



Public Access

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## Secrets of Public Access Configuration

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Development Operations Team

Revised: 10/12/09

This document helps Tyler Technologies staff and client IT personnel translate judicial reporting requirements for the Public Access web application setup into Odyssey application and SiteConfig.xml configuration settings.

6500 International Parkway, Suite 2000  
Plano, TX 75093  
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972.713.3770 (Voice)  
972.713.3777 (Fax)  
[www.tylertech.com](http://www.tylertech.com)

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## Major Document Revisions

Revision	Date	Author	Revisions Made
1.0	10/12/2009	Lance Smith	Initial draft of technical sections

## Software Supported

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<b>Release Date</b>	<b>September 2009</b>
<b>SaaS Operations Manager</b>	<b>Phillip Norman</b>

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# USING THIS DOCUMENT

This standard documentation section includes:

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- [Introduction](#)
- [Finding information in Secrets of Public Access Configuration](#)
- [Document notation](#)
  - [Typographical conventions](#)
  - [Menu, command, and dialog selection](#)
  - [Reader alerts](#)
  - [Tutorial steps](#)
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- [Using the Odyssey online guides](#)
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## Introduction

### Audience

This Public Access application configuration helps Tyler deployment staff, Tyler implementation personnel, and Odyssey client IT staff members define and customize their unique Public Access Internet sites. Using the references to internal Odyssey GUI dialog boxes and the XML `SiteConfig` file, users can configure (turn-on and turn-off) key Public Access functionality.

### Content

This document relates Public Access requirements to how specific functionality is expressed by the dynamically-generated HTML and what SiteConfig XML elements and attributes control functionality.

In this document, the paths to specific locations in the Odyssey Assistant are described. This document does not describe step-by-step procedures to use sections of Odyssey Assistant. See the [Related Bibliography](#) for a listing of all Public Access documents that describe it's functionality and conceptual workings. Additional text files have been added to identify key XML attributes.

# Finding information in Secrets of Public Access Configuration

## *Sections for Secrets of Public Access Configuration:*

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- **Section 0**, “[Using this Document](#)”, describes (a) finding information in the *Secrets of Public Access Configuration* document, (b) documentation notations, (c) effective procedures for using Odyssey Adobe Acrobat documentation, and (d) Technical Support contact information.
- **Section 1**, “[Public Access Client Requirements](#)”, provides an overview of all Public Access Client requirements expressed from a client perspective. Hyperlinks relate client requirements to (a) implemented Internet page functionality, (b) what Odyssey software release this functionality became available, and (c) where in the SiteConfig.XML file this functionality is activated.
- **Section 2**, “[User Access and Security](#)”, defines the different user access and security restrictions. A client can have anonymous user login, registered user (ID and password), attorney access to cases, internal courthouse access, and agency access.
- **Section 3**, “[Public Access Site Overview](#)”, briefly define each of the key Internet page functions and provide hyperlinks to (a) page configuration details and (b) where in the SiteConfig.XML file this functionality is activated.
- **Section 4**, “[Creating Launch and Login Pages](#)”, briefly define the purpose and information found on the Launch Page. Describe how to configure the different product types (Cases, Judgements, Calendar, and so forth) and links to specific courts in the client's OrgChart. Briefly discuss how to customize the Launch page. (Section 9 will discuss Public Access customization in greater detail.)
- **Section 5**, “[Defining Search Pages](#)”, describe what types of records and information you can obtain using the PA site (client defined). Define what search criteria to display on the Search Page (names, ID numbers, dates, case status, case types, or hearing types). Illustrate some generic search page customizations and CAPCHA challenges (spam prevention). Note that Section 9 will discuss Public Access customization in greater detail.
- **Section 6**, “[Customizing the Search Results Page](#)”, describe what information displays on the Search Results page. Include a discussion of what information is not shown, based on the user's security view. Illustrate some generic search results page customizations. Note that Section 9 will discuss Public Access customization in greater detail.
- **Section 7**, “[Designing Registry of Actions Page](#)”, define site-wide options that affect the ROA/CCS pages. Illustrate how you can hide or reveal ROA case information in Odyssey. List case detail page options that are site-wide. Show case detail page node (county/court-level) customizations.
- **Section 8**, “[Additional Public Access Services](#)”, describe additional functionality that includes (a) ways to place an *unofficial* watermark on documents, (b) downloading case information, and (c) paying fees using Sonant. The case down load functionality is described in greater detail since it has its own search pages, results page, and online payment page.
- **Section 9**, “[Customizing Public Access Pages](#)”, describes how to customize Public Access Internet pages using (a) Cascading Style Sheets, (b) select specific GUI controls on the search page, (c) and

link an image map to select counties or other nodes. Hyperlinks to the client requirements section and to the SiteConfig.XML section tie this information together.

- **Section A**, "[Functionality Release Dates](#)", list Public Access functionality alphabetically and specify in which Odyssey release version this functionality was delivered.
- **Section B**, "[Organizing Case Security Groups](#)", describe how to (a) associate case security groups with users, (b) explain where you assign Case Security Groups to Case Types, and (c) use the PA SiteConfig file to restrict specific users from selected event types.
- **Section C**, "[SiteConfig.XML File Reference](#)", Provide a structure overview of Public Access SiteConfig.XML file organization. Itemize and describe every element and attribute using multiple tables. Identify related attributes used together to implement requirements. Provide hyperlinks to client requirements and page configuration details found in sections four through seven.
- **Section D**, "[Common Case Types](#)", list common case types configured in Public Access.
- [Glossary](#), explains terminology used in this document.
- [Related Bibliography](#), lists related Public Access Conceptual Project Design (CPDs), System Requirements Specifications (SRSs), and text files with key SiteConfig.XML attributes. These documents go into more extensive details about each feature of the Public Access application. Consult the latest version in [Tyler Technologies Sharepoint library](#) or the [Odyssey Deployment Documentation folder](#) for definitive information.
- [Index PA - denotes Public Access SiteConfig XML attributes " " and Elements <>](#), list of subjects described in this document. Clicking the page numbers in the Index will send you to the appropriate page in the Acrobat PDF file.

## Document notation

This guide uses a concise menu notation, typeface changes, specific cross-reference formats and reader alerts to set apart information in a structured way that makes it easy for the reader to comprehend.

## Typographical conventions

**Table 1** Conventions defined by different typography

Text Style	Character Tag Name	Description and Example
<b>Menu &gt; Menu Item &gt; Dialog Tab</b>	<b>GUIObjects</b>	Shorthand notation for a menu, menu item, optional cascading menu, and possible dialog tab selected. Select the <b>Tools &gt; Options &gt; Edit Dialog</b> tab.
<b>Bold, Blue Fixed-width Text</b>	<b>UserInput</b>	Specific user input text typed in a text field, on a command line, or selections made from a list. User input is never underlined. <b>Technical Services</b>
<u>Underlined Blue</u>	<u>Hyperlink color</u>	Hypertext link to a web site, bookmark in this document, or an external document. <a href="http://www.tylertech.com">www.tylertech.com</a>
Fixed-width Text	Fixed_width	Denotes names of servers, files, pathnames, or databases referenced within the document body text. Run the <code>tables.sql</code> script for the <code>jcpBasketB</code> database.

**Table 1** Conventions defined by different typography

Text Style	Character Tag Name	Description and Example
<i>italics</i>	<i>Emphasis</i>	Denotes a word with emphasis or the title of a document. You <i>must</i> use the <i>Deployment Troubleshooting and Self-medicating Guide</i> .
<b>[Brackets]</b>	<b>Bold</b>	Shortcut keys pressed simultaneously. Press <b>[Ctrl]+[A]</b> to select all parts of the document.

## Menu, command, and dialog selection

Throughout the Odyssey documentation set, a shorthand notation is used to indicate the exact manner to invoke a specific menu command. The notation uses the format **Menu > Command (or cascading menu name) > Command** and displays the text in a bold font.

## Reader alerts

These reader alerts provide valuable information throughout the *Odyssey Software as a Service* documentation set.

**Note** Alerts you to additional information to help with the work procedure. The note does not contain information necessary for you to complete the procedure. The note may extend the circumstances (If you want to save your project to a network drive) of a procedure.

**Hint** Provides you with shortcuts or insight that help you gain the more experience and efficiency with managing the Odyssey system software.

**Caution!** Alerts you to situations about potential data loss, mis-configuration, a situation that would require work to be repeated, or cause potential future problems with this software. For example, cautions are used for situations where project files can potentially get corrupted or you could accidentally delete critical files.

**Example** An in-line example used to quickly clarify a point just made in the document.

## Tutorial steps

This self-contained procedure provides basic tutorial information for the reader.

---

**Step 1** The tutorial step 1 begins a series of tutorial steps that stand-out from the text to call attention to this procedure for the user.

**Step 2** Second step

**Step 3** Second to the last step

**Step 4** Final step of the tutorial procedure.

---

## Cross reference formats

There are two cross-reference formats for every heading, table, and figure:

- Short form for references within the same document chapter
- Longer form for references made to a location in another chapter of the document
- There are also two formats that refer to XML-Code examples

[Figure 1](#) - **Figure Number Only**

[Figure 6, "Results of full-text search in Odyssey Guide", on page 18](#) - **Figure Number & Page** format  
["Document notation" on page 11](#) - **Heading & Page** format

[Document notation](#) - **Heading Only** format

[Table 1, "Conventions defined by different typography", on page 11](#) - **Table Number & Page**

[Table 1](#) - **Table Number Only**

## Using the Odyssey online guides

The online Odyssey documentation can be read using the Adobe Acrobat™ Reader. (If you do not have this software, you can download a free version of the Acrobat Reader (version 9) software from Adobe's Internet site - <http://www.adobe.com/>) The Adobe Portable Document File (PDF) displays the Odyssey documentation in full color and acts similar to an online help system.

With the Odyssey online guides in Acrobat format, you can:

- Control the size of the displayed document
- Print all or a portion of an *Odyssey* guide
- Find a specific topic using full-text search procedure
- Use bookmarks and hyperlinks to swiftly navigate through the online pages.

**Caution!** This Adobe Reader documentation refers to Acrobat Reader version 8 (Tyler Technologies standard), *not version nine* that you can download from the [Adobe Internet site](#).

**Note** Throughout the Odyssey documentation you will see text that is colored as [Tyler Blue](#). This text is a hyperlink (active link) that takes you to another portion of the document or to an external Internet site.

## Finding Odyssey Software as a Service Documentation

The *Odyssey Software as a Service* documentation files can be found in the Tyler SharePoint site using this hyperlink:

<http://www.tylerpublic.com>

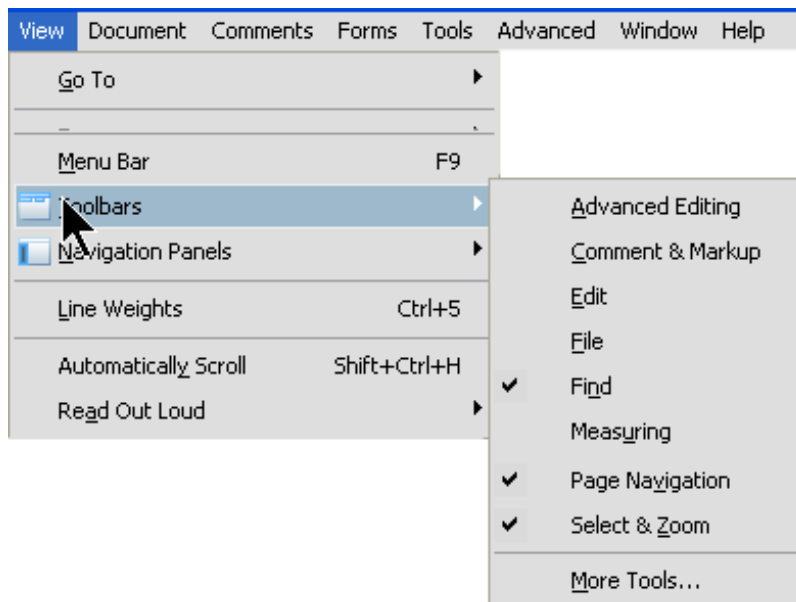
## Setting the optimum toolbars for the Odyssey online guides

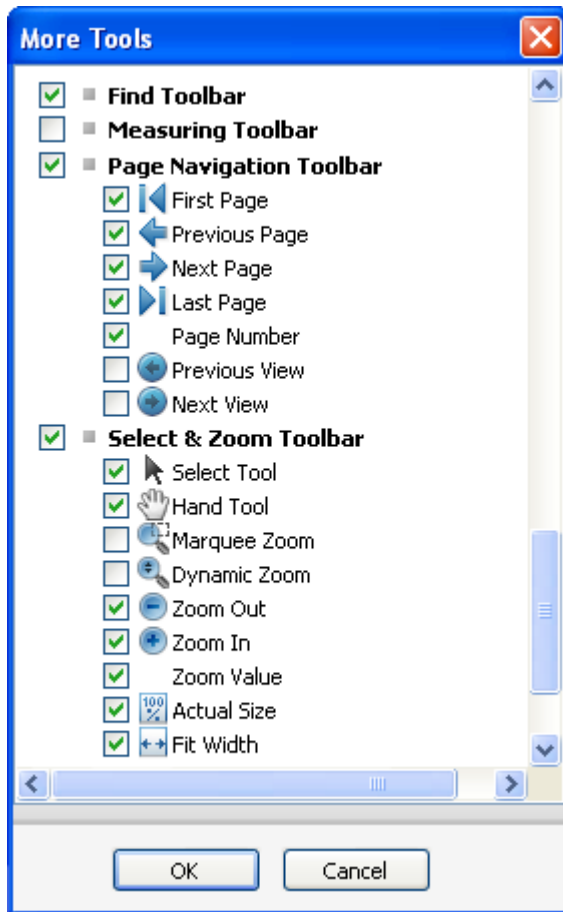
For optimum viewing and navigation through large Odyssey online documents, you need the correct toolbar icons displayed. Optionally you can set the **Find**, **Page Navigation**, and **Select & Zoom** toolbar functionality using the **View > Toolbars > More Tools** command.

- 
- Step 1** Choose the **View > Toolbars** command.
- Step 2** Ensure that check marks exists beside the **Find**, **Page Navigation**, and **Select & Zoom** toolbars. Your screen should look like [Figure 1](#), for version 8 of Acrobat Reader.
- Step 3** [Optional] Use the **View > Toolbars > More Tools** command and customize what controls you want to display in the three toolbars. [Figure 2](#) displays the settings that provide 95% of the functionality you need when displaying documents. [Figure 3](#) displays the resulting toolbar displayed when you select the three toolbars with the options in [Figure 2](#).
- 

**Hint** Check marks for other Acrobat toolbars can be removed if you want to maximize the amount of screen that displays the Odyssey document.

**Figure 1** Select Acrobat toolbars for navigation, search, and display




**Figure 2** Specify Acrobat toolbar functionality**Figure 3** Acrobat Toolbars selected for viewing Odyssey documents

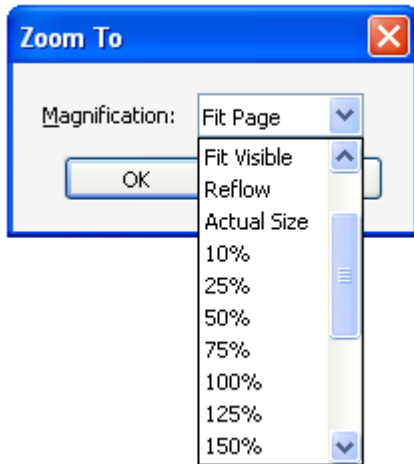
## Changing the magnification of the Odyssey guide page

**Step 1** Press **[Ctrl]+[Y]** keys to access the **Zoom To** dialog box.


**Step 2** Type a value for the **Magnification** or select a value from the drop-down list. Click **OK**. The Odyssey guide page displays at the specified magnification.

**Step 3** [Optional] You can click one of the toolbar icons (  ) to (a) display the page at full size, (b) use all available width to display the page, or (c) display an entire guide page in the available space.

**Figure 4** Select Odyssey guide page magnification



## Viewing an Odyssey guide with bookmarks

- 
- Step 1** Click the **Bookmarks** icon (  ) along the left side of the Acrobat Reader window. The bookmarks display as an interactive table of contents. The bookmarks pane expands and contracts the guide's header hierarchy (that is, `Heading1`, `Heading2`, and `Heading3`), similar to the Windows Explorer file system.
- Step 2** Click a text bookmark for the user guide area you want to display. The bookmark's page displays in the right pane of the window.
- 

## Jump to a specific page in the Odyssey guide

- 
- Step 1** Press **[Ctrl]+[Shift]+[N]** keys to display the **Go To Page** dialog.
- Step 2** Type a value for the **Page** and click **OK**. The specified Odyssey guide page displays.
- 

## Printing part or all of an Odyssey guide

- 
- Step 1** Choose the **File > Print** command or press **[Ctrl]+[P]** keys to access the **Print** dialog.
- Step 2** Select the printer and specify the number of copies to print.
- Step 3** Type the page numbers (starting and ending) in the **Pages** field. For example, **3 - 6**.
- Step 4** Click **Print** button.
- 

**Note** To print an online user guide, you must have the Adobe Acrobat Reader or the full Acrobat Exchange product installed on your computer.



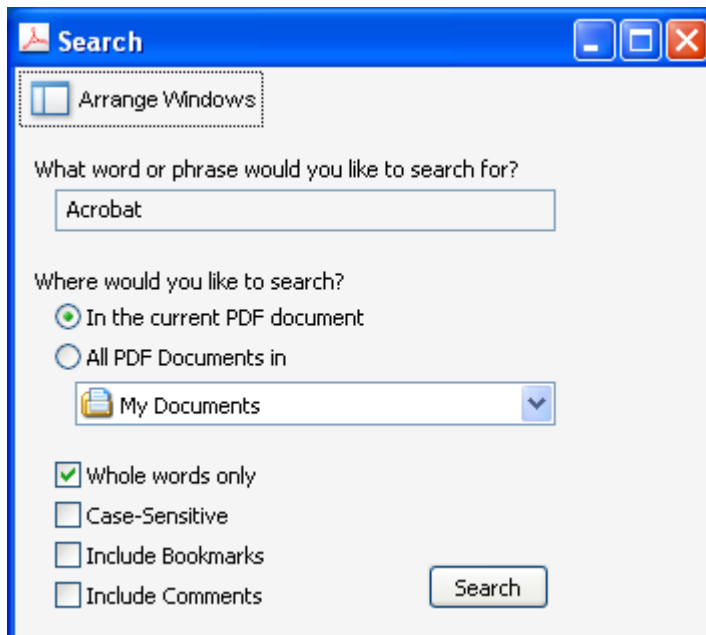
## Searching an Odyssey online guide

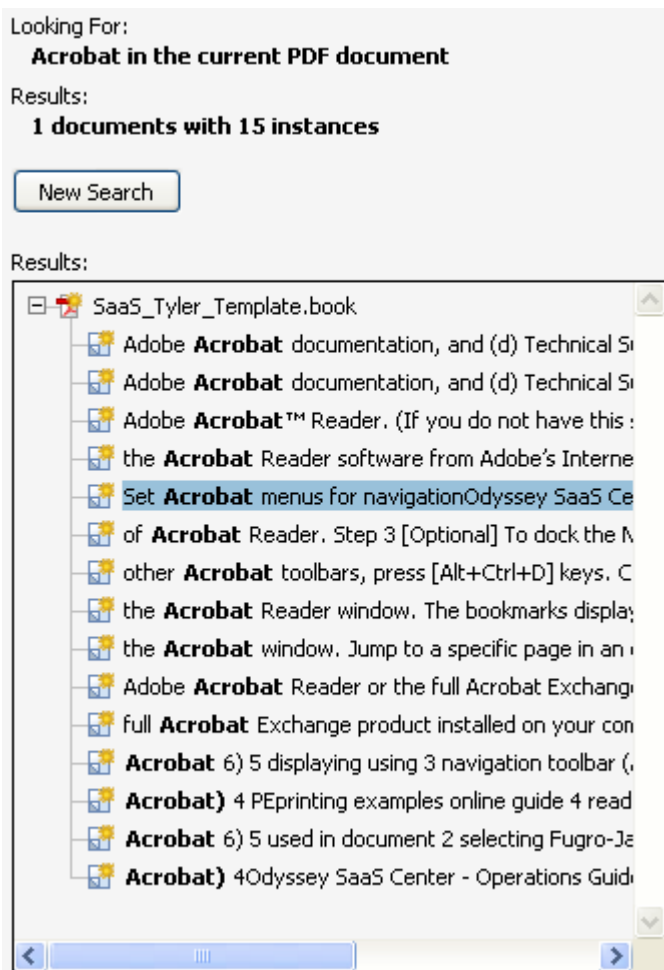
- Step 1** Choose the **Edit > Find** command or press **[Ctrl]+[Shift]+[F]** keys to display the **Search** pane.
- Step 2** Type your search in the **What word or phrase would you like to search for?** area. It can be a word, words, or part of a word.
- Step 3** Search only in the current PDF document ([Figure 5, “Specify text to find in the Odyssey Guide”, on page 17](#)).
- Step 4** Select any applicable check boxes below the **All PDF Documents in** drop down-selection list:
- **Whole words only**—finds only occurrences of the complete word.
  - **Case-Sensitive**—finds only occurrences of words in the exact combination of lower- and upper-case you typed in the phrase area.
  - **Include Bookmarks**—searches the text in the Bookmarks pane as well as the document text.
  - **Include Comments**—searches the comment annotations and the document text. Any Comment instances found have an icon beside the search word and a word or two of the context.
- Step 5** Click **Search** button.
- Step 6** When the search results display ([Figure 6, “Results of full-text search in Odyssey Guide”, on page 18](#)), click the underlined search words (hyperlinked) to go to this page in the online Odyssey guide. The first occurrence of the search text is surrounded with a blue rectangle.

**Example** Searching for the word Acrobat (**Whole words only**) yields **Acrobat** .

- Step 7** If you want to do another search or refine your current search to yield a more specific result, click the **New Search** button.

**Figure 5** Specify text to find in the Odyssey Guide



**Figure 6** Results of full-text search in Odyssey Guide

## Odyssey technical support

Odyssey documentation is designed to help you find descriptions of product functionality and step-by-step procedures to accomplish your administrative goals. For answers to your technical support questions or to suggest ways to improve this documentation, please contact us.

When you need assistance, use these resources from the Odyssey Operations Team:

<b>Front Telephone</b>	972.713.3770
<b>Front Fax Number</b>	972.713.3777
<b>Internet</b>	<a href="http://www.tylertech.com">www.tylertech.com</a>
<b>Odyssey Telephone</b>	800.966.6999
<b>Odyssey Fax Number</b>	972.713.3776
<b>Odyssey E-mail</b>	support@tylertech.com
<b>Operations Manager</b>	Phillip Norman
<b>Hours</b>	8:00 AM - 5:00 PM (CST), Monday through Friday

# PUBLIC ACCESS CLIENT REQUIREMENTS

## Purpose

Provide an overview of all Public Access Client requirements expressed from a client perspective. Hyperlinks relate client requirements to (a) implemented Internet page functionality, (b) what Odyssey software release this functionality became available, and (c) where in the SiteConfig.XML file this functionality is activated.

**Note** To see what Odyssey Software Release first contained specific Public Access functionality, see [“Functionality Release Dates” on page 87](#).

## Defining different user types

**Table 2** Public Access user types to configure for this client

Need	Type of Users	Description of Configuration Features
<input type="checkbox"/>	Public	<b>Anonymous Internet</b> user access using the default security setting (see <a href="#">Table 9, “Public Access Global Identifiers”, on page 102</a> ). What access level should the default public access account have; full, limited, or restricted access?
<input type="checkbox"/>	Registered	<b>Registered users.</b> Used for county employees who also have a Windows ID. (See <a href="#">Figure 7</a> for configuration).
<input type="checkbox"/>	Courthouse User	Courthouse users have access to a specific computer on the county network. You can configure courthouse computers to login automatically using a system account. A full access account can be used for courthouse employees, while a limited access account is appropriate for the general public. See <a href="#">“Courthouse computer terminals” on page 139</a> , for details about specifying the IP address and subnet mask for these computers. For the general public, you can limit the information available using <a href="#">“Display information specific to a courthouse jurisdiction” on page 139</a> type of login.
<input type="checkbox"/>	Attorneys	<b>Attorneys</b> need special security overrides to access cases in which they are designated the lead attorney. In late 2009, this security override will be implemented. See <a href="#">Figure 62, “Case Security Group added to an attorney”, on page 96</a> .
<input type="checkbox"/>	Business Partner	
<input type="checkbox"/>		

**Figure 7** Registered User for Public Access

## Configuring different User Access Levels

Clients can assign every case to a Case Security Group using default settings in Case Manager.

**Table 3** Public Access security levels assigned to users within Case Security Groups

	Access Level	
<input type="checkbox"/>	Full	Display all case details on the Registry of Actions pages.
<input type="checkbox"/>	Limited	Display an abbreviated Registry of Actions page when you click the case number in the Search Results pages.
<input type="checkbox"/>	Restricted	Display Case number, Defendant/DOB, File Date, Type, and Charge on the Search Results pages. No other case details display.

## Selecting product (Case, Jail, or Law Enforcement) records

Public Access can display an number of different case record types or products.

**Figure 8** Different case records for Public Access



### Criminal Cases

### Civil, Family, and Probate Cases

### Judgements

### Ejectments

### Jail Records

### Jail Bond Records

### All District Courts (Justice of Peace)

### Law Incidents

## Court Calendar and Sorting Options

### Restricting information on Registry of Actions

You can define what information displays on the Case Summary using the dialog ([Figure 37. "Case summary options configuration", on page 58](#)) to select specific details. Because this configuration is for all cases, you may want to omit some party information.

