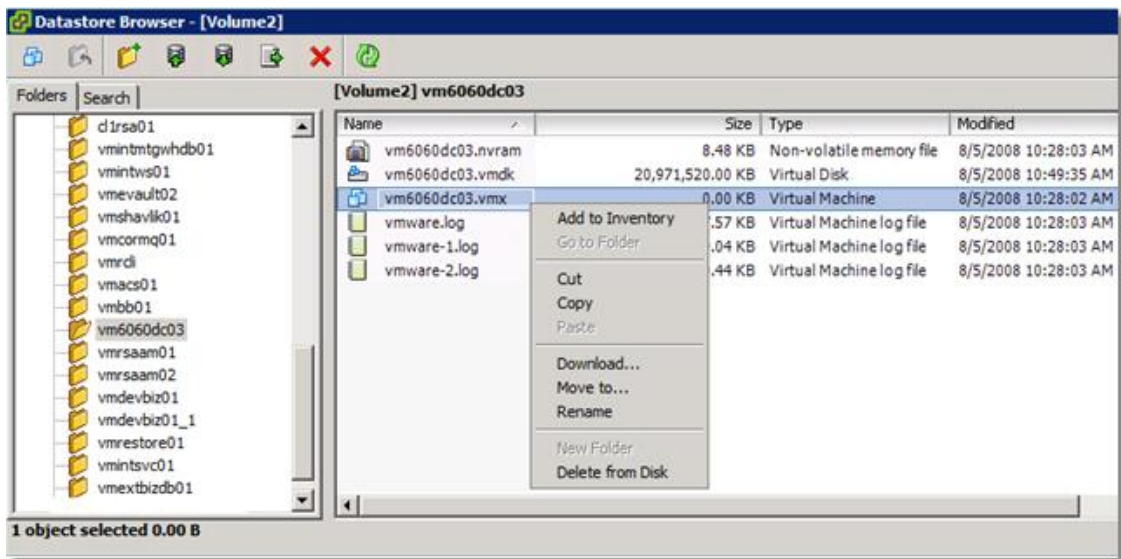
1. Browse the original datastore where you stored the VM *.vmx file ([Figure 32](#))

Figure 32: Find VM in the Original Datastore



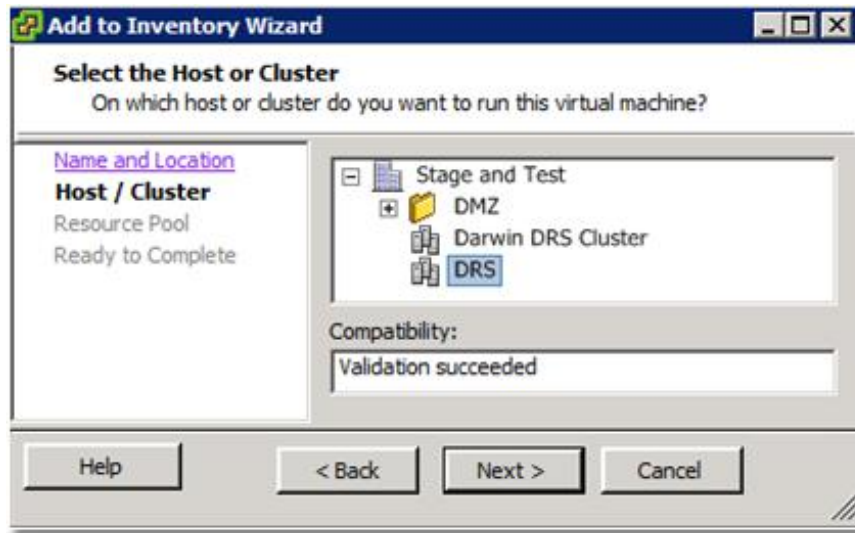
2. Right click the VM *.vmx file and select the **Add to Inventory** command ([Figure 33](#)). The **Add to Inventory Wizard** displays.

Figure 33: Adding VM to Inventory



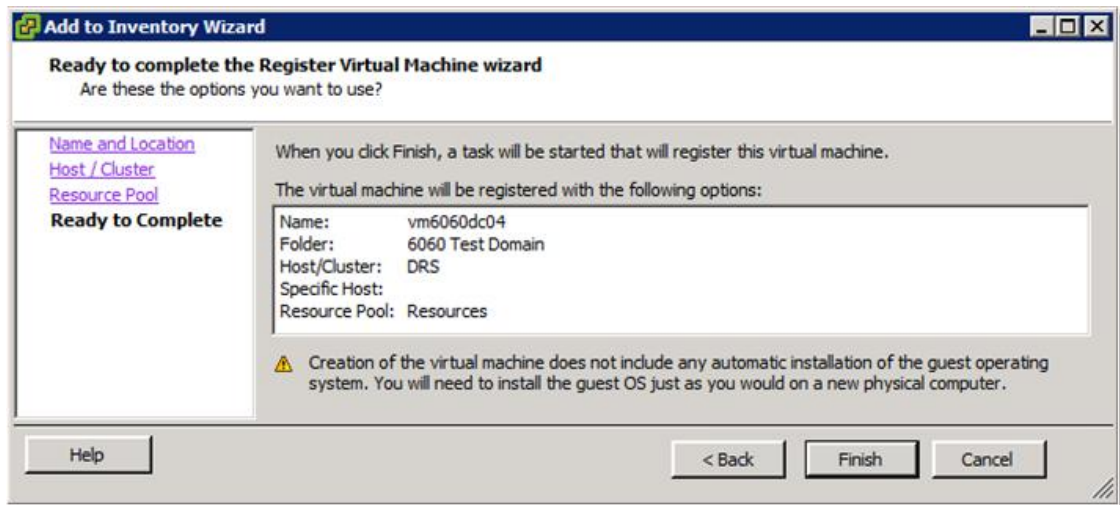
3. Type the VM Name and select the **Inventory Location** folder corresponding to the TCB organization to which this server belongs. Click **Next**.
4. Select the appropriate Host or Cluster ([Figure 34](#)). Click **Next**.

Figure 34: Assign VM to Specific Host/Cluster



5. Select a **Resource Pool** to use when you run this virtual machine. Click **Next**.
6. Verify the summary of the VM Inventory information and click **Finish**.

Figure 35: Registering the VM in the VirtualCenter Inventory



Add Server to Solarwinds notifications

Undocumented procedure, check with Stephen Meilinger.

Add Server to NetBackup policy

Add Server to Correct Organizational Unit (OU) in Active Directory

To add the server to the organizational unit within the Active Directory:

1. Create Computer Account in Active Directory.
2. Place in Proper Organizational Unit—**COLO** or **OPS**, etc...
3. Add Correct Security Group to the Computer Account:
Template_Servers = All Templates
Production_Servers = All Production servers regardless of location
Test_Servers = All Test servers regardless of location
GPO.Local.Administrator - Prod = All Prod Servers
GPO.Local.Administrator - Test = All Test Servers

Requestor Sign-off

Have User requesting server check over the server and sign-off on the Built as Requested section of the form.