Odyssey Assistant in the Add Public Access User dialog, permits you to exclude specific case types and omit party information (see [Figure 36. "Omitting case details with Odyssey Assistant", on page 57](#)). Additionally you can use SiteConfig.xml attributes found in the <SiteOptions> and <CaseDetail> elements to configure the Case Details (Registry of Actions) page content.

**Party information - name (initials), DOB, address**

**Attorney name, Judge (Magistrate)**

**Case - File Date, type, hearing, charges**

**Identity numbers - xref, other agency #, state ID**

**Limiting number of case events**

**Page title (alternate)**

### Restricting/displaying information throughout the entire Site

**Party information - name (initials), DOB, address**

**Identity numbers - xref, other agency #, state ID**

**Attorney address**

## **Bonds, Interim Condition, Warrant, Service Tracking info**

## **Dispositions, Charges, Jailing, Amended Charges**

## **Traffic fine information**

# **Customizing the Public Access displays**

## **Modifying Cascading Style Sheets**

Titles, spacing, headers/footers, ROA text

Fonts, colors, hyperlinks

## **Adding customized map to search counties/courts**

## **Using option buttons vs. drop-down lists on search pages**

# **Defining case detail information**

## **For the entire site**

## **For specific courts/counties in the OrgChart**

# **Additional Public Access services**

## **Displaying documents with unofficial stamps**

## **Downloading Case Information**

Case Areas, Case Types, Payments, Receipts

## **Paying fines, fees, and amounts for case information**





## **USER ACCESS AND SECURITY**

### **Purpose**

Defines the different user access and security restrictions. A client can have anonymous user login, registered user (ID and password), attorney access to cases, internal courthouse access, or agency access.

### **Public Access user definition**

#### **Anonymous Internet access**

#### **Registered users with recorded User ID and password**

Turn on and off account access

Link to existing Windows User ID

#### **System access for special groups**

### **Non-public access**

#### **General public using a courthouse computer terminal**

Permitting access from specific client subnetworks

Permitting SYSTEM autologins

#### **Attorneys subscribing to an attorney portal**

**Figure 9** Add Public Access attorney as a user

**Add Public Access User**

Public Access User ID: attorney      Link To User ID: barister

**Public Access Users Authentication**

Password: [masked]      Verify Password: [masked]

Account Is Disabled

Require Password Change at Next Logon

Require Password Change Every [ ] Days

**Security**

Exclude Case Types: [ ]

Omit Display Options: [ ]

View Full Address

View Comments

View Convicted Case

Options

**Case Security Groups**

1	Sealed	Limited
---	--------	---------

**Public Access User Profile**

Attorney       Other

Attorney: Smith, Craig

Document Groups: [ ]

Save      Exit

View my cases access

Describe attorney security rules

Other government agencies

Restricting access to specific case information

E-mailed Permalink access to user so they can access case

## **Displaying different information based on public access levels**

**Full - display all case details in results page**

**Limited - display selectively configured Registry of Actions (ROA)**

**Restricted - display Case #, Defendant/DOB, File Date, Type, Charges**

## **Assigning cases to defined user access levels**

**Define case security groups and associating PA users**

**Assign specific Case Security Groups to selected case types**

**Using SiteConfig.XML to restrict users from seeing events on ROA**



## **PUBLIC ACCESS SITE OVERVIEW**

Briefly define each of the key Internet page functions and provide hyperlinks to (a) page configuration details and (b) where in the SiteConfig.XML file this functionality is activated.

### **Login/Launch Page**

**User Access Types - Registered/Anonymous**

**Login page message**

**Product Records - Cases, Jail, Law Enforcement**

**Subproducts—Product Records, Judgements, Calendar, Downloaded Cases, Jail Bonds, Incidents**

**Page Hyperlinks, titles, and text**

**Associating court organization chart nodes and case types**

### **Product Search Pages**

**Search by name (party, defendant, attorney)**

**Use first name field**

**Using Soundex features**

**Search methods available (introduction)**

**Search by number (citation, case number)**

**Search case status or date**

**Search by case type or hearing type**

**CAPTCHA option to prevent spam**

## **Search Results Page**

**Icons - Jail Flag, Secure Case, Large event count, Current Warrant**

**User Access security (brief)**

Full - Hyperlink to ROA

Limited - Hyperlink to a configured ROA

Restricted - Case Number only and restricted text

**Configure search results page in Case Security Groups dialog using the Case Summary Options**

**Different Search Results page configurations**

List Case, Court Calendar, Jail Bond, Jailing, Judgement, Law Incident,  
LH Judgement, ND Judgement

**Information that can be optionally removed from search results page**

Judicial Officer, Case Status

**Sorting Options for Calendars on Results page**

## Registry of Actions Page

### Describe different Case Detail products

Criminal and Citation Cases, Civil, Family, and Probate cases

Court Calendar, Jail Bond and Jailing, Judgement

### Summary of site-wide <SiteOptions> attributes

### Hiding or revealing ROA information using Odyssey

### Summary of site-wide <CaseDetail> attributes

### Functionality you can changed by county and court (Node level)

### Customizing the page title

## Taking Payments

## Court Data Downloads





# CREATING LAUNCH AND LOGIN PAGES

## **Purpose**

Briefly define the purpose and information found on the Launch Page. Describe how to configure the different product types (Cases, Judgements, Calendar, and so forth) and links to specific courts in the client's OrgChart. Briefly discuss how to customize the Launch page. (Section 9 will discuss Public Access customization in greater detail.)

## **Launch Page information displayed**

**Product Records - Cases, Jail, Law Enforcement**

**Subproducts - Product Records, Judgements, Calendar,  
Downloaded Cases, Jail Bonds, Incidents**

**Page Hyperlinks, titles, and text**

## **Login and MyAccount pages**

**User Access Types - Registered/Anonymous**

**Login page message**

**Change password page for registered users**

## **Selecting product (Case, Jail, or Law Enforcement) records**

**Criminal Cases**

# Civil, Family, and Probate Cases

Figure 10 Civil case search by business name

## Civil, Family Case Records

(+) Required Fields

Search By:    Use Soundex

**Party:**  Name  Business  Other Agency Number  
**+ Business Name**

**Case Status:**  All  Open  Closed

**Date Filed:**  On or After and  On or Before  
(e.g. 11/12/1955)

Figure 11

## Civil, Family & Probate Case Records

(+) Required Fields

Search by:

**Case:**  Number  Cross Ref Number  
**+ Case Number**  
To search for a partial name or case, use \* at the end

**Case Status:**  All  Open  Closed

**Date Filed:**  On or After and  On or Before  
(e.g. 01/01/1970)

**Case Types:**  All case types will be searched if none are selected in this list.

Adoption	▲	To return only certain case types, select them in this list.  Hold down the Shift key to select a range of case types.  Hold down the Ctrl key to select or deselect a single case type at a time.
Divorce		
Divorce with Children		
Estate		
Probate		
Probate without Will		
Separation	▼	

## Judgements

## Ejectments

## Jail Records

## Jail Bond Records

Figure 12 Searching for Bond Records

**Bond Records**  
**(+) Required Fields**

Search by:  Defendant  Bond Company

<b>+ Defendant Name:</b>	<b>+ Last Name</b>	<b>+ First Name</b>	Middle Name
	<input type="text" value="Smith"/>	<input type="text" value="John"/>	<input type="text"/>
<b>Date of Birth:</b> <i>(e.g. 01/01/1970)</i>	<input type="text"/>		

**Bond Status:**  All  Open  Closed

**Date Posted:** *(e.g. 01/01/1970)*  On or After and  On or Before

## All District Courts (Justice of Peace)

## Law Incidents

## Court Calendar

**Figure 13** Court Calendar search by magistrate

**Court Calendar**  
**(+) Required Fields**

Search by:

Magistrate:

Case Category:  Criminal  Family  
 Civil  Probate and Mental Health

Date Range:  **+ On or After** and  **+ On or Before**  
*(e.g. 01/01/1970)*

Hearing Type:

## Define courts/counties in the OrgChart to link to searches

Associating OrgChart nodes with county names

Hiding counties until Public Access information becomes available

Using secure HTTPS with specific products

## DEFINING SEARCH PAGES

### Purpose

Describe what types of records and information you can obtain using the PA site (client defined). Define what search criteria to display on the Search Page (names, ID numbers, dates, case status, case types, or hearing types). Illustrate some generic search page customizations and CAPTCHA challenges (spam prevention). Note that Section 9 will discuss Public Access customization in greater detail.

### Search by name (party, defendant, attorney)

#### Standard last, first, and middle name

Figure 14

### Criminal & Citation Case Records

(+) Required Fields

Search By:   Use Soundex

**Attorney Information:**  Name  Bar Number

**+ Last Name**   **+ First Name**   Middle Name

--	--	--

**Case Status:**    All    Open    Closed

**Date Filed:**   On or After      and   On or Before     
(e.g. 11/12/1955)

**Figure 15** Search by case number and sort by case number

**Criminal Case Records**

**(+) Required Fields**

Search by:

**Case:**  Number  Cross Ref Number

**+ Case Number**

To search for a partial name or case, use \* at the end

**Case Status:**  All  Open  Closed

**Date Filed:**  On or After and  On or Before  
*(e.g. 01/01/1970)*

**Case Types:**   
All case types will be searched if none are selected in this list.

- Divorce
- Divorce with Children
- Estate
- Probate
- Probate without Will
- Separation

To return only certain case types, select them in this list.  
Hold down the Shift key to select a range of case types.  
Hold down the Ctrl key to select or deselect a single case type at a time.

Sort By

## Required first name field

Figure 16 Criminal case search by party

### Criminal & Citation Case Records

(+) Required Fields

Search By:   Use Soundex

**Party:**  Name  Other Agency Number  
**+ Last Name** **+ First Name** Middle Name

**Date of Birth:**   
(e.g. 11/12/1955)

**Case Status:**  All  Open  Closed  
On or After  and On or Before

**Date Filed:**  and   
(e.g. 11/12/1955)

Figure 17 Search judgements by party name

### Judgments Search

(+) Required Fields

Use Soundex

**Party:**  Name  Business  
**+ Last Name** **+ First Name** Middle Name

Include Inactive and Satisfied Judgments

## Refining search by defendant date of birth

## Using the Soundex option, checked by default

Figure 18 Search by business name using Soundex

### Civil, Family Case Records

(+) Required Fields

Search By:    Use Soundex

**Party:**  Name  Business  Other Agency Number  
**+ Business Name**

**Case Status:**  All  Open  Closed

**Date Filed:**  On or After and  On or Before  
(e.g. 11/12/1955)

## Business name

Figure 19 Search by business name

### Civil, Family Case Records

(+) Required Fields

Search By:    Use Soundex

**Party:**  Name  Business  Other Agency Number  
**+ Business Name**

**Case Status:**  All  Open  Closed

**Date Filed:**  On or After and  On or Before  
(e.g. 11/12/1955)



# Search for information by designated number

## Search by number (citation, case number)

Figure 20 Search by case number

### Criminal & Citation Case Records

(+) Required Fields

Search By:

**Case:**  Number  Cross Ref Number  
**+ Case Number**

**Case Status:**  All  Open  Closed  
On or After  and On or Before

**Date Filed:**  and   
(e.g. 11/12/1955)

Figure 21 Judgement search by other agency number

### Judgments Search

(+) Required Fields

**Party Information:**  Individual  Business  Other Agency Number  
**+ Other Agency Number**

Include Inactive and Satisfied Judgments

Figure 22 Court Calendar search by case number

## Court Calendar

(+) Required Fields

Search By:

Case:  + Case Number:

Date Range:  + On or After and  + On or Before  
(e.g. 11/12/1955)

Figure 23 Criminal case search by citation number

## Criminal & Citation Case Records

(+) Required Fields

Search By:

Citation:  + Citation Number:

Case Status:  All  Open  Closed

Date Filed:  On or After and  On or Before  
(e.g. 11/12/1955)

### Search by cross reference number

## Finding attorney by bar number

Figure 24 Court Calendar search by attorney bar number

### Court Calendar

(+) Required Fields

Search By: Attorney

Attorney Information:  Name  Bar Number

+ Bar Number

Date Range:  and   
(e.g. 11/12/1955)

## Search by other agency number

## Search by state identifier

Figure 25 Search criminal cases by state identification number

### Criminal Case Records

(+) Required Fields

Search by: Defendant

Defendant  Name  Other Agency Number  SID

+ State Identification Number

+ State

Date of Birth:   
(e.g. 11/12/1955)

## Search for case using other criteria

## Search by case status

## Search by Date Filed range

**Figure 26** Search by date filing range

### Civil, Family Case Records

(+) Required Fields

Search By: Date Filed

**Case Status:**  All  Open  Closed

**Date Filed:** + On or After  and + On or Before   
(e.g. 11/12/1955)

**Case Types:**  
All case types will be searched if none are selected in this list.

- Accounts, Contracts, Notes
- Agreed Child Support Review
- Agreed Child Support Review
- All Other Family Matters
- Annulment
- Application for Protective Order
- Attorney General

To return only certain case types, select them in this list.

Hold down the Shift key to select a range of case types.

Hold down the Ctrl key to select or deselect a single case type at a time.

**Figure 27** Probate search by Date Filed range

## Probate Case Records

(+) Required Fields

Search By:

**Case Status:**     All    Open    Closed

**Date Filed:**        **+ On or After**    and    **+ On or Before**      
(e.g. 11/12/1955)

### Search by judicial officer (Court Calendar only)

#### Specify judicial officers

Administration --> Court Administration Codes --> Judicial Officers --> Add Judicial Officers

Select Case Codes to attach to officer

#### Select case categories

**Figure 28** Court calendar search by judicial officer

## Court Calendar

(+) Required Fields

Search By:

Judicial Officer:

Case Category:  Criminal  Family  
 Civil  Probate and Mental Health

Date Range:  **+ On or After** and  **+ On or Before**  
(e.g. 11/12/1955)

## Defining case type and hearing type groups

### Turn-on case type and hearing types at node level

search page HearingTypeParm (#2806)

### Defining case type groups at node

**Figure 29** Use criminal case types to restrict search

## Civil, Family Case Records

(+) Required Fields

Search By:

**Case Status:**  All  Open  Closed

**Date Filed:**  **+ On or After** and  **+ On or Before**  
(e.g. 11/12/1955)

**Case Types:**  
All case types will be searched if none are selected in this list.

- Accounts, Contracts, Notes
- Agreed Child Support Review
- Agreed Child Support Review
- All Other Family Matters
- Annulment
- Application for Protective Order
- Attorney General

To return only certain case types, select them in this list.

Hold down the Shift key to select a range of case types.

Hold down the Ctrl key to select or deselect a single case type at a time.





## **Default to party as search type**

## **Adding customized help text to search page**

(#4064) project

## **Using CAPTCHA option to prevent spam**

### **Activating the CAPTCHA option**

### **Turn off for registered users**

## **Sorting the search page results**

(Civil, Ejectment, Criminal search)

### **Sort by Date Filed (oldest to newest), case # (ascending)**

### **Sort by Case Number**



# CUSTOMIZING THE SEARCH RESULTS PAGE

## **Purpose**

Describe what information displays on the Search Results page. Include a discussion of what information is not shown, based on the user's security view. Illustrate some generic search results page customizations. Note that Section 9 will discuss Public Access customization in greater detail.

## **Warning icons displayed on search results page**

**Jail Flag**

**Secure Case**

**Large event count**

**Current Warrant**

## **User Access security impact on Search Results Pages**

**Security levels and information displayed**

**Security levels and search page functionality**

**Full - Hyperlink to ROA**

**Limited - Hyperlink to a "configured" ROA**

**Restricted - Case Number only and restricted text**

## **Change search results page in Case Security Groups dialog**

## Specifying Case Security groups in Odyssey

## Associating Case Summary Options with Case Security Groups

## Using SiteConfig.XML file to restrict access to other Events

### Different Search Page Result configurations

#### Criminal and Citation Cases

**Figure 31** Criminal case search results found by date filed

Civil and Family Case Records Search Results			
Logout Search Menu New Civil Search		Search Criteria: 06/01/2008-08/10/2009	Location : Fort Bend
Case Number	Style	Filed/Location	Type/Status
<a href="#">09-DCV-173767</a>	In the Matter of Jennifer Lynn Montoya and Santino Martinelle Burrough and on behalf of Sabrina Montoya	08/07/2009 387th District Court	Application for Protec Disposed
<a href="#">09-DCV-173742</a>	In the Matter of Lauren Ashleigh Evans and Andrew Neal Coughlin	08/07/2009 387th District Court	Application for Protec Pending
<a href="#">09-DCV-173773</a>	In the Matter of Kathy Williams and Stephon Jackson	08/07/2009 328th District Court	Application for Protec Pending
<a href="#">09-DCV-173665</a>	In the Matter of Doniele Craft and David Scott	07/31/2009 328th District Court	Application for Protec Pending
<a href="#">09-DCV-173630</a>	In the Matter of Isidro Rioja Marin, Jr and Jorge Urquiza	07/30/2009 328th District Court	Application for Protec Disposed
<a href="#">09-DCV-173642</a>	In the Matter of Margarita Saucedo and Genaro Martinez and on Behalf of Alexis Martinez, Saul Martinez	07/30/2009 387th District Court	Application for Protec Pending
<a href="#">09-DCV-173646</a>	Amber DavidTaylor and Aaron Scott Taylor	07/30/2009 328th District Court	Application for Protec Pending
<a href="#">09-DCV-173566</a>	In the Matter of Kendria Lowery and Donnell Williams	07/28/2009 387th District Court	Application for Protec Pending
<a href="#">06-DCV-152824A</a>	In the Matter of Mark Gowen and Mark Hamlin	07/27/2009 387th District Court	Application for Protec Pending

Figure 32 Criminal citation search results found by case number

Criminal & Citation Search Results					
Logout	Search Menu	New Criminal & Citation Case Records Search	Search Criteria: 53C02-0907-*	Location: All Courts-Case Search	Help
Case Number	Citation Number	Defendant Info	Filed/Location	Type/Status	Charge(s)
--- Too many results to display. First 200 matches listed below. ---					
<a href="#">53C02-0907-CM-02365</a>		Herbert, Christopher Lee	07/01/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Pending	9-30-5-2(a)/MA: Operating a Vehicle While Intoxicated Endang 9-30-5-1(a)/MC: Operating a Vehicle With an ACE of .08 or Mo
<a href="#">53C02-0907-CM-02366</a>		Swaffard, John David	07/01/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Decided	7.1-5-1-3/MB: Public Intoxication 7.1-5-1-3/MB: Public Intoxication
<a href="#">53C02-0907-CM-02369</a>		Calovet, Kristna H	07/01/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Pending	9-24-19-2/MA: Driving While Suspended
<a href="#">53C02-0907-CM-02369</a>		Bough, Casey A	07/01/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Decided	7.1-5-7-7(a)(2)/MC: Illegal Consumption of an Alcoholic Bever
<a href="#">53C02-0907-CM-02370</a>		Chandler, Jeffrey Lee	07/01/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Pending	9-24-19-3/MA: Driving While Suspended
<a href="#">53C02-0907-CM-02371</a>		Alender, Rodney Ray	07/01/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Pending	35-48-1-15.1(1)/MA: Invasion of Privacy 35-48-1-15.1(1)/MA: Invasion of Privacy
<a href="#">53C02-0907-CM-02372</a>		Chodo, John James	07/02/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Decided	7.1-5-1-3/MB: Public Intoxication
<a href="#">53C02-0907-CM-02376</a>		Sellers, Stephen Matthew	07/02/2009 Monroe Circuit Court 2	CII - Criminal Misdemeanor Pending	35-43-4-2(d)/MB: Unauthorized Entry of a Motor Vehicle

### Civil, Family, and Probate cases

### Attorney's My Cases

Figure 33 Cases belong to an attorney

My Cases				
Logout	Back	Search Menu	Help	
Records: 199				
Sort By <input type="text" value="Case Number"/>				
Case Number	Type	Style	Filed/Status/Location	Causes/Charges
<a href="#">10M12345678934</a>	Discrimination	Mark Anderson and Beverly Anderson F/K/A Beverly Smith vs S L Anderson Inc, a Minnesota Corporation	01/01/2001 Open Lee	Divorce Marriage 3 <sup>rd</sup> Action
<a href="#">10M12345678934</a>	Felony	State of Georgia vs. John Smith	01/01/2001 Open Lee	Aid & Abett/ Cont Sub Consp Poss Cont Sub No Insurance
<a href="#">10M12345678934</a>	Felony	State of Georgia vs. John Smith	01/01/2001 Open Lee	Add & Abett/ Cont Sut
<a href="#">10M12345678934</a>	Discrimination	ITT Hartford Insurance Group vs. Aetna Life & Casualty Co., Mark Mathwig, Todd Michael Kahler, Estate of James Anderson et al	01/01/2001 Open Lee	Divorce Marriage 3 <sup>rd</sup> Action

### Court Calendar

Figure 34 Court Calendar search results page

Court Calendar Results				
<a href="#">Logout</a> <a href="#">Search Menu</a> <a href="#">New Calendar Search</a>		Location : Fort Bend <a href="#">Help</a>		
Judicial Officer: Bielstein, R. H. "Sandy"		Case Types: Criminal, Civil, Family, Probate and Mental Health		
Date: 8/1/2009 - 8/17/2009				
Sort By	Defendant Name			
Case Illustration Type	Case Number	Style	Judicial Officer	Date
	Date and Time		Physical Location	Time
	Defendant Name			Hearing Type
<a href="#">08-CCV-19200</a> Suits on	Hearing Type	Cach Lic vs Alejandro Barajas	Bielstein, R. H. "Sandy" County Court at Law 4	08/17/2009 2:30 PM M/Default Judgment
<a href="#">08-CPR-019200</a> Administration	Judicial Officer Name	John William Bar, Jr., Deceased	Bielstein, R. H. "Sandy" County Court at Law 4	08/05/2009 10:00 AM Submission/Review Docket
<a href="#">05-CPR-019066</a> Letters of Testamentary	Plaintiff Name	In the Estate of Colman L. Becker, Deceased	Bielstein, R. H. "Sandy" County Court at Law 4	08/10/2009 1:30 PM Pre-Trial Conference Hearing
<a href="#">09-CPR-021927</a> Letters of Testamentary		In the Estate of Raymond Leslie Bradley, MD, Deceased	Bielstein, R. H. "Sandy" County Court at Law 4	08/05/2009 10:00 AM Submission/Review Docket

Jail Bond

Jailing

Judgement

**Figure 35** Judgement search results

Judgment Records Search Results						
Search Menu <a href="#">New Judgment Search</a> <a href="#">Refine Search</a>			Location : Carver County <a href="#">Help</a>			
<b>Records: 199</b>						
Search By: Last Name    Date Filed: 01/01/2002						
Case No./Location	Entered/Proofed	Debtor(s)	Details		Comments	
<a href="#">10M12345678901111</a> Lehigh	01/01/2002 11:55 AM 01/03/2002 12:30 PM	Anderson, John David aka Anderson, Jonathan D. et al	Amount: Status: Type:	\$104,500.00 Active <a href="#">JEP</a>	Judgment comment on the judgment component.	
<a href="#">10M12345678901111</a> Lehigh	01/01/2002 11:55 AM 01/03/2002 12:30 PM	Anderson, Jonathan D. et al	Amount: Status: Type:	\$1,500.00 Active <a href="#">JEP</a>	Judgment comment on the judgment component.	
<a href="#">10M12345678901111</a> Lehigh	01/02/2002 9:57 AM 01/04/2002 2:30 PM	Anderson, John David aka Anderson, J.D. aka Anderson, Jonathan	Amount: Status: Type:	\$4,500.00 Active <a href="#">JEP</a>	Judgment comment on the judgment component.	

## Global site options that affect the search results page

**LargeCaseEventResults="value"**

**(#3491) Show icon if number of case events exceeds defined value**

**JailFlagIcon="true"**

**(#2806) Party to case has active jailing**

**SecureCaseIcon="true"**

**(#2806) Cases viewable only by Case Security Groups**

**DisplayOtherAgencyNumbers="true"**

**(#2806) Show other agency numbers site-wide on all ROAs**

**DisplayStateIDs="true"**

**(#2806) Show State ID site-wide on all ROAs**

**MaxNumCharges="2"**

**(#2806) Limit # of charges - criminal/calendar Results page**

**ChargeCol="true"**

**(#2806) Display charges column on Calendar Results page**

**ReturnNullDOBSearch="false"**

**(#3929) Party info and DOB match, plus party info match and DOB missing**

**DisplayDOBYearOnlySearch="false"**

**(#3929) Display only party birth year of DOB info**

**ReturnSearchResults="limit"**

**(#4064) (Value LE 10,000 records) Limit # of search records, Default:200**

**HideCaseStatusSearchResults = true"**

**(#4064) Hide case status on search results page**

## **Sorting Options (Calendars Only)**

**CN-Case Number**

**DT-Date and Time**

**DN-Defendant Name**

**HT-Hearing Type**

**JN-Judicial Officer Name**

**PN- Plaintiff Name**



## DESIGNING REGISTRY OF ACTIONS PAGE

### Purpose

Define site-wide options that affect the ROA/CCS pages. Illustrate how you can hide or reveal ROA case information in Odyssey. List case detail page options that are site-wide. Show case detail page node (county/court-level) customizations.

## Configuring case details in Odyssey Assistant

### Using Odyssey Assistant to omit case details

**Figure 36** Omitting case details with Odyssey Assistant

	Description	Code
1.	<input checked="" type="checkbox"/> Omit Address	ADDR
2.	<input type="checkbox"/> Omit Aliases	ALIAS
3.	<input checked="" type="checkbox"/> Omit Date of Birth	DOB
4.	<input type="checkbox"/> Omit Driver's License	DL
5.	<input type="checkbox"/> Omit Gender	SEX
6.	<input type="checkbox"/> Omit Height	HT
7.	<input type="checkbox"/> Omit Minutes	MIN
8.	<input type="checkbox"/> Omit Other Agency Number	OAN
9.	<input type="checkbox"/> Omit Race	RACE
0.	<input type="checkbox"/> Omit State ID	SID
1.	<input type="checkbox"/> Omit Weight	WT

**Figure 37** Case summary options configuration

Case Summary Options

System-wide Case Summary Configuration for all 22nd District Court Criminal Cases Default

Heading

Title

Sections	Events & Orders of the Court
<input checked="" type="checkbox"/> Party Information Party Identification Info: <input style="width: 80px;" type="text"/> Number of Parties <input checked="" type="radio"/> Use Case Style Setup <input type="radio"/> Use Custom Setup # of parties to include: <input style="width: 30px;" type="text"/> <input type="checkbox"/> All Text to append if there are more parties than those displayed: <input style="width: 150px; height: 15px;" type="text"/> <input checked="" type="checkbox"/> Attorneys <input checked="" type="checkbox"/> Active Attorneys Only <input checked="" type="checkbox"/> Lead Attorneys Only <input type="checkbox"/> Attorneys Addresses <input type="checkbox"/> Case Number History <input type="checkbox"/> Case Status <input checked="" type="checkbox"/> Case Flags <input type="checkbox"/> Case Flag Comments <input checked="" type="checkbox"/> Case Assignment <input checked="" type="radio"/> No Reassignments <input type="radio"/> Include Reassignments <input type="radio"/> Include Reassignments with Events <input type="checkbox"/> Use Timestamp <input type="checkbox"/> Show Comments <input checked="" type="checkbox"/> Financial Summary - Case Fees <input checked="" type="radio"/> No Transactions <input type="radio"/> Include Trans after Summary <input type="radio"/> Include Trans with Events <input checked="" type="checkbox"/> Financial Summary - Registry <input checked="" type="radio"/> No Transactions <input type="radio"/> Include Trans after Summary <input type="radio"/> Include Trans with Events <input type="checkbox"/> Causes of Action <input type="checkbox"/> File Date <input type="checkbox"/> Filed By/Against <input type="checkbox"/> Remedy Comments <input type="checkbox"/> Include Causes of Action with Events	<input type="checkbox"/> Group by Sections Below <input type="checkbox"/> Show Document Index # <input checked="" type="checkbox"/> Show Index/Vol & Page <input type="checkbox"/> Include Statistical Closures with Events <input type="checkbox"/> Use Timestamp Sort: <input type="text" value="Date"/> <input checked="" type="checkbox"/> Disposition Details <input checked="" type="checkbox"/> Always List First <input type="checkbox"/> Show Amend Reasons <input type="checkbox"/> Differentiate Prior Disp Activities <input type="checkbox"/> Show Judgment Amend History <input type="checkbox"/> Show Charges with Related Sentence <input checked="" type="checkbox"/> Hearings <input type="checkbox"/> Show Resets <input checked="" type="checkbox"/> Show Continuances <input type="checkbox"/> Show Minutes Detail <input checked="" type="checkbox"/> Events <input checked="" type="radio"/> Show Related Events <input type="radio"/> Show Chronological/Related Events <input type="radio"/> Show Chronological Events <input checked="" type="checkbox"/> Event Comments <input type="checkbox"/> Non-Docketable Events <input type="checkbox"/> Show Deleted Events <input type="checkbox"/> Include Charge Descriptions <input checked="" type="checkbox"/> Papers Issued/Served <input type="checkbox"/> Show As Multiple Events <input type="checkbox"/> Show Anticipated Method <input checked="" type="checkbox"/> Warrants Issued/Served <input checked="" type="checkbox"/> Bond Information <input checked="" type="checkbox"/> Interim Condition Details <input type="checkbox"/> Placements <input type="radio"/> Current Placement <input type="radio"/> Placement History

## Criminal and Citation Cases

**Figure 38** Traffic citation case details

**CHRONOLOGICAL CASE SUMMARY**  
**CASE No. 22E01-9709-IF-05082**

<p>ST V STEVE SMITH</p>	<p>§ § § § §</p>	<p>Case Type: IF - Infraction                  Date Filed: 09/17/1997                  Location: Floyd County Court (abolished)</p>
-------------------------	----------------------------------	---

---

**PARTY INFORMATION**

<p><b>Defendant</b> Smith, Steve J.                  3410 Alonzo-Smith Rd.                  G-Town, IN 47122</p> <p><b>State Plaintiff</b> State of Indiana</p>	<p><b>Lead Attorneys</b></p>
---	------------------------------

---

**CHARGE INFORMATION**

Charges: Smith, Steve J.	Citation	Statute	Level	Date
1. SENTENCED AS A MISDEMEANOR	88079	35	Degree Code	09/17/1997

---

**EVENTS & ORDERS OF THE COURT**

	<p><b>DISPOSITIONS</b></p> <p>10/02/1997 <b>Disposition</b>                  1. SENTENCED AS A MISDEMEANOR                  GUILTY PLEA</p>
	<p><b>OTHER EVENTS AND HEARINGS</b></p> <p>09/17/1997 <b>Converted Event</b>                  9-21-5-2(1) SPEEDING 040/30 Fines: 0003.00 Costs: 0075.50 Total: 0078.50 RJO: N Notice: N</p> <p>10/02/1997 <b>Converted Event</b>                  CASE DISPOSED: GP RJO: N Notice: N</p>

---

Please note that the Balance Due does not reflect interest that has accrued since the last payment.

**Civil, Family, and Probate cases**

**Figure 39** Civil, family, or probate case details

<b>CHRONOLOGICAL CASE SUMMARY</b>		
CASE No. 22D01-9911-DR-00310		
SMITH V SMITH	§ § § § §	Case Type: DR - Domestic Relation Date Filed: 11/09/1999 Location: Floyd Superior Court 1
PARTY INFORMATION		
Petitioner	Smith, Steve J C/O Bruce Goldberg 623 E Spring St New Albany, IN 47150	Lead Attorneys Goldberg, Bruce Jay  Retained
Respondent	Smith, Susan 3410 Alonzo Smith Rd Georgetown, IN 47122	
EVENTS & ORDERS OF THE COURT		
	<b>OTHER EVENTS AND HEARINGS</b>	
11/08/1999	Converted Event <i>PETITION FOR DISSOLUTION OF MARRIAGE FILED. APP FILED. SUMMONS BY ACK RJO: N Notice: N</i>	
01/10/2000	Converted Event <i>WAIVER OF FINAL HEARING FILED. RJO: N Notice: N</i>	
01/10/2000	Converted Event <i>DECREE OF DISSOLUTION RJO: Y Notice: N</i> Vol./Book 181, Page 42	
Please note that the Balance Due does not reflect interest that has accrued since the last payment.		

## Court Calendar

## Jail Bond

## Jailing

# Judgement

Figure 40 Judgement case details page



## Global site-wide options that affect the ROA/CCS page

AppearByDte=" <true> "

(#3411) Appear By Date

AttorneyAddress=" <true> "

(#3411 3.3.1) Attorney address in criminal/non-criminal ROA

BondInfo=" <true> "

(#3411 3.3.3) Arrest, jail release, & court dates, bond amount, bond post date, bond issue

**CaseEventsDate2="<true>"**

**(#3411 3.3.12) Date 2 on Case Events**

**CaseEventsParty="<true>"**

**(#3411 3.3.11) Parties 2 on Case Events**

**CaseEventsParty2="<true>"**

**(#3411 3.3.11) Parties 2 on Case Events**

**CauseOfAction="<true>"**

**(#3411 3.3.5) Node-level config for File date, File By, File Against, Action Type**

**DateOrderDispositions="<true>"**

**(#3411 3.3.8) original, amended dispositions in date order**

**DisplayOtherAgencyNumbers="true"**

**(#2806) Show other agency numbers site-wide on all ROAs**

**DisplaySSN="true"**

**(#3929) Display last 4 SSN digits xxx-xx-####**

**DisplayStateIDs="true"**

**(#2806) Show State ID site-wide on all ROAs**

**InactiveDispositionsFormat="<true>"**

**DO NOT display orig Pleas, Dispositions, Judgments, & Sentences (italics)**

**InterimCondComment="<true>"**

**Comment**

**InterimCondExpDate="<true>"**

**(#3411 3.2.3/3.3.6) Expiration Date**

**InterimCondJudge="<false>"**

**[Default=true] Disable display of Judicial Officer**

**JailFlagIcon="true"**

**(#2806) Party to case has active jailing**

**JuvenileInitial="true"**

**(#3929) Suppress name, suffix, prefix, & list only initials (age & filing date)**

**MinuteComments="<true>"**

**(#3411 3.2.5/3.3.7) Minute Details**

**NoAddressDetail="DF,PL"**

**(#3929) Suppress non-traffic cases all address info XCEPT city/state/zipcode**

**OriginalCharge="<true>"**

**(#3411 3.3.2) Node-level config for amended charges**

**RevealAddressDetail="DF,PL"**

**(#3929) Override non-traffic CONVICTION cases, display address info party types**

**SecureCaseIcon="true"**

**(#2806) Cases viewable only by Case Security Groups**

**ServiceTrackingInfo="<true>"**

**(#3411 3.2.1) Service Tracking (server, officer, time, return time, method)**

**SpeedInformation="<true>"**

**(#3411 3.2.8/3.3.9) speed amounts, limits, and speed fines,**

**WarrantInfo="<true>"**

**(#3411 3.2.4) Warrant Information**

## Hiding/revealing ROA display information using Odyssey

**(Administrator can turn-off 11 selected items in Odyssey for users)**

**Administration --> Public Access Users --> Select User --> Omit Display Options**

Address, Aliases, Date of Birth, Driver's License, Gender, Height

Minutes, Other Agency Number, Race, State ID, Weight

## Global Case Detail options that are site-wide

**ShowCaseNumberHistory="true" (#1148)**

**ShowCrossRefNumber="true" (#1148)**

**ShowCitationNumber="true"**

(#1823, Clay Public Access SRS)

**OCMDisplayEventAmount="true"**

(#2347) Display amount related to an event

**ShowPartiesPresent="true"**

(#2684) Show parties present

**ShowMinutes="true"**

(#2684) Show minutes in ROA - SiteWide

**GroupChargesWithSentence="true"**

(#2765) Display sentence after all related charges

**ShowJudicialOfficer="true"**

(#3032) Affects Search pages, ROA, not Calendars, Judgements

**ShowFileLocation="true"**

(#3205) Show file locations in ROA - SiteWide

**Administration --> System Codes --> cases --> Case File Location/Custody**



**ShowDateOfDeath="true"**

(#3300) Display date of death

**MagistrateLabel="Magistrate"**

Customized Magistrate Resource Label "Magistrate", "Hearing Master" NORTH DAKOTA

**Node Case Detail options applied to courts or counties****ShowPartiesPresent="true"**

(#2684) Show parties present in ROA for this node

**ShowMinutes="true"**

(#2684) Show minutes in ROA for this node

**CaseDetailShowArrestingAgency="true"****CaseDetailTitleText="Title of ROA page"****CaseDetailFooter="Text displaying at footer of ROA page"**



## ADDITIONAL PUBLIC ACCESS SERVICES

### Purpose

Describe additional functionality that includes (a) ways to place an *unofficial* watermark on documents, (b) downloading case information, and (c) paying fees using Sonant. The court data download functionality is described in greater detail since it has its own search pages, results page, and online payment page.

### Displaying case images with document stamps

To print and download case images with an **Unofficial** stamp superimposed on them, configure this functionality in the `<DocumentManagement>` element of the `SiteConfig.xml` file. The client charges their customer for Official documents without the stamp, which must be requested from the clerk's office.

The Public Access administrator can configure the text orientation, size and angle of the text, as well as whether it prints solid black or only an outline prints black. (See [XML-Code Example 1](#), for a configuration example.) The document stamp ([Figure 41](#)) prints using the Arial font and only overlays image documents in the TIFF format.

#### Code-XML Example 1 Document stamps example

---

```
<DocumentManagement (See Detailed Page)
    Enabled="true"
    OCMDocumentRedactionFlag="false"
    Mode="ISAPI"
    DocumentRoot="http://server/Docs"
    DocumentStamp="true"
    DocumentStampText="Unofficial"
    DocumentStampSize="FIT"
    DocumentStampOrientation="DIAGONAL"
    DocumentStampStyle="OUTLINE">
</DocumentManagement>
```

---

### Configuring stamp style, orientation, text, size

All text prints in a single line, centered on the page as much as possible, in the middle of the page. If text is longer than fits at the point size specified, or less than 6 points for the *scale to fit* option, the text truncates.

The Document Stamp is a configured option:

- DocumentStamp enabled—`DocumentStamp="true"`
- Text attributes are configured in `SiteConfig.XML` (see [Table 21, "<DocumentManagement> element attributes", on page 134](#)).
- Size—specific point sizes between 8 and 300 points, or FIT to page.
- Angle—horizontal or DIAGONAL (corner to corner).
- Color—black or a 2 pixel OUTLINE.

Figure 41 Document stamp on case image example

09-DCV-173773  
183102

Subpoena  Yes  No  
\$10.00 Witness Fee Attached

THE STATE OF TEXAS  
Cause No. **09-DCV-173773**

TO ANY SHERIFF OR CONSTABLE OF THE STATE OF TEXAS OR OTHER PERSON AUTHORIZED TO SERVE AND EXECUTE SUBPOENAS AS PROVIDED IN RULE 176 T.R.C.P.

YOU ARE HEREBY COMMANDED TO SUMMON

**DET. SONNY MCCLAMROCK  
MISSOURI CITY POLICE DEPT  
3849 CARTRIGHT  
MISSOURI CITY TX 77459**

**SERVICE FEE NOT COLLECTED  
BY DISTRICT CLERK**

To be and appear before the Honorable 328th Judicial District Court of Fort Bend County, Texas to be held at the Court House of said County, in Richmond on **August 17, 2009 at 8:30 A.M.**, then and there to testify as a witness in behalf of **APPLICANT** in a civil action pending in said Court, entitled on the Civil Docket of said Court as:

**In the Matter of Kathy Williams and Stephon Jackson**

And there remain from day to day and from term to term until discharged by due course of law.

HEREIN FAIL NOT, but of this writ make due return, showing how you have executed the same.

WITNESS my official signature at Richmond, on this the **11th day of August, 2009**.

By: *Annie Redwood Elliott*  
DISTRICT CLERK ANNIE REDWOOD ELLIOTT  
Fort Bend County, Texas  
Deputy District Clerk Roxandra Beniger  
Telephone: 281-633-7649; ext. 222

Please contact Gloria Reyes/Neva Gonzalez at the (281) 341-4480, upon receipt of this Subpoena.

The name and address of the attorney for APPLICANT is:  
STUTI PATEL  
309 S FOURTH STREET  
RICHMOND TX 77469

OFFICER'S RETURN

Came to hand the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ o'clock \_\_\_\_\_ M., and executed by delivering a true copy of the within subpoena to the within witness

NAME	DATE	TIME	PLACE AND COURSE AND DISTANCE FROM COURT HOUSE	MILEAGE

And not executed as to the witness \_\_\_\_\_ for the following reasons I actually and necessarily traveled \_\_\_\_\_ miles in the service of this subpoena in addition to any other mileage I may have traveled in the service of other process in the same case during the same trip.

FEEES: Summing Witness \$ \_\_\_\_\_ Sheriff  
Mileage \$ \_\_\_\_\_ or Constable  
Total \$ \_\_\_\_\_ County, Texas

Subpoena - Witness (DA)  
Created: 2009/07/23  
FILE

These document category types cannot be overprinted with the stamp:

- Word
- Excel
- PDF
- Audio
- Video
- Check Images
- Digital Signature
- Mugshots
- Party Photo
- Photo

## Court Data Download

With Public Access, you can request a bulk data download of public court data using the Internet. When the **Court Data Download** link is selected on the Launch Page, a short series of Internet pages (see [Figure 42](#) through [Figure 46](#)) displays to capture the necessary search parameters to perform the data query and insert the results into a file. You provide an email address for receiving notification of where to access the download data file. Odyssey performs an email verification to determine the user's email address validates.

Additionally, you are presented with a payment page that permits you to pay (credit card or e-Check) and process the payment through a third-party company (Sonant) for the transaction. If the transaction is declined, Public Access sends a message to the user notifying them their method of payment was not successful.

After the transaction is approved, a comma-separated value CVS file is created and stored on an HTTP server for a limited period of time. Additionally when the payment is authorized, you see an Internet page that can be printed and used as a receipt. Once the data download job completes, the email notification is sent to you containing the link to the assigned location where the CVS data file is stored on the server.

### Selecting OrgChart nodes to define courts

Within the Public Access SiteConfig.xml file you provide the Node Identifiers (see [XML-Code Example 16, "<CourtDataDownload> SearchOption attributes", on page 136](#)) from the client OrgChart to describe which counties, districts, courts, and case types to use. Then you provide selection criteria for the parameters necessary to run the Court Data Download Job.

The Public Access SiteConfig.xml file dictates what OrgChart IDs make:

- Locations that define courts for the County, District, and Justice Courts classifications.
- Case Types that make up the Civil, Criminal, Traffic case type classifications.

The Court Data Download interface lets you pick:

- Court level (county, district, or justice)
- Case Type (Civil, Criminal, Traffic)
- Search Type (single option: Filed, Disposed, Open)
- Date Filing Range (Start and End Date)
- Case information (multiple check boxes—[Figure 43](#))
- Email Address—[Figure 43](#)

Figure 42 Court Data Download search criteria

**Court Data Download**

Information from the County civil and criminal database dating back to 1981 is available for download. A cost of \$1, plus a \$5 credit card or \$2 e-check transaction fee is charged for each request. Upon completion of the request, an email will be sent to you which will contain instructions for downloading the requested data. All requested data remains available for 30 days and is provided in a Comma Separated Value (CSV) format. For information on the data format, please refer to the Case Data File Layouts page.

NOTE: The Court Data Download feature is intended for use by entities and individuals who want to download information pertaining to a large number of cases. If you wish to view information pertaining to a specific case, please use the Case Lookup feature which is available on this website free of charge.

**Court Level:**  County Courts at Law  
 District Courts (Criminal Only)  
 Justice Courts (Traffic Cases Only)

**Case Type:**  Civil Cases  
 Criminal Cases  
 Traffic Cases

**Type of Search**  Filed during a period  Disposed during a period  Open Cases

**Date Filed:** (e.g. 01/01/1970) Start Date [ ] and End Date [ ]

### Selecting case information to download

Use the check boxes in [Figure 43](#) to define the columns of the court data download file (CSV spreadsheet).

You provide an email address for receiving notification with a link access the downloaded CSV file. Odyssey performs an email verification to determine the user's email address validates. If the transaction is declined, Public Access sends a message to the user notifying them their method of payment was not successful.

**Figure 43** Court Case information selected for downloading as a file

The screenshot shows a web form titled "Court Data Download". Under the heading "Select Criteria", there are two columns of checkboxes, all of which are checked. The first column includes: All Fields, Case #, Current Court, Type of Case, Filing Date, Disposition Date, and Disposition. The second column includes: Plaintiff's Name, Plaintiff's Address, Plaintiff's Attorney, Plaintiff's Attorney Phone, Defendant's Name, Defendant's Address, Defendant's Attorney, and Defendant's Attorney Phone. Below the criteria list, there are two input fields for email addresses. The first is labeled "Enter E-mail Address:" and contains the text "first.last@myemail.com". The second is labeled "Verify E-mail Address:" and also contains "first.last@myemail.com".

## Payment Types

### Enabling payment option

Tyler has a partnership agreement with Sonant, to provide the user interface for collecting payment information (credit card or e-check) and providing the gateway to authorize payment transactions.

To setup the payment types, the fees to charge for running the court data download job, and instructions for fee processing, you type text in the <PaymentTypes> element of the SiteConfig.xml file (see [XML-Code Example 17, "<CourtDataDownload> PaymentType and Receipt elements", on page 137](#)).

**Figure 44** Payment types for court data download

### Court Data Download

**Method of Payment**

VISA\* ▲ 1  
 Mastercard\* ▲ 1  
 e-check\*\*

Cost for data download    \$ 1.00 ▲ 2

Fee                                \$ 5.00 ▲ 3

Total                            \$ 6.00

\*A \$5.00 fee will be added to each Credit Card transaction. ▲ 4

\*\* A \$2.00 fee will be added to each Electronic Check (e-check) transaction. ▲ 5

### Text messages displayed on payment pages

Use the `TermsConditions="This is a confidential and secure site... is submitted."` attribute to provide legal text for payments ([Figure 45](#)).

**Figure 45** Court Data Download payment by Credit Card

### Payment By Credit Card

Citation Number: 101459516  
 Defendant: SMITH, BYRLL I,  
 Payment Amount: 0.00

---

TERMS AND CONDITIONS

---

Collin County is a confidential and secure site that does not disseminate identifiable information to third parties. The effective date of a payment is the date that it is submitted. ▲ 1

---

CARDHOLDER INFORMATION

Enter the Information as it appears on the Cardholder Account. The fields marked with a red asterisk (\*) indicate required fields.

First Name:  \*  
 Middle Name:   
 Last Name:  \*  
 Address:  \*  
 City:  \*  
 State:  \*  
 Zip Code:   
 Credit Card Number:  \*  
 Card ID:  \* [Card ID Help](#)  
 Expiration Date:  \*  \*  
 Email:   
 Home Phone:

### Receipts

If you want a custom image on each receipt e-mailed to the users, use the `<Receipt ImageURL="Images/DallasWelcome.jpg"/>` element to define the graphic file.

Each created Court Data Download file remains at the designated server location for 30 days. The user requesting the download can access this location using an Internet link provided in the email notification. After 30 days, the link no longer works and Public Access deletes the CSV file.

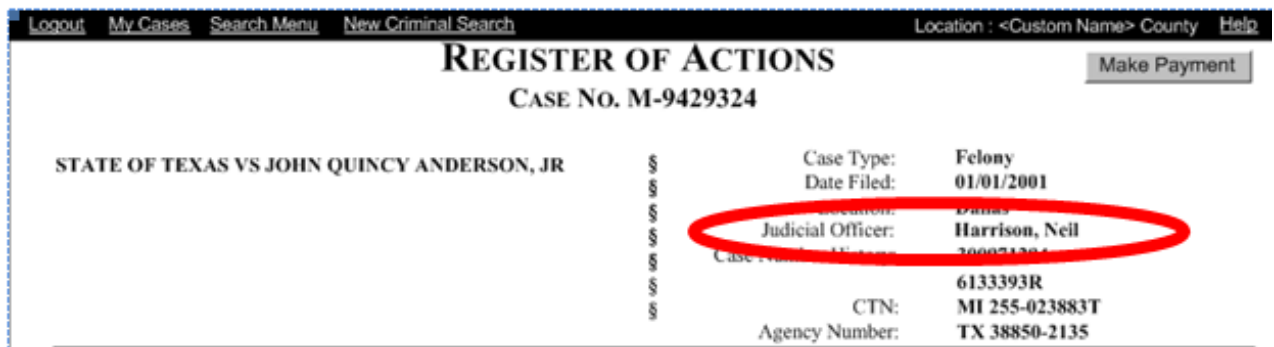
Figure 46 Court Data Download receipt with custom graphic



## Paying fines, fees, and amounts for information

You can setup the third-party company (Sonant) to perform financial transactions for Court Data Downloads or to get copies of specific case details pages. Figure 47 illustrates the **Make Payment** button that takes you to the Sonant payment transaction gateway.

Figure 47 Make payment button on ROA page



The Sonant Web Payment Configuration dialog box (Figure 48.) determines the financial location and payment detail needed to properly post a transaction in Odyssey accepted using the Sonant interface.

In the Public Access SiteConfig.xml file, you configure the Sonant **Make Payment** button to display on selected court cases or for every case displayed by public access.



**Code-XML Example 2** Sonant payment button for court (node) or entire site

```
<Node ID="201"  
  Description="Traffic"  
  SonantEnabled="true"  
  SonantURI="http://sonant.com" remaining Node attributes />  
  
<Sonant Enabled="true" URI="http:http://www.sonant.com/TrafficPaymentGateway/  
Summary.aspx" />
```

**Figure 48** Sonant Web Payment Configuration dialog box





# CUSTOMIZING PUBLIC ACCESS PAGES

## Purposes

Describes how to customize Public Access Internet pages using (a) Cascading Style Sheets, (b) select specific GUI controls on the search page, (c) and changing the text displayed on the Internet pages using the SiteConfig.xml file.

## Overview

To modify the look and feel of the Public Access Internet site pages you can:

- [Change the site text wording](#)—using the SiteConfig.xml file, you can change the standard wording that displays on the Internet site pages.
- [Change global XSL variables](#)—Within the CommonVariables.xsl file, there are three variables used to control page formatting.
- [Modify the Cascading Style Sheet](#)—using the CSS class names, you can change fonts, font size, font color, background colors, text alignment, margins, padding, element width, and so forth.
- [Change the user interface](#)—using the SiteConfig.xml file, you can modify the selection of GUI controls on the search pages.

## Change the site text wording

Several attributes in the SiteConfig.xml file (for more details, see [“SiteConfig.XML File Reference” on page 101](#)) directly change the wording on specific or multiple Public Access Internet pages.

Table [Table 4](#) describes the XML element, attribute name, and what Public Access pages are affected by changing the attribute wording. A link to [SiteConfig.XML File Reference](#) section describes the attribute in more detail.

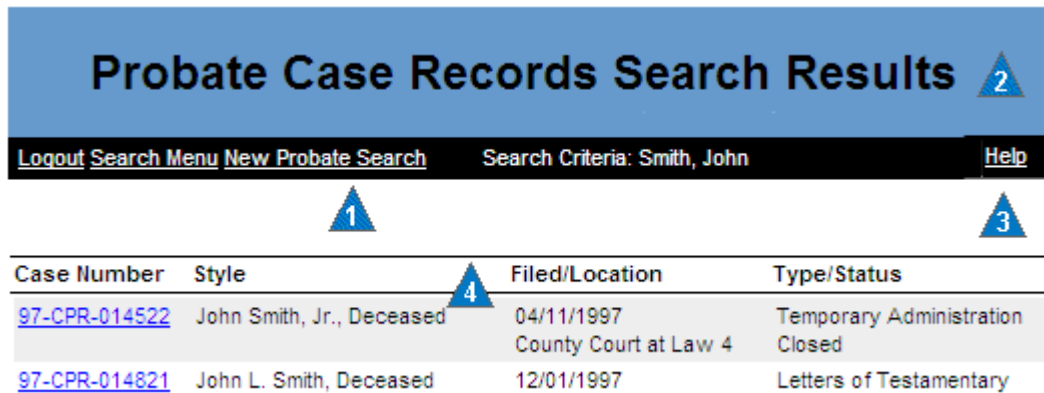
**Table 4** SiteConfig.xml attributes that change site wording (Part 1 of 2)

Element	Attribute Name	Text modified on which Internet Pages
<Site>	CopyrightText	Copyright text on Launch, Login, and Error message pages.
<LaunchPage>	Title	Title displaying on the Launch page (anonymous) or Login page (secured access). See <a href="#">Figure 66, “Typical Launch page”, on page 107</a> or <a href="#">Figure 67, “Typical Login Page”, on page 108</a> .
<LaunchPage>	MyCasesTitle	Link for Attorney’s cases (Launch page) that lists the cases
<FooterLinks>	LinkText	One or more links displaying on the Launch page (anonymous) or Login page (secured access). See <a href="#">“Example footer links” on page 110</a> .
<ProductGroup>	ProductGroupText	Usually “ <b>Case Records</b> ”, displays on Launch page.

**Table 4** SiteConfig.xml attributes that change site wording (Part 2 of 2)

Element	Attribute Name	Text modified on which Internet Pages
<Link>	LinkText	Links that display on the Launch page for different cases records, such as Traffic, Criminal, Jailing, Judgements, Court Calendar, and so forth. See <a href="#">Figure 66, “Typical Launch page”, on page 107.</a>
	NewSearchLinkText	Title of link on a search results page that permits you to revise the search criteria. See <b>New Probate Search</b> on <a href="#">Figure 49.</a>
	SearchResultsPageTitle	Title for search results page. See <b>Probate Case Records Search Results</b> on <a href="#">Figure 49.</a>
	DetailPageTitle	Title for Law Incident records details page.
<Node>	CaseDetailTitleText	Title to replace the standard Registry of Actions for case details pages. Can be configured for different courts, counties, or districts.
	CaseDetailFooter	Unique footer message that is specific to this court or county.
<SiteOptions>	NameSearchHelp	Text that displays beside the party name input fields on a search page.
<LoginPage>	Message	Message displaying on Login Page to inform the user of specific terms of Public Access site usage or data availability. See <a href="#">XML-Code Example 8, “Launch/Login page message—coding, interpretation, and display”, on page 112</a> for ways to customize this message with HTML tags.
<HelpLink	LinkText	See <b>Help</b> (link) on <a href="#">Figure 49.</a>
<SearchOption>	Text	Introduction to Court Data Download pages. See <b>#1</b> on <a href="#">Figure 42, “Court Data Download search criteria”, on page 69.</a>
<PaymentType>	CreditCardFeeText	Text explaining the credit card transaction fee.
	ECheckFeeText	Text explaining the e-check transaction fee. See <a href="#">Figure 44, “Payment types for court data download”, on page 71.</a>
	TermsConditions	Payment terms and condition text. See <a href="#">Figure 45, “Court Data Download payment by Credit Card”, on page 71.</a>
<Document Management>	DocumentStampText	Text placed across a case image document to show that it was not officially issued by the court clerk.

**Figure 49** Search results page example



## Change global XSL variables

Some customizations of the Public Access pages are dynamic and must be done using XSLT variables to create the correct HTML page configuration. [Table 5](#) provides descriptions of the variables and how they impact your Public Access Site.

You can change the variables in the `/XML/CommonVariables.xsl` file.

**Table 5** Global Public Access XSL variables

Variable Name	Default Value	Pages impacted by this setting
GRAY_BACKGROUND_RGB	#EEEEEE	Color for alternating rows in the search results pages. A light gray color is often chosen.
BORDER_WIDTH	0 (px)	Border surrounding search results, case details, and document page information. A value of 0 denotes no border.
PARTY_SPACER_HEIGHT	25 (px)	Table height used in case and judgements details pages to display party information.

## Modify the Cascading Style Sheet

Each Public Access site uses a Cascading Style Sheet (CSS) to control much of the look and feel of the Internet pages. The name of the file is `PublicAccess.css`.

Within the Public Access CSS file, there are multiple class names that directly control the look and feel of many Public Access page items. [Table 6](#) provides a description of how each class modifies portions of the Public Access site.

You can change the CSS attributes for these classes in the `/CSS/PublicAccess.css` file.

**Caution!** Before you change any font sizes in the Public Access CSS file, please read the section after [Table 6](#) about font sizes.

[Figure 51, “CSS Launch page customizations”, on page 80](#) through [Figure 53, “CSS Registry of Actions \(case details\) page customizations”, on page 81](#) display some of the possible customizations controlled by the cascading style sheet for the Public Access Internet pages.

**Table 6** Public Access CSS Class names and attributes (Part 1 of 2)

Public Access CSS Class Name	Commonly changed CSS attributes	Description of Public Access pages impacted
ssSearchResult Header	border-width	Heading row on these Public Access pages: <ul style="list-style-type: none"> <li>• Case Search Results</li> <li>• Jail Bond and Jail Search Results</li> <li>• Judgement Search Results</li> <li>• Law Incidents Search Results</li> <li>• My Cases (Attorneys) Search Results</li> <li>• Jail and Jail Bond Detail page headers</li> </ul> See #4 on <a href="#">Figure 49, "Search results page example", on page 77.</a>
ssSearchResult HeaderBottom	border-width	Heading for Court Calendar search results page.
ssLaunchHyperlink	font-size font-weight font-color	Footer links ( <a href="#">Figure 52</a> ) that display on the: <ul style="list-style-type: none"> <li>• Launch page (Anonymous access)</li> <li>• Login Pages (Secured Access)</li> </ul>
ssBlackNavBar Hyperlink	font-size font-color	Text used for a black navigation bar links that jump the user to Logout, My Account, My Cases, New Search Link Text, and Refine Search.
ssSearchHyperlink	font-size font-color text-decoration	Links on Launch Pages to search for various case record types. See <a href="#">Figure 66, "Typical Launch page", on page 107.</a>
ssCopyright	font-size font-color	Copyright notice on the - Launch, Login, and Error message pages
ssHyperLinkSpacer	font-size font-color	Separator used for padding around footer links. See <a href="#">"Example footer links" on page 110.</a>
ssCaseDetail SectionTitle	font-size font-family font-variant text-align	Section titles on: <ul style="list-style-type: none"> <li>• Party information in case and judgement details pages</li> <li>• Judgement Details, satisfactions, status history</li> <li>• Case - Related case information, party, orders of the court, financial, charges</li> </ul>
ssTextFooter		Case detail footer inserted for Limited access mode
ssCaseDetailROA	font-size font-family font-variant text-align	Displays on Case details, judgement details, and case documents pages. Small-caps Registry of Actions page title.
ssCaseDetailCaseNbr	font-size font-family font-variant text-align	Small-caps Case Number title on details pages. Displays on case details, judgement details, and case documents pages. See <a href="#">Figure 50.</a>
ssEventsAndOrders SubTitle	font-size padding-bottom	Subtitles on the details pages: <ul style="list-style-type: none"> <li>• Events and dispositions</li> <li>• Ejectments</li> <li>• Hearings and other events</li> </ul>

**Table 6** Public Access CSS Class names and attributes (Part 2 of 2)

Public Access CSS Class Name	Commonly changed CSS attributes	Description of Public Access pages impacted
ssLogin	font-size font-color	Text on Login page for user ID and password. Defaults to Tyler Technologies blue.
ssLoginError	font-size font-color	Text for login error messages. Defaults to red.
ssErrorOccured	font-size font-color	Error processing messages. Defaults to red.
LoginMessage	font-size font-color font-weight	Text for the Login Message configured in SiteConfig.XML file. See <a href="#">XML-Code Example 8, "Launch/Login page message—coding, interpretation, and display", on page 112.</a> Defaults to Tyler Technologies blue.
ssLabel	font-size font-color	Labels in Law Incident, Jail, and Jail Bond detail pages Defaults to dark blue font with right-aligned text.
ssJailingDetail	border	Border and margins for jailing and jail bond information.
ssJailingDetailTitle	margin padding-left padding-right	Jailing and Jail Bond detail page subtitles
ssIncidentDetail Title	font-size	Title for Law Incident details page
ssLaunchProductTitle	background-color font-size font-color padding-left	Product Title Font size, color, padding, background color
ssInactiveText	font-style font-color	Inactive dispositions on case details page. Defaults to gray text in italics.

**Figure 50** Case details page title customizations

---

## REGISTER OF ACTIONS

[CASE No. 01-CPR-016338](#)

Figure 51 CSS Launch page customizations

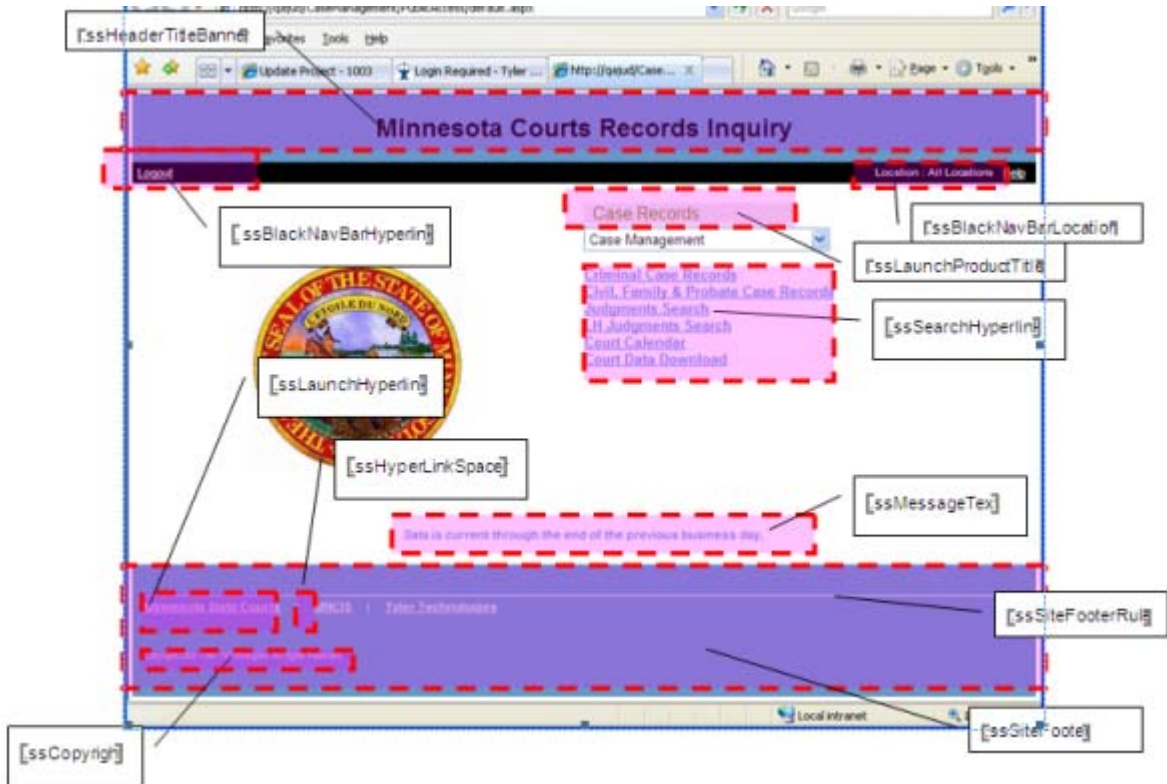


Figure 52 Footer links on Launch or Login page

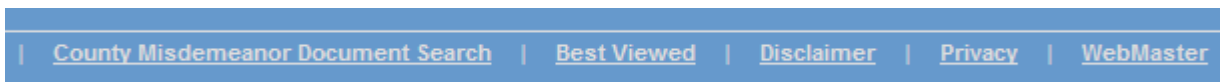
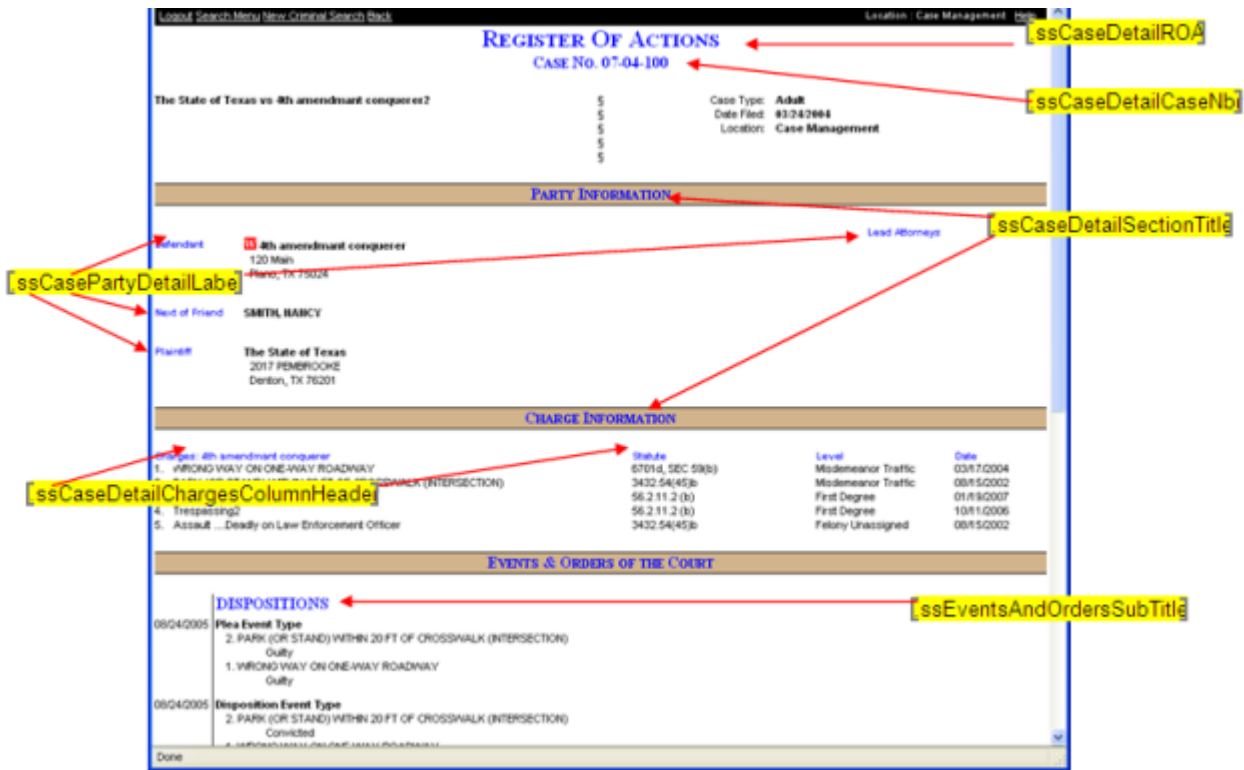




Figure 53 CSS Registry of Actions (case details) page customizations



### Why you should not use proportional font scaling

While many Internet designers use proportional text scaling, that is, use a standard HTML BODY font size and scale all other text sizes by a percentage of the BODY size, Tyler Technologies does not recommend this approach.

Many font sizes are *fixed* within the XSL that dynamically generates the Public Access pages. These fonts *will not* scale proportionally.

**Figure 54** XSL that generates dynamic HTML of the Public Access site

Name	Size	Type
PublicAccess		File Folder
Components		File Folder
App_Code		File Folder
bin		File Folder
CSS		File Folder
Images		File Folder
Include		File Folder
Scripts		File Folder
XML		File Folder
CaseDetail.xsl	244 KB	XSL Stylesheet
CaseDocuments.xsl	15 KB	XSL Stylesheet
CaseSearchResults.xsl	21 KB	XSL Stylesheet
CommonVariables.xsl	9 KB	XSL Stylesheet
CourtDataDownloadKeyCodes.xsl	8 KB	XSL Stylesheet
CourtSearchResults.xsl	27 KB	XSL Stylesheet
DispositionComponents.xsl	6 KB	XSL Stylesheet
ErrorOccured.xsl	9 KB	XSL Stylesheet
Help.xsl	4 KB	XSL Stylesheet
JailBondDetail.xsl	19 KB	XSL Stylesheet
JailBondSearchResults.xsl	10 KB	XSL Stylesheet
JailingDetail.xsl	15 KB	XSL Stylesheet
JailingSearchResults.xsl	9 KB	XSL Stylesheet
JudgmentDetail.xsl	18 KB	XSL Stylesheet
JudgmentSearchResults.xsl	17 KB	XSL Stylesheet
LaunchPage.xsl	8 KB	XSL Stylesheet
LawIncidentDetail.xsl	10 KB	XSL Stylesheet
LawIncidentSearchResults.xsl	8 KB	XSL Stylesheet
Login.xsl	7 KB	XSL Stylesheet
MyCasesSearchResults.xsl	10 KB	XSL Stylesheet
SiteConfig.xml	57 KB	XML Document
TitleAndNavBar.xsl	1 KB	XSL Stylesheet

## Change the user interface

Public Access makes only a few user interface customizations possible:

- Replace drop-down search type list with option buttons.
- Stacks the search type list vertically or horizontally ([Figure 55](#)).
- Adds a payment button to the case details pages ([XML-Code Example 3](#)).

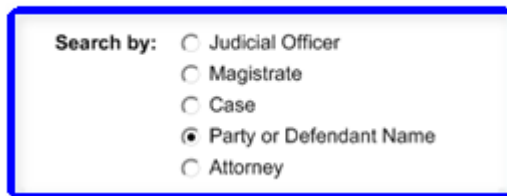
### Option buttons or drop-down lists (default)

[Figure 75, “Soundex check box option for Party searches”, on page 124](#) illustrates the **Search By** drop-down selection list. The list contains the key methods you can search for cases records (of this specific type). Based on the attributes selected, a user can search by Party, Date Filed, Case Citation, or Attorney.

If the client wants to replace the search list with a set of option buttons, you would set the `SearchByRadioButton="true"` attribute.

### Vertical or horizontal option buttons

By default the option buttons display horizontally across the Internet page. If you want the option buttons to display vertically stacked, you set the `VerticalOrientationSearchByRadioButton="true"` attribute.

**Figure 55** Search by vertical option buttons**Court Calendar**


Search by:  Judicial Officer  
 Magistrate  
 Case  
 Party or Defendant Name  
 Attorney

## Adding a payment button to the case details page

You can insert a **Payment** button on every case details (Registry of Actions) or for selective courts using the `<Node>` element.

### Code-XML Example 3 Sonant Payment button for an organizational court

```
<Nodes>
  <Node ID="102,105,500" Description="Family & Juvenile Courts" />
    SonantEnabled="true"
    SonantURI="http://www.sonant.com">
  <Node ID="102" Description="Family Mediation" Hidden="1"/>
  <Node ID="105" Description="Family Juvenile" Hidden="1" />
  <Node ID="500" Description="Family" Hidden="1" />
</Nodes>
```

**Example** For a **Payment** button to display on every case details page, use the Sonant XML element: `<Sonant Enabled="true" URI="http:http://172.29.28.90/TrafficPaymentGateway/Summary.aspx" />` in the `SiteConfig.xml` file.

## Adding customized map to search counties/courts

The Public Access Launch page can be customized to help users find information. In [Figure 56](#), North Dakota displays a *clickable* Image Map to allow users to select specific case records by district (optionally by county) and to have that selection inserted into the **Case Records** form.

Example `<LaunchPage>` attributes:

- `Title="North Dakota Courts Records Inquiry"`—Launch page title
- `HtmlMapURI="Custom\ND_map.htm"`—customized HTML file to display image maps.
- `StartWithBlankLocation="true"`—keep search form blank.

## Node elements used to populate the search page drop-down

You configure the nodes for the drop-down selection list on the Launch page exactly the way you do it for a Public Access site that does not use a clickable image.

---

#### Code-XML Example 4 Portion of the Orgchart nodes used for clickable image

---

```
<Node
ID="1,110,1118,1132,120,211,1205,1210,1225,1234,1235,1236,1238,1240,1248,1250,210,21
09,2146,2149,220,2202,2211,2214,2216,2220,2223,2237,2239,2241,2247,2252,310,3108,311
5,3119,3122,3124,3126,3128,3129,3130,3133,3142,3143,320,3201,3204,3206,3213,3217,322
1,3244,3245,410,4107,4112,4127,4131,4151,4153" Description="State of North Dakota" /
>
  <Node ID="110,1118,1132" Description="Northeast Central District" />
  <Node ID="1118" Description="-- Grand Forks County" />
  <Node ID="1132" Description="-- Nelson County" />
```

---

### Guidelines to configuring the custom HTML page

For more information about properly configuring the HTML file to use an image map and have the user's selection inserted into the drop-down form, see the two documents:

- (a) *Adding Custom HTML to the Public Access Search List* ([Public Access Document 44](#)) and
- (b) *3952\_PA\_Customize\_Court\_Records\_Inquiry\_Page\_2009\_04\_17.doc* ([Public Access Document 35](#)).

The contents of the specified HTML file are inserted into a DIV HTML element that sits to the left of the search links (#4 on [Figure 56](#)).

The map itself is constructed using a standard HTML MAP element which defines an image to display as well as clickable coordinates. Functionality is tied to these regions using the `onclick` event handler, which calls a provided JavaScript function to update the value of the drop-down search list.

Since the custom HTML document is placed inside a DIV element, do not use HTML, HEAD or BODY tags inside the custom HTML file. You can use SCRIPT, DIV, and TABLE tags. Using the SCRIPT section provides flexibility to add custom script.

#### Code-XML Example 5 Simplified HTML for clickable image file

---

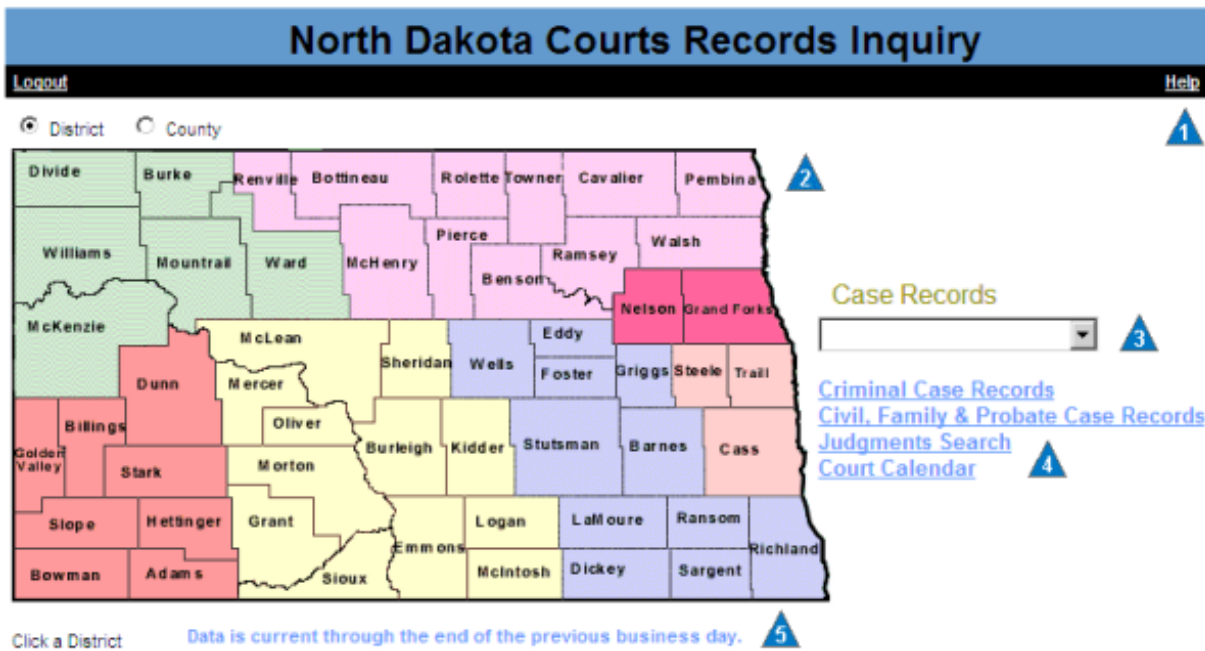
```
<script language="javascript">
  function Hello(msg)
  {
    alert(msg);
  }
</script>

<div>
  <div onclick="Hello('howdy!')">Say Hello</div>
  <div onclick="UpdateSearchCombo('110,1118,1132')"">
    Change Combo to Northeast Central District
  </div>
</div>
```

---

A supplied JavaScript function called `UpdateSearchCombo(sNodeString)` updates the search drop-down list. The values supplied should match the ID attribute on the `SiteConfig.xml` `<Node>` elements.

**Figure 56** Customized Launch page



1

Use help file defined by the <HelpLink> element that allows a client to specify a custom help name (LinkURI="help.htm") and the displayed text (LinkText="Help")

2

HtmlMapURI LaunchPage attribute that specifies the image map HTML file. See [Public Access Document 35](#).

3

StartWithBlankLocation="true" Launch page attribute that keeps search form blank. Once the user clicks on an image location, the selection is inserted into the form. See [Public Access Document 44](#).

4

<SearchLinks> and <Links> that define the types of case records and judiciaries a user can search.

5

A disclaimer message specified by the <Login> element.



# FUNCTIONALITY RELEASE DATES

## Purpose

List Public Access functionality alphabetically and specify in which Odyssey release version this functionality was delivered.

## Table columns found in each table

**Column 1**—CPD number

**Column 2**—Odyssey Release Version R2007, R2007SP1, ..., R2009SP2, Sept 2010

**Column 3**—Public Access Functionality

## Public Access functionality with each Odyssey release

Use this table to determine what new Public Access functionality is available with each Odyssey release. This helps you determine what enhancements you can make to your Public Access site.

**Table 7** Public Access enhancements by Odyssey release (Sheet 1 of 3)

CPD#	Release	Public Access functionality anointment
2039	R2007	Court data downloads - search case information-payment-receipt image
2400	R2007SP1	Attorney secure access
2400	R2007SP1	Autologin for courthouse computers and court clerks
2347	R2007SP1	View event amounts on Event and Case Summary View (ROA)
2539	R2008	Disclaimers and messages honor HTML tags
2541	R2008	Display service information in ROA pages
2545	R2008	Document stamp configured on unofficial case images (TIFF) downloaded
2710	R2008	First name required for search (now optional)
2539	R2008	Header, footer, header font, footer font, launchPage hyperlinks fonts, colors configured from CSS
2765	R2008	Place all charges before the appropriate sentence on the ROA pages
2709	R2008	Search by Filed Date within a date range as a new search criteria for cases
2708	R2008	Search for specific case types within a node
2539	R2008	Sonant Button display control
2806	R2008SP1	Charges - display column on search results page and limit # of charges
2806	R2008SP1	Court calendar search restricted by hearing types

**Table 7** Public Access enhancements by Odyssey release (Sheet 2 of 3)

CPD#	Release	Public Access functionality anointment
3052	R2008SP1	Hearing Notices sent displayed on ROA
3032	R2008SP1	Judicial officer displays on search results and ROA pages
2684	R2008SP1	Minutes (hearing) at court node level
2680	R2008SP1	Mugshot displayed on Jail Records ROA page hyperlink
2684	R2008SP1	Parties present at court node level
2806	R2008SP1	Secure Case and Jailing icons on search results and ROA pages
3119	R2008SP1	Sonant - send case number when citation number missing
2806	R2008SP1	State ID or other agency numbers used in search
3312	R2008SP2	Autologin Access Case Detail page from web link after authentication
3268	R2008SP2	Autologin to view document images
3205	R2008SP2	File location of each case on the ROA pages
3452	R2008SP3	Attorney secure PA access with a date range on dialog
3300	R2008SP3	Date of Death for probate cases on ROA pages
3264	R2008SP3	Search page configured with default party, option buttons, button orientation
3929	R2009SP1	Address detail hidden on ROA pages for specific party types
3929	R2009SP1	Address detail revealed on ROA pages for specific party types
3834	R2009SP1	Attorney information added to ROA pages
3952	R2009SP1	Autologin for courthouse terminal to access specific node cases.
3929	R2009SP1	DOB year only display on search results and ROA pages.
3932	R2009SP1	Document index number displayed on ROA pages if configured.
4059	R2009SP1	Fees sentence details that uses Suspended Criminal Fee Program
3952	R2009SP1	Image map to select district or court on Launch page.
3929	R2009SP1	Juvenile initials only displayed on ROA pages
3929	R2009SP1	Null DOB information still returns party search.
3929	R2009SP1	SSN displayed with 4 digits only
3411	R2009SP2	Amended Charges - ROA pages, node-config
3411	R2009SP2	Appear by Date
3411	R2009SP2	Attorney Address - ROA
3411	R2009SP2	Bond information on ROA pages
4064	R2009SP2	Case status hidden on search results pages
3411	R2009SP2	Cause of Action - ROA pages, node-config



**Table 7** Public Access enhancements by Odyssey release (Sheet 3 of 3)

CPD#	Release	Public Access functionality anointment
3411	R2009SP2	Dispositions (original & amended) ordered by date on ROA pages
3411	R2009SP2	Dispositions that are inactive don't display on ROA pages
4064	R2009SP2	Help text added to search pages that is configured in SiteConfig.xml
3411	R2009SP2	Interim Conditions (expiration, comment, judge) on ROA pages
4348	R2009SP2	Judgement search results pages customized
3491	R2009SP2	Large case icon displays on search results and ROA pages if number of case events exceeds the configured value.
3411	R2009SP2	Minute comments (hearings)
3411	R2009SP2	Parties and date 2 entered on case events
3804	R2009SP2	Permit attorneys to display all cases in PA where they are the attorney of record. Override any other existing PA security settings for that case and the attorney.
4064	R2009SP2	Search pages have sorting options
4064	R2009SP2	Search results number returned
3411	R2009SP2	Service tracking information on ROA pages
3411	R2009SP2	Speed information on ROA pages.
3411	R2009SP2	Warrant information on ROA pages
4355	Sep 2010	PermaLink site-wide option
4405	Sep 2010	Sonant web payment connector

## Public Access functionality

Use this table to determine when (obtaining a selected Odyssey release level) specific Public Access functionality is available to your site.

**Table 8** Public Access enhancements (alphabetical) (Sheet 1 of 3)

CPD#	Release	Public Access functionality enhancement
3929	R2009SP1	Address detail hidden on ROA pages for specific party types
3929	R2009SP1	Address detail revealed on ROA pages for specific party types
3411	R2009SP2	Amended Charges - ROA pages, node-config
3411	R2009SP2	Appear by Date
3411	R2009SP2	Attorney Address - ROA
3834	R2009SP1	Attorney information added to ROA pages
2400	R2007SP1	Attorney secure login access
3452	R2008SP3	Attorney secure PA access with a date range on dialog

**Table 8** Public Access enhancements (alphabetical) (Sheet 2 of 3)

CPD#	Release	Public Access functionality enhancement
3312	R2008SP2	Autologin access Case Detail page from web link after authentication
2400	R2007SP1	Autologin for courthouse computers and court clerks
3952	R2009SP1	Autologin for courthouse terminal to access specific node cases.
3268	R2008SP2	Autologin to view document images
3411	R2009SP2	Bond information on ROA pages
4064	R2009SP2	Case status hidden on search results pages
3411	R2009SP2	Cause of Action - ROA pages, node-config
2806	R2008SP1	Charges - display column on search results page and limit # of charges
2806	R2008SP1	Court calendar search restricted by hearing types
2039	R2007	Court data downloads - search case information-payment-receipt image
3300	R2008SP3	Date of Death for probate cases on ROA pages
2539	R2008	Disclaimers and messages honor HTML tags
2541	R2008	Display service information in ROA pages
3411	R2009SP2	Dispositions (original & amended) ordered by date on ROA pages
3411	R2009SP2	Dispositions that are inactive don't display on ROA pages
3929	R2009SP1	DOB year only display on search results and ROA pages.
3932	R2009SP1	Document index number displayed on ROA pages if configured.
2545	R2008	Document stamp configured on unofficial case images (TIFF) downloaded
2347	R2007SP1	Event amounts on Event and Case Summary View (ROA)
4059	R2009SP1	Fees sentence details that uses Suspended Criminal Fee Program
3205	R2008SP2	File location of each case on the ROA pages
2710	R2008	First name required for search (now optional)
2539	R2008	Header, footer, header font, footer font, launchPage hyperlinks fonts, colors configured from CSS
3052	R2008SP1	Hearing Notices sent displayed on ROA
4064	R2009SP2	Help text added to search pages that is configured in SiteConfig.xml
3952	R2009SP1	Image map to select district or court on Launch page.
3411	R2009SP2	Interim Conditions (expiration, comment, judge) on ROA pages
4348	R2009SP2	Judgement search results pages customized
3032	R2008SP1	Judicial officer displays on search results and ROA pages
3929	R2009SP1	Juvenile initials only displayed on ROA pages

**Table 8** Public Access enhancements (alphabetical) (Sheet 3 of 3)

CPD#	Release	Public Access functionality enhancement
3491	R2009SP2	Large case icon displays on search results and ROA pages if number of case events exceeds the configured value.
3411	R2009SP2	Minute comments (hearings)
2684	R2008SP1	Minutes (hearing) at court node level
2680	R2008SP1	Mugshot displayed on Jail Records ROA page hyperlink
3929	R2009SP1	Null DOB information still returns party search.
3411	R2009SP2	Parties and date 2 entered on case events
2684	R2008SP1	Parties present at court node level
4355	Sep 2010	PermaLink site-wide option
3804	R2009SP2	Permit attorneys to display all cases in PA where they are the attorney of record. Override any other existing PA security settings for that case and the attorney.
2765	R2008	Place all charges before the appropriate sentence on the ROA pages
2709	R2008	Search by Filed Date within a date range as a new search criteria for cases
2708	R2008	Search for specific case types within a node
3264	R2008SP3	Search page configured with default party, option buttons, button orientation
4064	R2009SP2	Search pages have sorting options
4064	R2009SP2	Search results number returned
2806	R2008SP1	Secure Case and Jailing icons on search results and ROA pages
3411	R2009SP2	Service tracking information on ROA pages
3119	R2008SP1	Sonant - send case number when citation number missing
2539	R2008	Sonant Button display control
4405	Sep 2010	Sonant web payment connector
3411	R2009SP2	Speed information on ROA pages.
3929	R2009SP1	SSN displayed with 4 digits only
2806	R2008SP1	State ID or other agency numbers used in search
3411	R2009SP2	Warrant information on ROA pages




## ORGANIZING CASE SECURITY GROUPS


### Purpose

Describe how to (a) associate case security groups with users, (b) explain where you assign Case Security Groups to Case Types, and (c) use the PA SiteConfig file to restrict specific users from selected event types.

**Figure 57** Case Security Groups

**D Maintain Case Security Groups** Case Manager ▾

Current Location  

**Code Table Values**  [Search](#) [Get All Codes](#)

Show Hidden Codes Sort

Show Obsolete Codes Case Category  All Codes Selected

Info	Code	Description	Case Category +
	JUVE	Juvenile	CR CV FAM PR
	JPJUV	Juvenile Security Group	CR CV FAM PR
	JPMNT	Mental Security Group	CR CV FAM PR
	PAW	PA access workaround	CR CV FAM PR
	SBND	SB Non-Disclosure	CR
	SEAL	Sealed	CR CV FAM PR
	SEC	Secured	CR CV FAM PR
	SVIOL	Sexual Violence	CR FAM

**Figure 58** Case Security Group configuration

**Modify Case Security Groups**
✖

Show this code for Case Manager

**System-Wide Code and Description**

Code

Description

**System-Wide Effective Information**

Effective Date

Obsolete Date

**Case Categories**

**Case Manager Behavior**

Show Hidden Users       Show Hidden Roles

**Full Access**

**User Access** 🔍 +

Bailey, Robert
Jones, Geraldine
Smith, Benjamin

**Role Access** 🔍 +

Cashier
Financial

**Restricted Access**

**User Access** 🔍 +

Coker, Charles
Dawson, Bill
Williams, Alicia

**Role Access** 🔍 +

View Information- County Att
------------------------------

**Public Access Behavior**

Limited Access Text

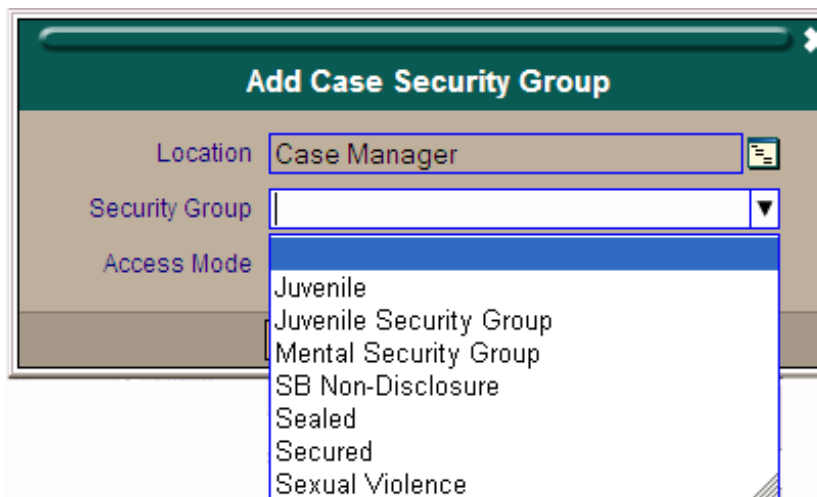
Restricted Access Text

**Figure 59** Case Summary Options selection for case security group



## Define Case Security Groups and associating PA users

**Figure 60** Add case security group to Public Access user



**Figure 61** Selected security group

**Add Case Security Group**

Location: Case Manager

Security Group: Sealed

Access Mode: Limited

**Continue** **Exit**

**Figure 62** Case Security Group added to an attorney

**Add Public Access User**

Public Access ID: [ ] Link To User ID: [ ]

**Public Access User Authentication**

Password: [ ] Verify Password: [ ]

Account is Disabled

Require Password Change at Next Logon

Require Password Change Every 30 Days

Enable Login: [ ] Disable Login: [ ]

Disable "My Account" link

**Security**

Exclude Case Types: [ ]

Omit Display Options: [ ]

View Full Address

View Comments

Hide Cases With No Conviction

**Options**

**Attorney Public Access Profile**

Create an attorney account to view My Cases. To view images on those cases, associate an attorney to a User ID. Add Document Groups to see images on other cases.

Attorney  Other

Attorney: [ ]

Document Groups: [ ]

Override security and display all assigned cases to active attorney

**Case Security Groups**

4	Sealed	Restricted
6	Confidential	Limited

**Save** **Exit**



**Figure 63** Customized text for limited and restricted access

**Modify Case Security Groups**

Show this code for Case Manager      [Security Group Maintenance Log](#)  
 Use for API only

**System-Wide Code and Description**

Code: PAW  
Description: PA access workaround

**Restricted Access**

User Access +      Role Access +

No Users.      No Roles.

Click the Add icon to add new users.      Click the Add icon to add new roles.

**Public Access Behavior**

Limited Access Text ABC: You can only display a limited set of case details.      **Options**

Restricted Access Text ABC: You cannot see case details for this case type.

**Save**      **Exit**

Public Access case visibility can be defined at three levels:

- **Full Access**—in the Search Results page, each case number is a hyperlink, that displays an ROA page according to the case record type and Registry of Actions page configuration done in the SiteConfig.xml file.
- **Limited Access**—in the Search results pages, each case number is a hyperlink to a customized ROA page with only party and attorney names. Also standard search results page information is absent and replaced by a message saying that information is limited.
- **Restricted Access**—in the search results pages, only a case number and a text message displays for each case.

**Figure 64** Search Results page with Case Security Group cases listed

The case number hyperlinks to a configurable version of the Register of Actions.

Case Number	Defendant Name/DOB	Filed/Location	Type/Status	Charge(s)
<a href="#">E-9429300</a>	Anderson, John David 01/01/1970	01/01/2001 Dallas	Felony Open	Aid & Abett/ Cont Sub 5th Consp Poss Cont Sub 5th No Insurance DAR Poss Drug Paraphernalia
<a href="#">E-9429324</a>				<Custom Limited Access Text Goes Here>
F-9429347				<Custom Restricted Access Text Goes Here and wraps to the next line/s as necessary>
F-9429378				<Custom Restricted Access Text Goes Here and wraps to the next line/s as necessary>

**Figure 65** Limited Access case ROA page

**REGISTER OF ACTIONS**  
CASE NO. 6900846B

---

**PARTY INFORMATION**

<b>Ward</b>	<b>Anderson, Jamie</b> 1509 E. Main Street Anytown, TX 88888	<b>Lead Attorneys</b> Jeffrey Joseph Cohen 555 Elm Lane Anytown, TX 88888
<b>Guardian</b>	<b>Anderson, John David</b> 1509 E. Main Street Anytown, TX 88888	David B. Lawyer 4224 Morriss Avenue Anytown, TX 88858

---

**EVENTS & ORDERS OF THE COURT**

<b><u>OTHER EVENTS AND HEARINGS</u></b>	
01/01/2002	Date of Filing
11/20/2002	Granting
09/15/2004	Terminating of Guardianship

---

Access to this case is limited

## Using SiteConfig.XML to restrict users from displaying ROA events

### Selectively displaying party information and events

Most of the Case Security Group configuration is done in the Odyssey Assistant. However, if you want users in a Case Security Group with *Limited Access* to see additional information, you provide this configuration in the `SiteConfig.xml` file.

For each Case Security Group, you provide:

- Its Odyssey Assistant Identifier.
- The identifiers of extended connection types (attorneys, wards, guardians, and other parties) you want to see in the Register of Actions, along with address information.
- Identifiers of case events you want displayed.

#### Code-XML Example 6 <CaseSecurityGroups> elements

```
<CaseSecurityGroups>
  <CaseSecurityGroup ID="12345">
    <ExtendedConnections>
      <ExtendedConnection ID="432"/>
      <ExtendedConnection ID="421"/>
      <ExtendedConnection ID="492"/>
    </ExtendedConnections>
    <CaseEvents>
      <CaseEvent ID="6345"/>
      <CaseEvent ID="6213"/>
      <CaseEvent ID="6578"/>
    </CaseEvents>
  </CaseSecurityGroup>
</CaseSecurityGroups>
```



# SITECONFIG.XML FILE REFERENCE

## Purpose

Provide a structure overview of Public Access `SiteConfig.XML` file organization. Itemize and describe every element and attribute using multiple tables. Identify related attributes used together to implement requirements. Provide hyperlinks to client requirements and page configuration details found in sections four through seven.

Contents of this section include:

- 
- [SiteConfig.xml File overview](#)
  - [Structural SiteConfig.XML Elements](#)
  - [<LaunchPage> attributes](#)
  - [LaunchPage supporting elements](#)
  - [Finding different case records overview](#)
  - [Nodes to populate search drop-down lists](#)
  - [Selecting data search](#)
  - [<SearchPage> attributes reference](#)
  - [Site-wide Public Access options](#)
  - [Case Detail options](#)
  - [Configure document stamp options](#)
  - [Case Security Groups](#)
  - [Defining Court Data Download Pages](#)
  - [Autologin for different users](#)
  - [Miscellaneous elements](#)

## Overview of Public Access Configuration

Public Access sites use three configuration files to setup the user interaction with selected case records. These files are:

- `Common.cs`—[Public Access security file](#), used to determine anonymous or registered user logins.
- `SiteConfig.xml`—[SiteConfig.xml File overview](#) used to configure Public Access site functionality and data content.
- `PublicAccess.css`—cascading style sheet the client can use to modify colors, text, fonts, in site.

## Public Access security file

To determine whether a client's Public Access site uses Anonymous Internet logins or works with Registered Users (those identified with UserID and Password), the Public Access system interrogates a file named `Common.cs`, usually found in the folder:

`C:\Odyssey\Webs\CaseManagement\PublicAccess\Include`

This file contains 2 or more global identifiers with examples such as:

- 
- `string globalSiteID = "TXDENTONPROD";`
  - `string globalNodeID = "99";`
  - `string globalUseCookies = "1";`

These global identifiers are described in [Table 9](#).

**Table 9** Public Access Global Identifiers

Identifier	Example	Description or Usage of Identifier
globalSiteID	"TXFTBENDPROD"	Site Identifier (Site naming conventions, 16 character max.)
globalNodeID	"99"	Node number used to designate a global search for information for a selected product. (See <a href="#">ProductGroup</a> .)
globalUseCookies	<ul style="list-style-type: none"> <li>• "0"</li> <li>• "1"</li> <li>• "SYSTEM"</li> </ul>	<ul style="list-style-type: none"> <li>• Anonymous login from the Internet</li> <li>• Users must have defined UserIDs and passwords. See <a href="#">Login page description</a>.</li> <li>• User is automatically logged in to the Public Access site. This is often used for computer terminals inside the Courthouse or Quality Assurance testing.</li> </ul>

## SiteConfig.xml File overview

Because of the many attributes and possible configurations that a client can request for a Public Access site, it is good to get a "high-level" view of the elements that make up this complex SiteConfig.XML configuration file. [Table 10, "SiteConfig.XML Element Hierarchy", on page 104](#) describes the usage for each of the key elements found in [XML-Code Example 7](#).

### Code-XML Example 7 Structure of SiteConfig.xml file (Part 1 of 3)

```

<PublicAccessConfig> 1
  <Site> 2
    Site attributes
  <LaunchPage> 3
    Attributes for the default launch/login page
  <FooterLinks> 4
    <Link LinkURI="http://www.site.com/page.htm" LinkText="8Link#1"/>
    <Link LinkURI="mailto:webmaster@state.us" LinkText="WebMaster"/>
  </FooterLinks>
  <ProductGroup> 5
    Attributes to select case records
  <SearchLinks> 6
    <Link ID="100" LinkText="Criminal" other attributes> <Param /> </Link>
    <Link ID="200" LinkText="Family Records" other attributes></Link>
    <Link ID="400" LinkText="Jail Records">
      <Param Name="SearchType" Value="JAIL" />
      <Param Name="other names" Value="other values" />
    </Link>
    <Link ID="800" LinkText="Incident Records" other attributes> 7
      <Param Name="MappingEnabled" Value="false" />
      <Param Name="GoogleMapVersion" Value="1" />
    </Link>
    <Link ID="900" LinkText="Court Calendar" other attributes></Link>
  </SearchLinks>

```

## Code-XML Example 7 Structure of SiteConfig.xml file (Part 2 of 3)

```

    <Nodes> 8
      <Node ID="101,201,202,500,601,602,603,699" Description="All Courts" />
      <Node ID="601,602,603,604,605,699" Description="Family" />
      <Node ID="104" Description="Civil" Hidden="1" />
<!-- Select specific case and hearing types for a client court -->
    <Node ID="300,400,401,402" 9
      /* Other attributes to customize the Registry of Actions */
      <CaseTypeGroups>
        <CaseTypeGroup Description="Adult Criminal" CaseTypeIDs="496"/>
        <CaseTypeGroup Description="All Cases" CaseTypeIDs="13287,1056"/>
      </CaseTypeGroups>
      <HearingTypeGroups>
        <HearingTypeGroup Description="All Hearings" HearingTypeIDs="701,704"/>
        <HearingTypeGroup Description="Appeal Brief" HearingTypeIDs="704"/>
      </HearingTypeGroups>
    </Node>

<!-- Populates the district/county combo selection for image map search -->
    <Node ID="120,1203,1205,1210,1235,1236" Description="Northeast"/>
    <Node ID="1203" Description="-- Benson County"/>
    <Node ID="" Description="&#160;"/>
    <Node ID="210,2146,2149" Description="East Central"/>
    <Node ID="2109" Description="-- Cass County"/>
    <Node ID="" Description="&#160;"/>
  </Nodes>
</ProductGroup>
</LaunchPage>

<SiteOptions> 10
  <!-- Attributes impact search result pages and Registry of Actions pages -->
</SiteOptions>

<!-- HTML Codes for Login Message -->
<LoginPage Message="&lt;p&gt;Data is current through the end of the previous business
  day.&lt;/p&gt;" / 11>
<HelpLink LinkURI="help.htm" LinkText="Help" /> 12
<Sonant Enabled="true" URI="http:http://<IP address>/Summary.aspx" /> 13

<CourtDataDownload> 14
  <SearchOption
    <!-- CourtDataDownLoad search page attributes -->
  </SearchOption>
  <PaymentType
    <!-- CourtDataDownLoad payment page attributes -->
  </PaymentType>
  <Receipt page attributes/>
</CourtDataDownload>

<SearchPage> 15
  <!-- Search page attributes to customize the search page controls -->
</SearchPage>

<CaseDetail> 16
  <!-- ROA page attributes to customize site-wide case details -->
  <Nodes>
    <Attributes to customize one court/district in client OrgChart />
  </Nodes>
</CaseDetail>

```

## Code-XML Example 7 Structure of SiteConfig.xml file (Part 3 of 3)

```

<DocumentManagement> 17
    <!-- Attributes to place unofficial watermarks on PA documents -->
</DocumentManagement>

<AutoLogins> 18
    <-- AutoLogin for static IP addresses (PCs) tied to courthouse -->
    <AutoLogin
        <!-- Attributes to control a user's autologin -->
        <IPFilter IP address and Netmask to specify computers />
    </AutoLogin>
    <AutoLogin
        <!-- Attributes to control anonymous autologin -->
    </AutoLogin>
</AutoLogins>

<-- Case Security Groups to restrict specific users from seeing selected events -->
<CaseSecurityGroups> 19
    <CaseSecurityGroup ID="12345">
        <ExtendedConnections>
            <ExtendedConnection ID="nnn"/>
        </ExtendedConnections>
        <CaseEvents>
            <CaseEvent ID="mmmm"/>
        </CaseEvents>
    </CaseSecurityGroup>
</CaseSecurityGroups>

</Site>
</PublicAccessConfig>

```

## Structural SiteConfig.XML Elements

The Public Access SiteConfig.XML file contains several structural elements that permit it to act as a Public Access configuration file for multiple sites.

The parent XML element is <PublicAccessConfig></PublicAccessConfig>. It's only descendant child element is <Site></Site>. All the elements and attributes within each <Site> element constitute a complete Public Access configuration.

[Table 10](#) summarizes the structural relationship of the XML elements found in the Public Access SiteConfig.XML file.

**Table 10** SiteConfig.XML Element Hierarchy

File #	Parent Element	SiteConfig.XML Element	Description of Element Information
1	none	PublicAccess Config	Wrapper element for multiple <Site> definitions. Used only internally for quality assurance.
2	PublicAccess Config	Site	Defines the public access configuration for a single site identifier.
3	Site	LaunchPage	Defines the initial Internet page displayed. The page displays the different products (Criminal Cases, Law Enforcement, Calendars, and so forth) that a user can select.



**Table 10** SiteConfig.XML Element Hierarchy (Continued)

File #	Parent Element	SiteConfig.XML Element	Description of Element Information
4	LaunchPage	FooterLinks	Define one or more hyperlinks provided on the bottom of the Public Access Launch page.
5	LaunchPage	ProductGroup	Defines the broad category selected by the user to search and display. The Products include: <ul style="list-style-type: none"> <li>• Criminal Cases (ID=100)</li> <li>• Civil, Family, and Probate Cases (ID=200)</li> <li>• Judgements (ID=300)</li> <li>• Ejectments (ID=300)</li> <li>• Jail Records (ID=400)</li> <li>• Jail Bond Records (ID=500)</li> <li>• Civil, Family Case Records (ID=700)</li> <li>• Law Incidents (ID=800)</li> <li>• Court Calendar (ID=900)</li> </ul>
6	ProductGroup	SearchLinks	A set of one or more links to return the different product information required by the site designers.
7	SearchLinks	Link	Element that defines a Search Result Page, search parameters, plus configuration of the Case Detail page. The search can be across the entire organization or restricted to specific counties or courts
8	ProductGroup	Nodes	Defines collections of nodes within the client's organizational tree to search. Each node can be a collection of child nodes to define districts, collection of courts, or other sub-organizations.
9	Nodes	Node	A distinct portion of the client's organization that a user can see in a drop-down selection list or clickable image. Nodes are used to restrict the search for specific records to a manageable amount of information.
10	Site	SiteOptions	Site-wide options that impact the Search Results page, the Registry of Actions (Case Details) page, or the Search page. Some of these options trigger a node-level configuration of specific details.
11	Site	LoginPage	Insert specific message on the Login Page for registered users.
12	Site	HelpLink	Specify a custom help file and link wording.
13	Site	Sonant	Provide the Sonant payment button for site-wide usage. The button can be enabled at the node level.
14	Site	CourtDataDownload	Select case types for creating a comma-separated value (CSV) file. A link to this file is e-mailed to the user for later downloading of the file. This part of Public Access has its own search page, optional payment page, and customized receipt graphic.
15	Site	SearchPage	Site-wide options that only impact the Search pages.

**Table 10** SiteConfig.XML Element Hierarchy (Continued)

File #	Parent Element	SiteConfig.XML Element	Description of Element Information
16	Site	CaseDetail	Site-wide options that only impact the ROA/CSS pages.
17	Site	DocumentMangement	Permits clients to add a watermark to documents obtained from the Public Access Internet site as “unofficial.”
18	Site	AutoLogins	Used to provide automatic login for selected users (court clerks) or specific computers within the courthouse (using IP address and subnet mask)
19	Site	CaseSecurityGroups	Limit specific users in a Case Security Group from displaying selected case events.

## Public Access site definition

This section describes the attributes directly assigned to the <Site> element.

**Table 11** Public Access <Site> Element attributes








Attribute	Content Type	Description
ID	Text	Site Identifier (Site naming conventions, 16 character max.)
MenuURI	HTML file	Default Internet page for Public Access site
CopyrightText	Text	© Copyright 2009 Tyler Technologies. All rights Reserved.
dbKeyData	DB Broker Name <sup>1</sup>	JusticePA—denotes Justice Odyssey Database
dbKeyOpsData	DB Broker Name	OperationsPA—denotes Operations Odyssey Database
dbKeyFinData	DB Broker Name	FinancialPA—denotes FincMgmt Odyssey Database
dbKeyAuth	DB Broker Name	JusticePA——denotes authorization Odyssey Database
CookiesTimeOut	Value	Number of days before user’s Internet cookie expires.

1. DB Broker Names are defined in the Windows registry for access to the Public Access databases. Most clients use a replicated database to minimize performance impact upon their production Courts and Justice systems.

## Launch (Search Menu page) and Login Page

As you can see in [Table 10](#), <LaunchPage> is the parent element of other Public Access configuration elements. They range from the simple to the complex node configurations that correspond to a specific district or organization of courts. In this section we describe the attributes and child elements contained in the <LaunchPage> parent element. [Figure 66](#) displays a typical Launch page with numbered items that relate to SiteConfig.xml configuration items.

**Figure 66** Typical Launch page

-  Site title text found in the `Title` <LaunchPage> attribute.
-  Product Group title defined by the `ProductGroupText` <ProductGroup> attribute.
-  Client-provided image file described by the `ImageURI` <LaunchPage> attribute.
-  Initial launch page of the Public Access site described by the `MenuURI` <Site> attribute.
-  Links for the different types of case records for which a user can search within this site. The actual text is dictated by the `LinkText` <Link> attribute.
-  The Launch (anonymous) page can display a disclaimer regarding availability of case records. This text is from the `Message` <LoginPage> attribute.
-  Links to Internet pages or email addresses of significant interest to Public Access users defined by the <FooterLinks> and <Link> elements.

## Login page description

Most Public Access sites have two common methods of user access:

- **Anonymous access**—the Launch page displays immediately. See [Figure 66](#).
- **Registered user access**—users need to supply a user identifier and a password. See [Figure 67](#).

**Note** Some attorneys, users, and court officers can automatically login to a Public Access site using specific computer terminals located in the courthouse. See the `AutoLogin` configuration section.

**Figure 67** Typical Login Page

**Minnesota Trial Court Public Access (MPA) Courthouse View**

 **MINNESOTA JUDICIAL BRANCH**

User ID

Password

READ THESE NOTICES: Read our new Level of Sentence Fact Sheet (in link below).

NOTICE: Searches for criminal/traffic/petty case records exclude all Hennepin County and Ramsey County payable citations except: 1) those that result in a court appearance; and 2) Ramsey DNR payable citations.

NOTICE: Please read Policies, Notices, & Instructions (in the link below) before conducting a case inquiry.



Client-provided image file described by the ImageURI <LoginPage> attribute.



User login enforced by the globalUseCookies="1" in the Common.cs configuration file. (See "[Public Access security file](#)" on page 101.)



Login Page (registered users) can display a disclaimer regarding availability of case records. This text is from the Message <LoginPage> attribute.

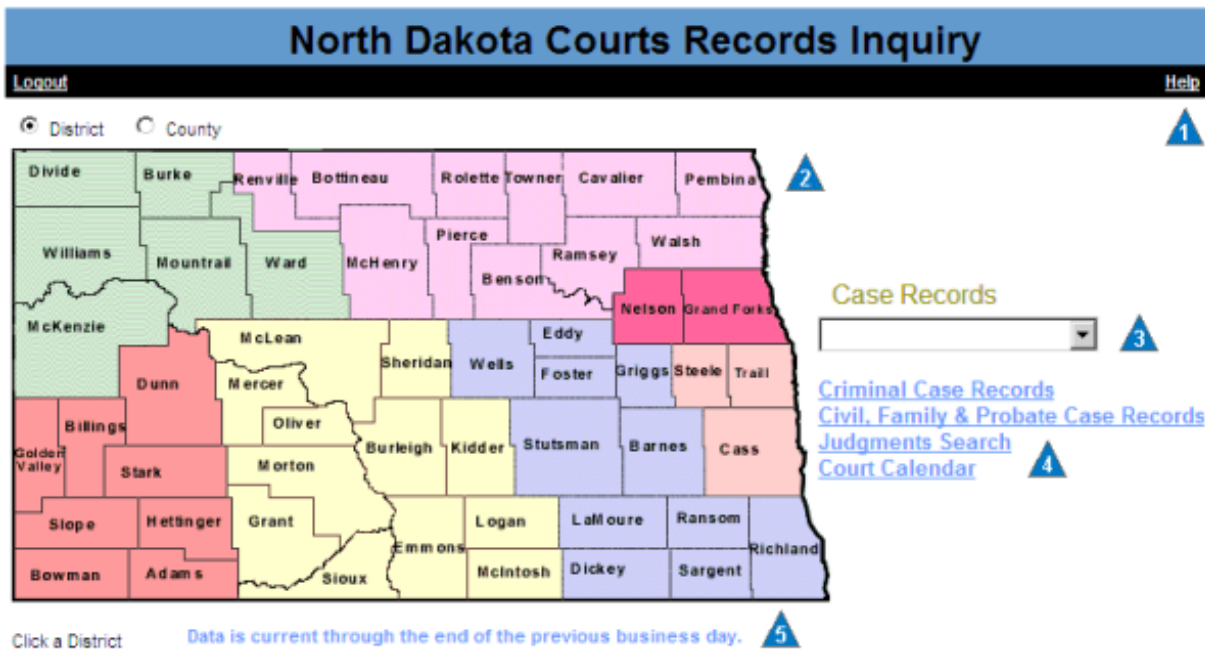
## <LoginPage> attributes

The Public Access Launch page can be customized to help users find information. In [Figure 68](#), North Dakota displays a "clickable" Image Map to allow users to select specific case records by district (optionally by county) and to have that selection inserted into the **Case Records** form.

Example <LoginPage> attributes:

- Title="North Dakota Courts Records Inquiry"—
- HtmlMapURI="Custom\ND\_map.htm"—customized HTML file to display image maps.
- StartWithBlankLocation="true"—keep search form blank.

**Figure 68** Customized Launch page



- 1** Use help file defined by the <HelpLink> element that allows a client to specify a custom help name (LinkURI="help.htm") and the displayed text (LinkText="Help")
- 2** HtmlMapURI LaunchPage attribute that specifies the image map HTML file. See [Public Access Document 35](#).
- 3** StartWithBlankLocation="true" Launch page attribute that keeps search form blank. Once the user clicks on an image location, the selection is inserted into the form. See [Public Access Document 44](#).
- 4** <SearchLinks> and <Links> that define the types of case records and judiciaries a user can search.
- 5** A disclaimer message specified by the <Login> element.

**Table 12** <LaunchPage> attributes list

Attribute	Content Type	Description
Title	text	Launch page title text
HtmlMapURI	file name	HTML file with customized image maps.
ImageURI	file name	Client image to display on the Launch page.
MyCasesTitle	text	Page title/link listing all cases belonging to an attorney.
StartWithBlankLocation	boolean	[Optional] Insert no default selection into the form.

**Note** For more information about properly configuring the HTML file to use an image map and have the user's selection inserted into the drop-down form, see the two documents:  
 (a) *Adding Custom HTML to the Public Access Search List* ([Public Access Document 44](#)) and  
 (b) *3952\_PA\_Customize\_Court\_Records\_Inquiry\_Page\_2009\_04\_17.doc* ([Public Access Document 35](#)).

## Launch page configuration elements

The <LaunchPage> child elements include:

- **<FooterLinks> and <Link> elements**—links to significant Internet pages or email addresses.
- **<ProductGroup>**—defines case records that users will search.
- **<SearchLinks> and <Link> elements**—define the *type* of case records for which the user wants to search. The different types display as individual links on the Public Access Launch page. Case Records include criminal, civil, family, probate, foreclosures, law enforcement, and calendars.
- **<Nodes> and <Node> elements**—define what areas in the Client OrgChart (county or courts) to use in the constructed information searches.
- **<CaseTypeGroups> and <CaseTypeGroup>**—define a named group of case types to search.
- **<HearingTypeGroups> and <HearingTypeGroup>**—define a named group of hearing types to search.

## LaunchPage supporting elements

Several elements in the SiteConfig.XML file add elements to the Launch page. These include providing footer links, disclaimer message, and a link to a custom help file (user assistance). [Table 13](#) describes the SiteConfig.XML elements and attributes that impact the Launch page.

**Table 13** Elements used on the Launch page

XML Element	Attribute Name	Description
FooterLinks	n/a	Container for <Link>s
Link	LinkURI	Internet address, file location, or email address that a Public Access user might need.
	LinkText	Text that displays for this footer link.
HelpLink	LinkURI	Local Internet file that contains custom instructions for the client's Public Access users.
	LinkText	Text for the help file link. See <a href="#">Figure 68, "Customized Launch page", on page 109</a> , item one.
LoginPage	Message	Message displayed on Launch or Login page. Note, you can imbed HTML tags into this text to create paragraphs, links, or formatting. See <a href="#">XML-Code Example 8, "Launch/Login page message—coding, interpretation, and display", on page 112</a> .

### Example footer links

Footer links on the launch page can be used by clients for anything a traditional HTML link performs. This could be (a) access to related court sites, (b) display a document showing terms and conditions of site usage, (c) email for corrections for technical support, and so forth.

### Examples of Public Access footer links:

- `<Link LinkURI="http://www.accessclarkcounty.com/district_court/courthome.htm" LinkText="8th District Court" />`
- `<Link LinkURI="http://www.accessclarkcounty.com/" LinkText="Clark County Home" />`
- `<Link LinkURI="http://pa.courts.state.mn.us/MPAHelp/FAQ_web.htm" LinkText="FAQ" />`
- `<Link LinkURI="http://www.state.tx.us/" LinkText="State of Texas"/>`
- `<Link LinkURI="mailto:webmaster@co.fort-bend.tx.us" LinkText="WebMaster"/>`

### Custom help file

Many Tyler Technologies clients write a customized help file to guide their users. To specify the link to this help file (HTML file) on the Launch/Login pages, use the `<HelpLink>` element.

**Example** `<HelpLink LinkURI="help.htm" LinkText="Help" />`, `LinkURI` provides the search path to the help file, and `LinkText` is the displayed link on the Launch/Login pages.

Some of the topics that clients discuss in the Public Access help file, can include:

- What case information is included in the Public Access site or excluded from display.
- Case search tips:
  - Beginning a Search
  - Civil, Family & Probate Case Search
  - Criminal Case Search
  - Uppercase and lowercase typing
  - Use Soundex check box
  - Wildcard characters
- Case and Citation Numbering conventions used in the courts
- How to print case details
- Link to a Frequently-asked Questions page

### Figure 69 Example client help file (excerpt)

**Case & Citation Numbers.** a uniform case numbering system outlined in detail in [Administrative Rule 8](#).

Each part of the case number corresponds to information about the case, including the county, court, date filed, and case type.

#### EXAMPLE

county number  
57C03 - 8805 - DR - 06314  
court identifier      year      month      case type      sequence number

When searching by case number, it is recommended that you include the hyphens (dashes) in the exact position as they appear in the example. You do not need to include zeros at the beginning of the sequence number (the final segment of the case number).

If you only have part of the case number, you may use wild cards in your search.

**IMPORTANT.** It is possible that cases matching the case number entered may not appear in the search results depending on the exact format. If you search by case number using the format above and do not find the case you are looking for, you may wish to try case number variations. Common variations on the case number above might be:

- 57C038805DR06314
- 57C038805DR6314
- 57-C-03-8805-DR-06314
- 57-C-03-8805-DR-6314

## Example Login page message

Clients often require disclaimers on the Launch or Login page to inform users of the time delay between when a court event happens and the data is replicated to the Public Access site database. Also, clients sometimes place HTML tags to format the disclaimer.

### Code-XML Example 8 Launch/Login page message—coding, interpretation, and display

**XML:** `<LoginPage Message="&lt;p&gt;Data is current through the end of the previous business day.&lt;/p&gt; &lt;p&gt;&lt;i&gt;If you have any questions, please &lt;a href='http://www.google.com'&gt;contact&lt;/a&gt; your administrator.&lt;/i&gt;&lt;p&gt;" />`

**Interpreted as:** `<p>Data is current through the end of the previous business day.</p><p><i>If you have any questions, please <a href='http://www.google.com'>contact</a> your administrator.</i></p>`

**Displays as:**

Data is current through the end of the previous business day.

If you have any questions, please [contact your administrator](#).

## Product Identification

Public Access has the capacity to display records beyond case records. Most clients display only case records. Almost every Public Access site has the `<ProductGroup>` element coded like this example.

**Example** `<ProductGroup ProductID="2" ProductGroupText="Case Records">`

For other available products, please consult Tyler Technologies for proper configuration.

## Finding different case records overview

In this section we illustrate some example selections of different case records you can provide to client Public Access users. Later, in [“Selecting data search” on page 116](#), we discuss what each of the search attributes means and on which Public Access pages you see the results of the configuration.

### Code-XML Example 9 Public Access case record type searches (Part 1 of 2)

```
<Link ID="100"
  LinkURI="Search.aspx?ID=100" LinkText="View and Pay Traffic Citations Online"
  NewSearchLinkText="New Criminal Search"
  SearchResultsPageTitle="Criminal Case Records Search Results">
  <Param Name="CaseCategoryKeys" Value="CR" />
  <Param Name="SearchType" Value="CASE" />
  <Param Name="ResultsPage" Value="CaseSearchResults.aspx" />
</Link>

<Link ID="200"
  LinkURI="Search.aspx?ID=200" LinkText="Family Records"
  NewSearchLinkText="New Civil Search"
  SearchResultsPageTitle="Civil, Family & Probate Case Records Search Results">
  <Param Name="CaseCategoryKeys" Value="CV,FAM,PR" />
  <Param Name="SearchType" Value="CASE" />
  <Param Name="ResultsPage" Value="CaseSearchResults.aspx" />
</Link>
```



## Code-XML Example 9 Public Access case record type searches (Part 2 of 2)

```

<Link ID="300"
  LinkURI="Search.aspx?ID=300" LinkText="Judgments Search"
  NewSearchLinkText="New Judgment Search"
  SearchResultsPageTitle="Judgment Records Search Results">
  <Param Name="SearchType" Value="JUDGMENT" />
  <Param Name="ResultsPage" Value="JudgmentSearchResults.aspx" />
</Link>

<Link ID="400"
  LinkURI="JailingSearch.aspx?ID=400" LinkText="Jail Records"
  NewSearchLinkText="New Jail Search"
  SearchResultsPageTitle="Jail Search Results" DetailPageTitle="Jail Search Detail">
  <Param Name="SearchType" Value="JAIL" />
  <Param Name="ResultsPage" Value="JailingSearchResults.aspx" />
  <Param Name="IgnoreNode" />
</Link>

<Link ID="800"
  LinkURI="LawIncidentSearch.aspx?ID=800" LinkText="Incident Records"
  NewSearchLinkText="New Incident Search"
  SearchResultsPageTitle="Incident Records Search Results"
  DetailPageTitle="Incident Records Search Detail">
  <Param Name="SearchType" Value="LAW" />
  <Param Name="ResultsPage" Value="LawIncidentSearchResults.aspx" />
  <Param Name="MappingEnabled" Value="false" />
  <Param Name="GoogleMapVersion" Value="1" />
  <Param Name="GoogleMapKey" Value="ABQIAAAAmbVhJ66xL-sQTbn1QZGgHhR5e-
    Dkc7p12bgXv1mDaijganO-7RTq5PCNRZ0htc_8XHIZDOasqahmdA" />
</Link>

<Link ID="900"
  LinkURI="Search.aspx?ID=900" LinkText="Court Calendar"
  NewSearchLinkText="New Calendar Search"
  SearchResultsPageTitle="Court Calendar Results">
  <Param Name="SearchType" Value="CALENDAR" />
  <Param Name="ResultsPage" Value="CourtCalendarSearchResults.aspx?SortType=CN" />
</Link>

```

## Nodes to populate search drop-down lists

The <Link> element selected the type of case record. However when Public Access displays the Search Page (for example, `LawIncidentSearch.aspx?ID=800`), the volume of data to search must be a manageable amount. Most clients populate the search selection drop-down list (see #5 on [Figure 66](#)) with a district, county, or a set of courts. The Odyssey client OrgChart defines to what organization each node in the OrgChart defines.

### Obtaining Orgchart Nodes for the Public Access configuration

To setup the client's organizational nodes in Public Access, you must cut-and-paste portions of OrgChart XML or run the Perl conversion utility (`PA_Node_Extraction`) to extract all nodes for Public Access.

## Procedure: Creating a Public Access Node list

- 1 Search for each unique organization node with the format `<Node ID="nnn" OrgUnitID="mmmm">`.
- 2 Search for the corresponding organizational unit with the format:  
`<OrgUnit ID="mmmm" Type="x" Description="ORG TEXT" />`
- 3 Create a Public Access node that matches the Node Identifier OrgUnitID with the Description found in the actual OrgUnit element.

**Example** For Node ID="103" and OrgUnitID="1030" in [XML-Code Example 10](#), the resulting Public Access Node element is: `<Node ID="103" Description="Criminal" Hidden="1" />`. See the results of [XML-Code Example 10](#) transformed into Public Access nodes in [XML-Code Example 11](#).

### Code-XML Example 10 OrgChart example of Public Access nodes

```
Orgchart Nodes with specific OrgUnit Identifiers
  <Node ID="103" OrgUnitID="1030"... remaining attributes />
  <Node ID="104" OrgUnitID="1040"... remaining attributes />
  <Node ID="105" OrgUnitID="1050"... remaining attributes />

Orgchart Nodes with description that matchs the OrgUnit Identifiers
  <OrgUnit ID="1030" Type="2" Description="Criminal" />
  <OrgUnit ID="1040" Type="2" Description="Civil" />
  <OrgUnit ID="1050" Type="2" Description="Family Juvenile" />
```

## Key functions

The `<Node>` element does these functions:

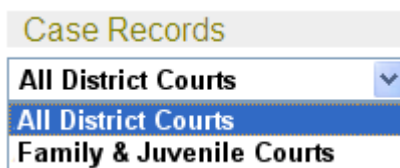
- Provides a complete list of organizational node numbers that define the entire set of case records for Public Access to search.

**Caution!** When you configure the individual `<Node>` elements, you *must define* every court, district, or county node with OrgChart node numbers and a description. You can select which nodes to combine to make an organizational unit and chose which nodes to hide (remove from the drop-down list). See the search selection generated ([Figure 70](#)) and the example configuration ([XML-Code Example 11](#)).

- Defines the text that displays in the drop-down selection list for these nodes (see #5 on [Figure 66](#)).
- Decides whether this node displays in the selection list or not (`Hidden="1"`).
- Displays specific case or hearing types for a search. For example, a juvenile court may only hear selected case types.
- Defines `CaseDetails` attributes that apply only to these node values listed in the `<Node>` element.

**Note** For additional details, see [“Structuring OrgChart nodes to search” on page 117](#) for more information about the `<Node>` element.

**Figure 70** Typical Public Access Launch page search drop-down selection list



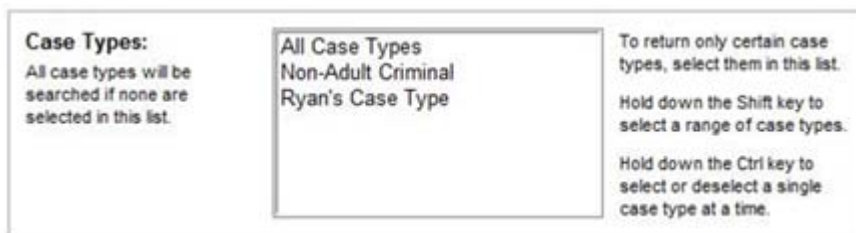
## Code-XML Example 11 Nodes to populate Public Access search selection

```
<Nodes>
  <Node ID="102,103,104,105,201,202,500" Description="All District Courts" />
  <Node ID="102,105,500" Description="Family & Juvenile Courts" />
  <Node ID="102" Description="Family Mediation" Hidden="1"/>
  <Node ID="103" Description="Criminal" Hidden="1" />
  <Node ID="104" Description="Civil" Hidden="1" />
  <Node ID="105" Description="Family Juvenile" Hidden="1" />
  <Node ID="201" Description="Traffic" "Hidden"=1 />
  <Node ID="202" Description="County Clerk" Hidden="1" />
  <Node ID="500" Description="Family" Hidden="1" />
</Nodes>
```

### Search for specific case and hearing types

Some client courts have only specific case types and hearing types (for example, Juvenile Court). Public access permits you to configure selected case and hearing types for a specific court (translate as node in the client's OrgChart). See what a typical search page ([Figure 71](#)) might look like and the necessary SiteConfig.XML configuration ([XML-Code Example 12](#)) to achieve it.

**Figure 71** Example case types used to restrict a search



## Code-XML Example 12 Search for specific case types example

```
<Node ID="300,400,401,402" Description="Case Management"
  other attributes specific to these OrgChart nodes>
  <CaseTypeGroups>
    <CaseTypeGroup Description="All Case Types" CaseTypeIDs="13287,1056,14515"/>
    <CaseTypeGroup Description="Non-Adult Criminal" CaseTypeIDs="1056"/>
    <CaseTypeGroup Description="Ryan's Case Type" CaseTypeIDs="14515"/>
  </CaseTypeGroups>
</Node>

<SearchPage>
  CaseTypeParam="true"      Nodes have <CaseTypeGroups> configured for case types
  HearingTypeParam="true"   Hearing types combo box on Calendar search page
</SearchPage>
```

## Search Links for a Product

As you can see in the [XML-Code Example 9, "Public Access case record type searches", on page 112](#) and [XML-Code Example 11, "Nodes to populate Public Access search selection", on page 115](#) we can select the different case records to search and specify what districts, counties, or courts to include in any of the product searches.

## Selecting data search

To define search results page items, you define the <Link> element attributes and the search parameters found in the Name-Value pairs of the subordinate <Param> elements.

Select the product search using the appropriate <Link ID="nnn"> attribute:

- ID="100"—Criminal cases or Traffic Citations
- ID="200"—Civil, Family, and Probate cases
- ID="300"—Judgments (Foreclosures and evictions)
- ID="400"—Jail Records
- ID="800"—Law Enforcement incident records
- ID="900"—Court Calendar
- ID="1200"—Court Data Download

## Search and search results page items

**Table 14** <Link> element attributes

Attribute Name	Example Value	Description
IDI	100, 200, 900	Major classification of case records to search
LinkURI	Search.aspx?ID=100	Internet <i>Search</i> page displayed with search options.
LinkText	View and Pay Traffic Citations	Text displayed on the Launch page for this record type. For example, see <a href="#">Figure 66, #5</a> and <a href="#">Figure 68, #4</a> .
NewSearchLinkText	New Criminal Search	Link that displays on the <i>Search Results</i> page so the user can revise the case search and return to the page defined in the LinkURI attribute.
SearchResultsPageTitle	Criminal Case Records Search Results	Title of Internet page listing the case results matching the search criteria. This is the <i>Search Results</i> page. Note, this Internet page is defined in the ResultsPage attribute value of the <Param> search parameters.
DetailPageTitle	Registry of Actions Chronological Case Summary	When a case number is selected (click) on the <i>Search Results</i> page, this title displays on the <i>Details</i> page.

## Search parameters

Generally the search parameters found in the Name-Value pairs of the subordinate <Param> elements need to specify these key items:

- SearchType—type of case record search (broad category)
- CaseCategoryKeys—types of cases to return (used for Criminal, Family, Civil, and Probate cases)
- ResultsPage—Internet page listing the case results

**Table 15** <Parm> Name-Value pairs

Parameter Name	Parameter Values	Description
SearchType	CASE, JUDGMENT, JAIL, LAW, or CALENDAR	Major classification of case records searched
CaseCategoryKeys	Most often used values <ul style="list-style-type: none"> <li>• CR</li> <li>• CV</li> <li>• FAM</li> <li>• PR</li> </ul>	Case Categories <ul style="list-style-type: none"> <li>• Criminal</li> <li>• Civil</li> <li>• Family</li> <li>• Probate</li> </ul>

**Table 15** <Parm> Name-Value pairs (Continued)

Parameter Name	Parameter Values	Description
ResultsPage	CaseSearchResults.aspx	Internet page listing the case results

**Note** For a complete listing of common case types, consult Section [“Common Case Types” on page 141](#).

**Note** For common client search examples, refer to [XML-Code Example 9, “Public Access case record type searches”, on page 112](#).

## Structuring OrgChart nodes to search

The Public Access <Node> XML element has tremendous ability to alter the functionality and control the breath of the record search. Additionally it can add Case Details functionality to specific cases found for selected OrgChart nodes.

The <Node> element:

- 1 Defines the complete list of organizational node numbers for the entire set of search cases.
- 2 Groups collections of nodes into organizations such as counties, districts, or area courts. For details, see the generated search selection list ([Figure 70](#)) and the example configuration ([XML-Code Example 11](#)).
- 3 Defines node-specific text that can displays in the Launch page drop-down selection list (see #5 on [Figure 66](#)).
- 4 Decides if a node displays in the search drop-down list (Hidden="1") on the Launch page.
- 5 Displays specific case or hearing types to restrict the case search.
- 6 Selects case details that display only for desired nodes. This can include providing a link to a third-party Internet site to pay for the case records.

### Code-XML Example 13 <Node> functionality example (Part 1 of 2)

<Nodes>



```


<Node ID="102,105,201,202,500" Description="All District Courts" />
<Node ID="102,105,500" Description="Family & Juvenile Courts" />
  ShowMinutes="true"
  ShowPartiesPresent="true" "Show parties present in ROA for this node"
  CaseDetailFooter="Copyright Tyler Technologies 2008"
  CaseDetailTitleText="Chronological Case Summary"
  SonantEnabled="true"
  SonantURI="http://www.sonant.com">
<Node ID="103,104" Description="Criminal & Civil Courts" Hidden="1">
  <CaseTypeGroups>
    <CaseTypeGroup Description="All Case Types" CaseTypeIDs="13287,1056,14515"/>
    <CaseTypeGroup Description="Non-Adult Criminal" CaseTypeIDs="1056"/>
    <CaseTypeGroup Description="Ryan's Case Type" CaseTypeIDs="14515"/>
  </CaseTypeGroups>
</Node>

```

## Code-XML Example 13 <Node> functionality example (Part 2 of 2)

```

<Node ID="102" Description="Family Mediation" Hidden="1"/>  
<Node ID="103" Description="Criminal" Hidden="1" />
<Node ID="104" Description="Civil" Hidden="1" />
<Node ID="105" Description="Family Juvenile" Hidden="1" />

<Node ID="201" Description="Traffic" Hidden="1" /> 
<Node ID="202" Description="County Clerk" Hidden="1" />
<Node ID="500" Description="Family" Hidden="1" />
</Nodes>

```

### 1 Define nodes that describe all case records

As [XML-Code Example 13](#) illustrates, you list each node once to define the scope of your search applied to one of the case records products (Criminal cases, Calendar, and so forth). In the example, the entire set of OrgChart nodes to search is 102, 103, 104, 105, 201, 202, and 500.

### 2 Define groups of logically organized nodes

Once you have listed all the necessary Organizational nodes, you may want to group nodes (organizational units) together. In this example, three organizational units were grouped to make-up the [Family & Juvenile Courts](#) search selection. (The Public Access Launch page would contain the drop-down selection list illustrated in [Figure 70, "Typical Public Access Launch page search drop-down selection list", on page 114](#).)

**Example** `<Node ID="102,105,500" Description="Family & Juvenile Courts" />`

### 3 Selecting what gets displayed on the search drop-down list

The `<Node>` element attribute `Hidden`, permits you to remove any node you do not want on the Launch page drop-down selection list ([Figure 70](#)). Had we removed the `Hidden="1"` attribute from node `ID="201"` (Traffic), we could have selected [Traffic](#) case records, in addition to the [All District Courts](#) and [Family & Juvenile Courts](#) selections.

### 4 Hide nodes for future usage or inclusion as part of a group

Examining the [XML-Code Example 13](#) we see the `Hidden` attribute can serve two functions:

- **Hide a selection**—If court data is not ready for these Public Access units (Node `ID="103,104"`), we should not display the [Criminal & Civil Courts](#) group on the search list.
- **Hide nodes that are part of larger organizations**—The `<Node ID="102" Description="Family Mediation" Hidden="1">` is part of the two groups that display in the Launch page drop-down selection list ([Figure 70](#)), but does not display as a separate court.

### 5 Assigning node case and hearing types

For one or more specific organizational units (`<Node>`s) you can restrict the search to selected specific case types or hearing types. The case types that display in [Figure 71](#) are defined in [XML-Code Example 13, "<Node> functionality example", on page 117](#),

## 6 Case Details and Payments

Unlike the previous five sections, the <Node> attributes can make minor changes to the details of cases displayed on the Registry of Actions pages and associated with this specific node.

These changes include:

- Parties present for hearing
- Minutes for a hearing
- Arresting agency
- Custom footer text
- Change the title of the case details page for these cases
- Enable a payment button and define the link to a third-party website.

**Example** Indiana does not use the default [Registry of Actions](#) title, for the case details pages. It prefers `CaseDetailTitleText="Chronological Case Summary"` for its case detail pages.

### Nodes element attributes

[Table 16](#) summarizes the functionality of the XML elements and attributes that make up the <Nodes> organization.

**Table 16** <Nodes> elements and attributes

XML Element	Attributes	Description of attribute meaning for this node
<Node>	ID	One or more client OrgChart entities that Public Access uses to search for case records.
	Description	Text that can display in the Launch page selection list or describe the organization entity.
	ShowMinutes	Insert a hyperlink to a secondary window to show the minutes of a hearing Note: the node-level functionality does not override the <SiteOptions> ShowMinutes setting.
	ShowParties Present	Insert a hyperlink to a secondary window to show all parties present at the hearing. Parties present are grouped by Plaintiff/Defendant/Other, if applicable. Names are listed alphabetically by last name, then first name for each party, then a dash and the connection type. Note: the node-level functionality does not override the <SiteOptions> ShowPartiesPresent setting.
	CaseDetailFooter	Customized foot text for this organization's case details page.
	CaseDetail TitleText	Customized title for this organization's case details page.
	CaseDetailShow ArrestingAgency	Arresting Agency shown with initial arrest only.
	SonantEnabled	Adds Payment button to the case details page.
	SonantURI	Third-party Internet site address needed to process payments.
<CaseTypeGroups>		Container for different Case Type groups. These groups display on the Case Records Search page as a combination selector list ( <a href="#">Figure 71, "Example case types used to restrict a search", on page 115</a> ).
<CaseTypeGroup>	Description	Group description for these case types

**Table 16** <Nodes> elements and attributes (Continued)

XML Element	Attributes	Description of attribute meaning for this node
	CaseTypeIDs	Case type identifiers defined for this group
<HearingTypeGroups>		Container for different Hearing Type groups
<HearingType Group>	Description	Group description for these hearing types. These groups display on the Court Calendar Search page as a combination selector list (Figure 72).
	HearingTypeID	Hearing type identifiers defined for this group

**Figure 72** Hearing Type groups displayed in Court Calendar Search page



## Search page configuration options

You can find almost all the configuration settings for the Public Access Search pages in the <SearchPage> XML element.

In this section we describe:

- Search page configuration elements *not* found in the <SearchPage> XML element.
- How specific configuration options work together
- Complete reference list of <SearchPage> options

### Attributes not found in <SearchPage> element

Many of the Public Access Search page options are controlled using the <SearchPage> XML element.

The few exceptions are:

- [Custom Search page help text](#)—places a statement next to the case number or party search parameters to assist the user.
- [Case types used in case record search](#)—display case type groups list on the search page.
- [Hearing types used in a calendar search](#)—display hearing type groups list on the search page.



## Custom Search page help text

The custom help text displays on every Search page of the client Public Access site.

### Procedure: To configure the custom help text

- 1 Within the <SiteOptions> element, insert the attribute name: NameSearchHelp="Text+HTML".
- 2 Insert text you want to display on all Search pages (Figure 73).
- 3 [Optional] If you want to insert HTML tags you must code the opening (<) and closing (>) tag brackets as the (&lt;) and (&gt;) symbols, respectively. For an example, see [XML-Code Example 8, "Launch/Login page message—coding, interpretation, and display", on page 112](#).

**Figure 73** Custom Search page help text example

**Civil, Family & Probate Case Records**

(+) Required Fields

Search by:

Party:  Individual  Business  Other Agency Number

To search for a partial name or case, use \* at the end

+ Last Name  + First Name  Middle Name

## Case types used in case record search

For criminal, civil, family, probate, and judgement cases, the search page (Figure 71, "Example case types used to restrict a search", on page 115) can display a combo selection box with groups of case types. The case types that belong to the named groups can display for the entire Public Access site or for an organizational entity (district, county, organization of courts). With this control, you limit the search to specific case types.

### Procedure: Add case type groups list to search page

- 1 In the <SearchPage> element, add the attribute and value: CaseTypeParam="true".
- 2 With one or more <Node> elements, add the <CaseTypeGroups><CaseTypeGroup>...</CaseTypeGroup></CaseTypeGroups> XML structure.
- 3 For each Case Type Group, provide a Description="Text" and CaseTypeIDs="ID1, ID2,..." attributes. For a complete list of case types, see ["Common Case Types" on page 141](#). You can extract the case ID numbers from the Operations database, Site Table, OrgChartXML column.

### Code-XML Example 14 Case or Hearing types for an OrgChart node

```
<CaseTypeGroups>
  <CaseTypeGroup Description="Adult Criminal" CaseTypeIDs="496"/>
  <CaseTypeGroup Description="All Case Types" CaseTypeIDs="13287,1056,14515,1051,1056"/>
  <CaseTypeGroup Description="Adult Criminal" CaseTypeIDs="1056"/>
  <CaseTypeGroup Description="Accounts or Contracts" CaseTypeIDs="14515"/>
</CaseTypeGroups>
<HearingTypeGroups>
  <HearingTypeGroup Description="All Hearing Types" HearingTypeIDs="701,704,821"/>
  <HearingTypeGroup Description="Appeal Brief" HearingTypeIDs="704"/>
</HearingTypeGroups>
<SearchPage>
  CaseTypeParam="true"      Case type groups combo box on case search pages
  HearingTypeParam="true"   Hearing type groups combo box on Calendar search page
</SearchPage>
```

### Hearing types used in a calendar search

For calendar court dockets, the calendar search page ([Figure 72, "Hearing Type groups displayed in Court Calendar Search page", on page 120](#)) can display a combo selection box with groups of hearing-types. The case types that belong to the named groups can display for the entire Public Access site or for an organizational entity (district, county, organization of courts). With this control, you limit the search to specific hearing types displaying on the court calendar.

#### Procedure: Add hearing type groups list to search page

- 1 In the <SearchPage> element, add the attribute and value: `HearingTypeParam="true"` .
- 2 With one or more <Node> elements, add the <HearingTypeGroups><HearingTypeGroup>... </HearingTypeGroup></HearingTypeGroups> XML structure.
- 3 For each Hearing Type Group, provide a `Description="Text"` and `HearingTypeIDs="ID1, ID2..."` attributes. For a complete list of case types, see ["Common Case Types" on page 141](#). You can extract the hearing type ID numbers from the `Operations` database, `Site Table`, `OrgChartXML` column.

### Public Access search techniques

There are several search methods used for each of the different case records (Criminal, Civil, Family, Probate, Judgement, Jail Records, and Court Calendar).

In Public Access, all searches are usually done by:

- **Party name**—defendant, attorney, judicial officer, magistrate, business, and prisoner (defendant).
- **Number**—case, citation (traffic), state identification number, attorney bar number other Agency number, cross ref number, and booking (Jail Records).
- **Date**—Date case filed (probate), date of birth, booking date, or release date.

Other criteria, such as different case types (non-calendar cases), hearing types, defendant birth date, and case status can be used to refine (restrict) the search.

**Table 17** Search options available by case record types

Case Record Types	Search by Name	Search By Number	Other criteria
Criminal Citation	Party or Defendant Attorney Name <sup>1</sup>	Case Number - <b>D</b> <sup>2</sup> Other Agency number Cross ref number State Identification ID Attorney bar number Citation number	Party Date of Birth Case Status Date Filed <sup>3</sup>
Family Civil Probate	Party or Business Attorney	Case Number - <b>D</b> <sup>2</sup> Other Agency number Cross ref number Attorney Bar Number	Case Status Date Filed <sup>2</sup>
Judgements	Party - <b>D</b> Business	n/a	Add inactive or satisfied judgements to search
Jail Records	Defendant - <b>D</b>	Booking Number	Date Booked Date Released
Bond Records	Defendant - <b>D</b> Bond Company	n/a	Bond Status Date Posted

**Table 17** Search options available by case record types (Continued)

Case Record Types	Search by Name	Search By Number	Other criteria
Court Calendar	Party, defendant, business Attorney <sup>1</sup> Judicial Officer - D Magistrate <sup>4</sup>	Case Number Attorney Bar Number	Date Range Case Category <sup>5</sup>
Court Data Download			Case Status Date Filed Court Level Case Types

1. Turned-on using ShowAttorney file attribute. See [Table 18](#).
2. Default search unless you override with the DefaultPartySearchOption file attribute. See [Table 18](#).
3. Turned-on using ShowFiled file attribute. See [Table 18](#).
4. Turned-on using ShowMagistrate file attribute. See [Table 18](#).
5. Applicable only when searching by judicial officer.

## Searching by name

For criminal, civil, family, and probate, the default search method is *case number*. To have the party name, become the default search method use the DefaultPartySearchOption="true" attribute.

For Judgements, Jail Records, and Court Calendar, the default search method is name (party, business, defendant, or judicial officer).

When searching by name ([Figure 74](#)), you can use an asterisk "\*" in the name fields for a wildcard search.

- **Last Name** requires a minimum of 3 characters before the asterisk (for example, Smi\*).
- **First Name** requires a minimum of 1 character before the asterisk (for example, L\*).

Two options exist to insert additional party searches for the Search pages:

- **All case records**—use the ShowAttorney="true" attribute to search for an attorney by name, using Soundex and name fields, or by the attorney’s bar number.
- **Court Calendars only**—use the ShowMagistrate="true" attribute to search for cases belonging to a judge.

**Figure 74** Search by name (party, attorney, business, defendant, or magistrate)

**Bond Records**  
 (+) Required Fields

Search by:  Defendant  Bond Company

<b>+ Last Name</b>	<b>+ First Name</b>	Middle Name
<b>+ Defendant Name:</b> <input type="text" value="Smith"/>	<input type="text" value="John"/>	<input type="text"/>
<b>Date of Birth:</b> (e.g. 01/01/1970) <input type="text"/>		

<b>Bond Status:</b>	<input checked="" type="radio"/> All	<input type="radio"/> Open	<input type="radio"/> Closed
<b>Date Posted:</b> (e.g. 01/01/1970)	<input type="text"/>	and	<input type="text"/>

## Soundex option

When searching by names listed in the second column of [Table 17, "Search options available by case record types", on page 122](#), you can also use the Soundex option to find names that sound phonetically alike to the typed **Last**, **First**, and **Middle** names.

To turn-on the Soundex functionality, use the `ShowSoundexOption="true"` attribute.

To select the Soundex check box (as a default) when the *Search* page displays, use the `SoundexOptionChecked="true"` attribute. [Figure 75](#) illustrates the Soundex user interface.

**Figure 75** Soundex check box option for Party searches

**Criminal Case Records**  
(+) Required Fields

Search By:   Use Soundex

Party:  Name  Other Agency Number  SD

+ Last Name  + First Name  Middle Name

Date of Birth:   
(e.g. 11/12/1955)

## Search by reference numbers

The third column of [Table 17, "Search options available by case record types", on page 122](#) illustrates the different ways to use reference numbers when searching for different case records.

With the exception of *Judgements* and *Bond Records*, all other case record types have some mechanism to search using a reference number.

As [Figure 69, "Example client help file \(excerpt\)", on page 111](#) illustrates, the consistency of reference numbers can have a large impact upon your search success.

**Figure 76** Case search by cross reference number

**Criminal Case Records**  
(+) Required Fields

Search by:

Case:  Number  Cross Ref Number

+ Cross Ref Number

## Search by dates

With the exception of *Judgements*, all case record types have some method to search for records using a date or a date range. The fourth column of [Table 17, "Search options available by case record types", on page 122](#) illustrates the different ways to use dates (date filed, party date of birth, booking date, or release date).

**Note** The `ReturnNullDOBSearch="true"` attribute (<SiteOptions> XML element) slightly modifies the results of a search using a party's data of birth (DOB). When this attribute is invoked, the search returns all party records that match the Defendant Name and DOB. The search also returns records having the defendant name and party records where the DOB is missing.

**Figure 77** Search using date of birth and ReturnNullDOB option active

Criminal Case Records Search Results					
<a href="#">Logout</a>	<a href="#">My Cases</a>	<a href="#">Search Menu</a>	<a href="#">New Criminal Search</a>	Search Criteria: 01/01/2001 – 01/31/2008	Location : <Custom Name> Criminal <a href="#">Help</a>
Case Number	Citation Number	Defendant Name/DOB	Filed/Location	Type/Status	Charge(s)
<a href="#">F-9429300</a>	123098754	Anderson, John David 01/01/1970	01/01/2008 Dallas	Felony Open	Aid & Abett/ Cont Sub 5th Consp Poss Cont Sub 5th No Insurance DAR Poss Drug Paraphernalia
<a href="#">F-9429324</a>	123084751	Anderson, John David	01/09/2007 Dallas	Felony Closed	Aid & Abett/ Cont Sub 5th Consp Poss Cont Sub 5th No Insurance
<a href="#">F-9429395</a>	123275214	Anderson, John David	01/06/2004 Dallas	Felony Open	Aid & Abett/ Cont Sub 5th Consp Poss Cont Sub 5th No Insurance

## Restricting searches using additional criteria

Other criteria, such as different case types (non-calendar cases), hearing types, defendant birth date, and case status can be used to refine (restrict) the search.

## Option buttons or drop-down lists (default)

[Figure 75](#) and [Figure 76](#) illustrate the **Search By** drop-down selection list. The list contains the key methods you can search for cases records (of this specific type). Based on the attributes selected, a user could search by Party, Date Filed, Case Citation, or Attorney.

If the client wants to replace the list with a set of option buttons, you would set the `SearchByRadioButton="true"` attribute.

By default the option buttons display horizontally across the Internet page. If you want the option buttons to display vertically stacked, you set the `VerticalOrientationSearchByRadioButton="true"` attribute.

**Figure 78** Search by vertical option buttons

**Court Calendar**

Search by:

- Judicial Officer
- Magistrate
- Case
- Party or Defendant Name
- Attorney

## CAPTCHA spam challenges

To prevent automated spam software from generating search requests, you can *challenge* the user with a CAPTCHA letter display. Matching the letters ensures that a person, not software is accessing the Public Access site.

To turn-on the CAPTCHA option ([Figure 79](#)), set the `ShowCaptcha="true"` attribute.

If you want only users with Anonymous Logins to see the CAPTCHA challenge, set the `AnonymousCaptchaOnly="true"` attribute. Registered Public Access users with a UserID and password will not see the CAPTCHA.

**Figure 79** CAPTCHA challenge to prevent spam



## <SearchPage> attributes reference

[Figure 18](#) lists all <SearchPage> attributes in alphabetical order.

**Table 18** <SearchPage> attributes

<SearchPage> Attribute Name	Functionality description for attribute value = "true"
AnonymousCaptchaOnly	Present the CAPTCHA challenge letters ( <a href="#">Figure 79</a> ) only for an unsecured site. Use the <code>ShowCaptch</code> attribute to turn-on this functionality.
CaseTypeParam	Restrict the search by presenting a list of case type groups on the search page ( <a href="#">Figure 71</a> ). User selects one or more groups with the combo box. You use the <CaseTypeGroup> elements and attributes ( <a href="#">XML-Code Example 12</a> ) to define which case types make up these groups. Limited to non-calendar cases.
DefaultPartySearchOption	Search by party (defendant, attorney) last, first, and middle name for Criminal, Civil, and Probate cases. <sup>1</sup> (Otherwise search by case number.) For judgements, jail records, and calendars, the search defaults to the Judicial Officer. <sup>2</sup>
HearingTypeParam	<b>[Calendar Searches Only]</b> Restrict the search by presenting a list of hearing type groups on the search page ( <a href="#">Figure 72</a> ). User selects one or more groups with the combo box. You use the <HearingTypeGroup> elements and attributes ( <a href="#">Table 16</a> ) to define which hearing types make up these groups.
RequireFirstName	When you perform a search by party name, the first and last names are required. The default setting permits you to use only the last name.

**Table 18** <SearchPage> attributes (Continued)

<SearchPage> Attribute Name	Functionality description for attribute value = "true"
SearchByRadioButton	The <b>Search By</b> drop-down list is replaced by an option button group for: <ul style="list-style-type: none"> <li>• <b>Case</b></li> <li>• <b>Defendant</b></li> <li>• <b>Citation</b></li> <li>• <b>Attorney</b> (see ShowAttorney attribute)</li> <li>• <b>Date Filed</b> (see ShowFiledDate attribute)</li> </ul> The option buttons display vertically or horizontally, depending upon the VerticalOrientationSearchByRadioButton attribute value.
ShowAttorney	Add attorney search (by names or bar number) to the <b>Search By</b> drop-down list.
ShowCaptcha	Display the CAPTCHA letters ( <a href="#">Figure 79</a> ) challenge to prevent spam programs from selecting queries in this Public Access site. Use the AnonymousCaptchaOnly attribute (value = "true") if you want to restrict the challenge to anonymous logins.
ShowCrossRefNumberOption	Provide the option to search by Cross Reference Number ( <a href="#">Figure 76</a> ) when the user selects <b>Case</b> in the <b>Search By</b> control (drop-down list or option buttons).
ShowFiledDate	A separate, date range search option ( <a href="#">Figure 80</a> ) that displays a starting and ending date to define a case filing period.
ShowMagistrateOption	<b>[Calendar Searches Only]</b> Search by magistrate ( <a href="#">Figure 81</a> ) instead of judicial officer.
ShowOtherAgency NumberOption	Show Other Agency Number ( <a href="#">Figure 82</a> ) on Criminal Case Search (option button) and Registry of Action pages.
ShowSoundexOption	Add a <i>sounds like</i> (phonetic) search (that is, <b>Soundex</b> check box in <a href="#">Figure 75</a> ) to the Search pages for a Party search (defendant, attorney, judicial officer).
ShowStateIDOption	Search for a party by the State Identification Number and chosen state ( <a href="#">Figure 83</a> ).
SoundexOptionChecked	By default, perform a <i>sounds like</i> search (that is, Soundex) on a Last, First, or Middle Name. Can not use wildcard characters and Soundex simultaneously.
VerticalOrientationSearch ByRadioButton	Displays the <b>Search by</b> option buttons in a vertical list. This attribute does nothing unless the SearchByRadioButton="true" attribute is configured.

1. For Jail Records, the default search is by Booking Number.
2. For Calendars, the default search is by Filing Date.

**Figure 80** Case search by date filed (time period)

### Civil, Family & Probate Case Records

(+) Required Fields

Search by:

Case Status:  All  Open  Closed

Date Filed:  and   
(e.g. 01/01/1970)

**Figure 81** Magistrate search option

### Court Calendar

(+) Required Fields

Search by:

Magistrate:

Case Category:  Criminal  Family  
 Civil  Probate and Mental Health

**Figure 82** Other Agency Number search option

### Criminal Case Records

(+) Required Fields

Search by:

Defendant:  Name  Other Agency Number  SID  
**+ Other Agency Number**

Date of Birth:   
(e.g. 11/12/1955)



**Figure 83** State Identification Number search

**Criminal Case Records**  
 (+) Required Fields

Search by:

Defendant  Name  Other Agency Number  SID

+ State Identification Number  + State

Date of Birth:   
 (e.g. 11/12/1955)

## Site-wide Public Access options

Specific attributes have a side-wide impact, regardless of case record types selected or specific client organizational entities. [Table 19](#) lists these attributes in alphabetical order and describes whether the functional displays on the *Search Results* pages, the *Registry of Actions* (case details) pages, or both.

**Caution!** One <SiteOptions> attribute (NameSearchHelp) displays on the *Search* pages and is used to generate a custom, HTML-formatted message to assist users with the *Search* pages. for an example, see [Figure 69](#).

**Note** In [Table 19](#), PA denotes Public Access and ROA denotes Registry of Actions.



**Table 19** <SiteOptions> element attributes (Part 1 of 4)

Attribute Name	Search Results or ROA pages	Description of Functionality if "true"
AllowSearchByInactiveParty	Results	User can search by and return inactive parties on cases. This applies to all user types, including attorneys. Applies to any PA search by party: Case, Judgment, Calendar, or My Cases.
AppearByDte	ROA	The criminal ROA pages display Appear By date information, in the <i>Title Information</i> section directly below the File Custody/Location.
AttorneyAddress	ROA	Criminal and Non-Criminal ROA pages display the Attorney Address, under the <i>Party Information</i> section. The Attorney Address comes from the attorney's case correspondence or party correspondence address.
BondInfo	ROA	Criminal ROA pages display bond information, under the <i>Charge Information</i> section. <ul style="list-style-type: none"> <li>• Bond Posted Date</li> <li>• Bond Issue Date</li> <li>• Fine Amount</li> <li>• Bond Amount</li> <li>• Arrest Date</li> <li>• Jail Release Date</li> <li>• Court Date</li> <li>• Bond Comments</li> </ul>


**Table 19** <SiteOptions> element attributes (Part 2 of 4)

Attribute Name	Search Results or ROA pages	Description of Functionality if "true"
CaseEventsDate2	ROA	Criminal and Non-Criminal ROA pages display the dates as entered in the Date 2 field in case events, under the <i>Events &amp; Orders of the Court</i> section. Displays the label configured for the Date 2 field, for Case Event Type codes configured at the Case Manager node.
CaseEventsParty CaseEventsParty2	ROA	Criminal and Non-Criminal ROA will display names of parties that are entered in Party and Party 2 fields in case events. They display with Case Event Types under the ROA <i>Events &amp; Orders of the Court</i> section of the ROA. Displays the label configured for the Party, and Party 2 fields for Case Event Type codes that are configured at the Case Manager node
CauseOfAction	ROA	Non-Criminal ROA displays the Cause of Action information, under the <i>Events &amp; Orders of the Court</i> section. <ul style="list-style-type: none"> <li>• The File Date</li> <li>• File By</li> <li>• Filed Against</li> <li>• Cause(s) of Action</li> <li>• Action Type</li> <li>• Description</li> <li>• Remedy</li> <li>• Remedy Comment</li> </ul>
ChargeCol	Results	Display the <i>Charges</i> column on Calendar search results pages.
DateOrderDispositions	ROA	Display original and amended dispositions in date origination order.
DisplayDOBYear OnlySearch	Results	A party search without a Date of Birth criteria, results in only the party's birth year displaying in the <i>DOB</i> column.
DisplayOther AgencyNumbers	Results, ROA	Other Agency Number (defendant information) displays below the driver's license number and state identification number of a party. If multiple Other Agency Numbers exists, they are separated by a comma.
DisplaySSN	ROA	Defendant's Social Security Number displays in the format <i>xxx-xx-####</i> , where <i>####</i> represents the last four digits. SSN displays after the Date of Birth.
DisplayStateIDs	Results, ROA	Criminal ROA pages displays the State ID and the Other Agency Number below the Defendant's Name and Address. If multiple State IDs or Other Agency Numbers exist, they display directly below the other.
HideCaseStatus SearchResults	Results	Suppress displaying the Case Status on Civil, Family, Probate, and Ejectment case records.
InactiveDispositions Format	ROA	Do not display original Pleas, Dispositions, Judgments, and Sentences in italicized, gray format, when these items have been amended. Criminal and Non-Criminal ROA pages displays Amended and Original Pleas, Dispositions, and Sentences in time sequence order. Modify text to display in black font color and in non-italicized format.

**Table 19** <SiteOptions> element attributes (Part 3 of 4)

Attribute Name	Search Results or ROA pages	Description of Functionality if "true"
InterimCondComment InterimCondExpDate	ROA	Criminal and Non-Criminal ROA pages can display the Interim Condition expiration date and Comment. Interim Condition information currently displays under <i>Events and Orders of the Court</i> section. Expiration date displays near the judicial officer's name.
InterimCondJudge="false"	ROA	[Default value is true] Display of Judicial Officer information when entered on Interim Conditions. Set the attribute to false to remove the Judicial Officer from the display.
JailFlagIcon	Results, ROA	Display a Jailing icon  on the Criminal, non-criminal, and Court Calendar search results pages when a party to case has active jailing. An icon also displays on the Registry of Actions page.
JuvenileInitial	ROA	For criminal and non-criminal cases, suppress name, suffix, prefix, display only a juvenile's initials. (Determine functionality based on party age and case filing date.)
LargeCaseEventResults="value"	Results	For Criminal Case Search Results and Civil, Family & Probate Case Search Results, display the Large Case Icon  when the number of events exceeds the threshold. For example, if SiteOptionsLargeCase="1000", the icon displays if the number of case events exceeds 1000.
MaxNumCharges="X"	Results	Specify the maximum number of charges to display in the Criminal and Court Calendar search results page. The Charges display in the Charge Number sequence. A case with the number of charges exceeding x, displays only the first x charges.
MinuteComments	ROA	Criminal and Non-Criminal ROA pages display Comments entered during a hearing. Minute comments are in a new line directly below the <i>Minutes</i> label in italicized format. Minute details currently display in conjunction with <b>Hearing Activities</b> under the Events and Orders of the Court section.
NameSearchHelp="Text+HTML+Tags"	Search	Add custom help text to all search pages. For the method to insert HTML tags into the text, consult <a href="#">XML-Code Example 8, "Launch/Login page message—coding, interpretation, and display", on page 112</a> .
NoAddressDetail="DF, PL"	ROA	For any non-Traffic criminal case type, only the defendant party's city, and state, and zip code address information displays for the base party types "DF", "PL", and so forth.
OriginalCharge	ROA	Display amended charges with the original charge information on Criminal ROA pages, under the <i>Charge Information</i> section. Original charge information displays with the <b>Filed As</b> label.
ReturnNullDOBSearch="false"	Results	The search returns all party records that match the Defendant Name and DOB. The search also returns records having the defendant name and party records where the DOB is missing. For a detailed example, see <a href="#">Figure 77</a> and <a href="#">"Search by dates" on page 124</a> .

**Table 19** <SiteOptions> element attributes (Part 4 of 4)

Attribute Name	Search Results or ROA pages	Description of Functionality if "true"
ReturnSearchResults="limit"	Results	Set the maximum <code>limit</code> (< 10,000) for the number of <i>returned</i> search records. Default value is <code>200</code> cases. When a PA record search returns a large number of results, the search may take more time than expected. All returned records are sorted before being displayed. If the search results returned exceed the maximum, the list is sorted, and only the first <code>limit</code> records display.
RevealAddressDetail="DF, PL"	ROA	For any non-Traffic criminal case type, display the defendant party's full address information for the base party types specified. <b>Note:</b> If the <code>NoAddressDetail</code> attribute is not set, this functionality does not work.
SecureCaseIcon	Results ROA	Secure Case Icon  displays to left of case number to indicate that a case is secure in Civil, Family & Probate, Court Calendar, and Criminal search results/ROA pages. These cases can only be viewed by users belonging to <a href="#">Case Security Groups</a> .
ServiceTrackingInfo	ROA	Display service tracking information. To display service tracking, users select the <b>Show Service Tracking Details</b> check box under the <b>Papers Issued/Served</b> section of the <b>Case Summary Options</b> (Odyssey Assistant). <ul style="list-style-type: none"> <li>• Service Time</li> <li>• Anticipated Server</li> <li>• Actual Server</li> <li>• Serving Officer</li> <li>• Service Tracking Comment</li> <li>• Return Date/Time</li> <li>• Serving Method</li> </ul>
SpeedInformation	ROA	Display speed information associated with offenses, users can select the new <b>Speeding Details</b> check box under the <b>Offense Details</b> section of the <b>Case Summary Options</b> (Odyssey Assistant). The speed amount, speed limit, and fine amount display directly below the offense description in a new line.
WarrantInfo	ROA	Display warrant information on Criminal and Non-Criminal ROA pages. Warrant information currently displays under the <i>Case Information</i> .

## Case Detail options

<CaseDetail> element attributes change the display of all the *Registry of Actions* (case details) pages. [Table 20](#) lists these attributes in alphabetical order and describes how the functionality impacts the *Registry of Actions* (case details) pages for different case record types.

**Table 20** <CaseDetail> element attributes

Attribute Name	Functionality Description when "true" or active
GroupChargesWithSentence	(2765) Display sentence after all related charges The Events & Orders of the Court section of the Criminal ROA page display cases that contain multiple charges for the same sentence. The sentence displays after all charges. Each charge displays one after another, in consecutive order, in this format: <Count> <Offense Description> <Offense Date> <Degree Code> <Statute> <Code> Plea
MagistrateLabel="Title"	Customized the title of the Magistrate Resource Label. Title could be <a href="#">Magistrate</a> , <a href="#">Hearing Master</a> , and so forth.
OCMDisplayEventAmount	Display amounts related to an event. The client's clerk adds a bond as an event, rather than a bond record for civil cases. Adding a bond makes it necessary to be able to view amount field of an event. In Probate and Event related cases, the value of the estate is placed in the amount field of an event.
ShowCaseNumberHistory	Display only if historical data is available—if not, suppress field name. If multiple numbers are applicable, display one number per line.
ShowCitationNumber	Display the citation number. When on, the label displays and a citation number displays if there is one associated with the charge.
ShowCrossRefNumber	Display only if cross reference number data is available—if not, suppress field name. If multiple numbers are applicable, display one number per line. Group all numbers of a cross reference number type together under their respective label. Labels sort alphabetically.
ShowDateOfDeath	Display a party's Date of Death for probate cases.
ShowFileLocation	Display the physical file location, for each case, using the data from Location/ Custody field. The field is added under the <i>Title</i> section.
ShowJudicialOfficer	Add the judicial officer's name to the <b>Filed/Location</b> column on the search results page. Add the label <b>Judicial Officer</b> and the judicial officer name to the <i>Case Information</i> section on the ROA pages.
ShowMinutes	You can configure PA to display minutes at the site level or the organizational node level. If this attribute is <code>true</code> , minutes displays site-wide. See <a href="#">"Nodes element attributes" on page 119</a> to display minutes for an organizational node. Users must have the right to view Minutes.
ShowPartiesPresent	You can configure PA to display parties present at the site level or the organizational node level. If this attribute is <code>true</code> , parties present displays site wide. See <a href="#">"Nodes element attributes" on page 119</a> to display parties present for an organizational node.

## Configure document stamp options

Some clients charge customers for official court documents, obtained from the court clerk's office. If a Public Access user downloads or prints a case image, the clients want the option to insert an *Unofficial* watermark into the images to distinguish these documents from ones obtain from the clerk. This unofficial stamp is also referred to as an overprint or document stamp.

The Public Access administrator can configure the document stamp:

- On or off
- Actual text
- Orientation on the page
- Size of lettering
- Solid or outline letters

**Table 21** <DocumentManagement> element attributes

Attribute Name	Values	Description for attribute value(s)
Enabled	<code>true</code>	Download and print case images (TIFF graphic format)
OCMDocumentRedactionFlag	<code>false</code>	Do not redact (hide) any information.
Mode	<code>ISAPI</code>	<b>Caution:</b> Use only this value.
DocumentRoot	<code>http://PA_Server/Docs</code>	URI that specifies the virtual directory where to store the case images.
DocumentStamp	<code>true</code>	Overlay the <code>DocumentStampText</code> on the case image.
DocumentStampText	<code>text</code>	Actual text that overlays the case image. Examples include: <code>Unofficial</code> , <code>unauthorized</code> , and so forth
DocumentStampSize	<ul style="list-style-type: none"> <li>• <code>FIT</code></li> <li>• <code>8-300 pts</code></li> </ul>	<ul style="list-style-type: none"> <li>• Adjust text font size to fit the <code>DocumentStampText</code> on the page.</li> <li>• Use the size and print stamp using Arial font family</li> </ul>
DocumentStampOrientation	<ul style="list-style-type: none"> <li>• <code>DIAGONAL</code></li> <li>• <code>not set</code></li> </ul>	<ul style="list-style-type: none"> <li>• Print stamp corner to corner (diagonally)</li> <li>• Print <code>DocumentStampText</code> horizontally</li> </ul>
DocumentStampStyle	<ul style="list-style-type: none"> <li>• <code>OUTLINE</code></li> <li>• <code>not set</code></li> </ul>	<ul style="list-style-type: none"> <li>• Print text with a 2 pixel letter outline</li> <li>• Print text as solid black letters</li> </ul>

## Case Security Groups

For more detailed information about how Public Access reacts to different Case Security groups for a specific case, see ["Organizing Case Security Groups" on page 93](#).

Specific juvenile, celebrity, or high-profile cases need limited or restricted access to information for all but defined users. Case Security Groups defined in Odyssey Assistant permit selected users to be defined by a Secure Group Name.

In Odyssey Assistant, administrators can add security groups to each case type. Also each individual case can be assigned security groups that have permission to display this case information.

Public Access case visibility can be defined in the *Search Results* pages as three levels:

- **Full Access**—each case number is a hyperlink, that displays an ROA page according to the case record type and Registry of Actions page configuration done in the SiteConfig.xml file.
- **Limited Access**—each case number is a hyperlink to a customized ROA page with only limited party or attorney information. Also standard search results page information is absent and replaced by a message saying that information is limited.
- **Restricted Access**—only a case number and a text message displays for each case.

## Selectively displaying party information and events

Most of the Case Security Group configuration is done in the Odyssey Assistant. However, if you want users in a Case Security Group with Limited Access to see additional information, you provide this configuration in the SiteConfig.xml file.

For each Case Security Group, you provide:

- Its Odyssey Assistant Identifier.
- The identifiers of extended connection types (attorneys, wards, guardians, and other parties) you want to see in the Register of Actions, along with address information.
- Identifiers of case events you want displayed.

### Code-XML Example 15 <CaseSecurityGroups> elements

```
<CaseSecurityGroups>
  <CaseSecurityGroup ID="12345">
    <ExtendedConnections>
      <ExtendedConnection ID="432"/>
      <ExtendedConnection ID="421"/>
      <ExtendedConnection ID="492"/>
    </ExtendedConnections>
    <CaseEvents>
      <CaseEvent ID="6345"/>
      <CaseEvent ID="6213"/>
      <CaseEvent ID="6578"/>
    </CaseEvents>
  </CaseSecurityGroup>
</CaseSecurityGroups>
```

**Table 22** <CaseSecurityGroups> element attributes

Element	Attribute	Attribute Description
CaseSecurityGroups	n/a	
CaseSecurityGroup	ID	Case Security Group identifier assigned in Odyssey
ExtendedConnections	n/a	
ExtendedConnection	ID	Identify connection type i to display current known name of the party and case correspondence address. No other party data is displayed.
CaseEvents	n/a	
CaseEvent	ID	Event identifier to display in the Limited Access case ROA page.

## Defining Court Data Download Pages

With Public Access, you can request a bulk data download of public court data using the Internet. Additionally, you are presented with a payment page that permits you to pay using a credit card or e-Check) and process the payment through a third-party company (Sonant) for the transaction. After the transaction is approved, a comma-separated value file (think Microsoft Excel) is created and stored on an HTTP server for a limited period of time. An email notification is sent to you containing the link to the assigned location where the file is stored on the server.

For more details and pictures of the Court Data Download Internet pages, see [“Court Data Download” on page 68](#).

Four sections configure the Internet pages controlling the court data download:

- **Search criteria**—defined in the <SearchOption> element
- **Select case information**—this cannot be configured in the SiteConfig.xml file.
- **Payment**—defined in the <PaymentType> element
- **Receipt**—client can place a unique graphic within the printed receipt page.

### Search page attributes

These attributes define the case records search for data to include in comma-separated values (CSV) file that you want. The court IDs and the case type IDs are used to insert the appropriate values during the database query, along with user selections. For more details, see to correlate figure numbers with the attributes.

#### Code-XML Example 16 <CourtDataDownload> SearchOption attributes

```
<CourtDataDownload
  BypassPayment="0">
  <SearchOption
    Text="Information from the County... more text"
    CountyCourtIDs="1,2,3"
    DistrictCourtIDs="1,11,12,13"

    JusticeCourtIDs="1,21,22,23"
    CivilCaseTypeIDs="5,6,10,13"
    CriminalCaseTypeIDs="1,2,4,26"
    TrafficCaseTypeIDs="3">
  </SearchOption>
```

Using these attributes, you configure the Court Data Download search page with:

- **Custom help text**—instructional text (#1) that can describe fees, instructions, and terms of usage.
- **Courts in the client OrgChart**—county, district, and justice courts to obtain cases (#2)
- **Types of cases**—civil, criminal, or traffic cases (#3)
- **Case status**—filed, disposed, or open (#4)
- **Date range** (#5)

**Note** (#n) denotes the callout number in [Figure 42. “Court Data Download search criteria”, on page 69](#) that illustrates this information.

**Table 23** <SearchOption> element attributes for Court Data Download

Callout #	Attribute Name	Config Values	Description of attribute functionality on the Court Data Download search page
1	Text	Text	Custom text that a client uses to provide instructions, fees, and procedures for the user to read.



**Table 23** <SearchOption> element attributes for Court Data Download (Continued)

Callout #	Attribute Name	Config Values	Description of attribute functionality on the Court Data Download search page
2	CountyCourtIDs	OrgChart identifiers	Put <b>County Courts</b> check box on the page and search for case types associated with the listed County courts.
2	DistrictCourtIDs	OrgChart identifiers	Put <b>District Courts</b> check box on the page and search for criminal case types associated with the listed District courts.
2	JusticeCourtIDs	OrgChart identifiers	Put <b>Justice Courts</b> check box on the page and search for traffic case types associated with the listed Justice courts.
3	CivilCaseTypeIDs	Case Type Identifiers	Put <b>Civil Cases</b> check box on the page and search for the listed civil case types.
3	CriminalCaseTypeIDs	Case Type Identifiers	Put <b>Criminal Cases</b> check box on the page and search for the listed criminal case types in the district courts.
3	TrafficCaseTypeIDs	Case Type Identifiers	Put <b>Traffic Cases</b> check box on the page and search for the listed traffic case types in the Justice Courts.

## Case information placed in download file

Most Public Access case details which can be selected in Odyssey Assistant (see [Figure 59, "Case Summary Options selection for case security group", on page 95](#)) or configured using the <CaseDetails> ("Case Detail options" on page 132) and <SiteOptions> ("Site-wide Public Access options" on page 129) SiteConfig.xml file elements. For the Court Data Download option, you select the desired information to download using check boxes displayed in [Figure 43, "Court Case information selected for downloading as a file", on page 70](#).

Additionally in [Figure 43](#), the user supplies the email address (and verifies it) where they wish to receive an email receipt, that contains the link to the CSV-formatted Case Data file, stored in a documents directory.

## Payment options attributes

To collect a payment from a Public Access user (or simulate it in test mode), set the <CourtDataDownload> attribute BypassPayment="0". The remaining attributes define the payment amounts and provide instructions on the *Court Data Download Payment Type* page.

### Code-XML Example 17 <CourtDataDownload> PaymentType and Receipt elements

```
<PaymentType
  EnablePaymentTestMode="true"
  CreditCardFee="$5.00"
  DownloadFee="$1.00"
  ECheckFee="$2.00"

  CreditCardFeeText="* A $5.00 fee will be...transaction."
  ECheckFeeText="** A $2.00 fee will be... transaction."
  TermsConditions="This is a confidential and secure site... is submitted."
</PaymentType>
<Receipt ImageURL="Images/DallasWelcome.jpg"/>
</CourtDataDownload>
```

**Table 24** <PaymentType> and <Receipt> element attributes for Court Data Download

Callout #	Attribute Name	Config Values	Description of attribute functionality on the Court Data Download search page
n/a	EnablePaymentTestMode	"true" "false"	Take a payment without sending a Sonant transaction.
1, 3	CreditCardFee	Fee	Charge amount for credit card transaction. Define Method of Payment credit cards using a set of option buttons.
2	DownloadFee	Fee	Base charge for performing the court data download.
1	ECheckFee	Fee	Charge amount for an e-check transaction. Add e-check method of payment with another option button.
4	CreditCardFeeText	Text	Credit card transaction fee explanation. <b>Example:</b> "* A \$5.00 fee will be added to each Credit Card transaction."
5	ECheckFeeText	Text	E-check transaction fee explanation. <b>Example:</b> "*** A \$2.00 fee will be added to each Electronic Check (e-check) transaction."
1	TermsConditions	Text	Terms and conditions that display on the payment pages. (See <a href="#">Figure 45, "Court Data Download payment by Credit Card", on page 71.</a> )
1	ImageURL	File Name	Image that displays on the Court Data Download receipt HTML page.

## Receipt page

Once the credit card or e-check transaction completes, an official receipt page displays and summarizes the transaction. The client's custom graphic displays in the top-left of this page. See [Figure 46, "Court Data Download receipt with custom graphic", on page 72.](#))

Once the Case Data file (CSV-format) is created, an e-mail is sent to the user's address, containing a link to the file stored on the client server. (See [Figure 43, "Court Case information selected for downloading as a file", on page 70](#) for an example.)

## Autologin for different users

Public Access can be configured for:

- Anonymous Internet users who want access to selected cases
- Registered users with an ID and password who need access to specific cases (clerks, judicial officers)
- Attorneys who need access to their cases (override standard security)
- Users who want to display document images
- Computer terminals in a client court house

Most of the user configuration is down in Odyssey Assistant and in the `common.cs` file. (See ["Public Access security file" on page 101.](#))

## Access to document images

For a user to display a document image, we need an <AutoLogin> element to provide the access rights. [XML-Code Example 18](#) displays an example configuration.

---

### Code-XML Example 18 Anonymous logins for document images

---

```
<-- AutoLogin for anonymous user -->
  <AutoLogin
    LoginURI="/CaseManagement/PublicAccess/Anonymous.ashx"
    Username="ANONYMOUS">
  </AutoLogin>
</AutoLogins>
```

---

## Courthouse computer terminals

Public Access permits a SYSTEM user to login and valid the computer's IP address against a list of IP configurations stored in the Public Access SiteConfig.xml file.

### Code-XML Example 19 Anonymous logins for courthouse terminals

---

```
<-- AutoLogin for a specific set of IP addresses tied to a court node and product -->
  <AutoLogins>
    <AutoLogin>
      LoginURI="/CaseManagement/PublicAccess/LoginPage.asp"
      <IPFilter Address="10.116.33.61"/>
      <IPFilter Address="10.116.33.0"
        Netmask="255.255.255.0"/>...
      <IPFilter Address="127.0.0.1"/>...
      <IPFilter Address="10.116.0.0" Netmask="255.255.0.0"/>
    </AutoLogin>
  </AutoLogins>
```

---

## Display information specific to a courthouse jurisdiction

An <AutoLogin> element can be tied to a specific node within the client's organization. For a example, a district court may want a set of public terminals to display specific case records for this court.

### Code-XML Example 20 Anonymous logins for courthouse terminals

---

```
<-- AutoLogin that displays Case Details based on the Node ID configuration -->
  <AutoLogins>
    <AutoLogin
      LoginURI="/CaseManagement/PublicAccess/test.ashx"
      Username="first.last"
      ProductID="2"
      NodeID="1"
      NodeDescription="Case Management">
    </AutoLogin>
  </AutoLogins>
```

---

## Miscellaneous elements

As they say, there's a few oddballs in every group. [XML-Code Example 21](#) shows two SiteConfig.xml elements that have specific functionality:

- **<HelpLink>**—Inserts a Help link on the Launch Page so a user can navigate to the client's custom help page. See ["Custom help file" on page 111](#).
- **<Sonant>**—Displays a **Make Payment** button on all Registry of Actions pages to interface with a third-party financial processing company.

**Code-XML Example 21** Miscellaneous XML elements

---

```
<HelpLink LinkURI="help.htm" LinkText="Help" />
<Sonant
  Enabled="true"
  URI="http:http://172.29.28.90/TrafficPaymentGateway/Summary.aspx" />
```

---

## COMMON CASE TYPES

### Purpose

List common case types configured in Public Access.

### Common Case Types

**Table 25** Case Types available to Public Access (Page 1 of 6)

Code	Case Type
AGPCR	(AG) Parent Child Relationship
ACCT	Accounts, Contracts, and Notes
ADJRIG	Adjudicate Rights to Water
ADMIN	Administrative hearing
ADOPT	Adoptions
FEL	Adult Felony
MISD	Adult Misdemeanor
ANULMT	Annulment
APP-LIC	Apeal Refusal of Liquor License
INJREL	App. For Injunctive Relief
APPL-ARB	App. To Confirm Arbitration Award
APP	Appeal
TRA	Appealed From Lower Court
APPEAL	Appeals
APPL-DOC	Appl. For Order to Provide Documents
APPL-REC	Application for Appointment of Receiver
APPL-EXTR	Application for Executor & Trustee
APPL-DEPO	Application for Order to Dispose
BILL-REV	Bill of Review
BF	Bond Forfeiture
BRE-AGR	Breach of Agreement

**Table 25** Case Types available to Public Access (Page 2 of 6)

Code	Case Type
BRE-BAIL	Breach of Bailment
BRE-CON	Breach of Contract
BRE-LES	Breach of Lease
BRE-PAR	breach of Partnership Agreement
BRE-PROP	Breach of Property Settlement
BRE-TRST	Breach of Trust
BRE-WARR	Breach of Warranty
CON	Change of Name
VENUE	Change of Venue
CP	Child Protective
ORD-CSR	Child Support Review Order
CV	Civil Case
CFJ	Civil Foreign Judgement
APP-CVS	Civil Service Appeal
CKCV	CK Accounts, Contracts, Notes
COLLECT	Collection
SUB-COMPL	Compel Compliance W/Subpoena
COND	Condemnation
CEO	Contempt, Extradition, and other Proceedings
CONPRP	Conveyance of Property
LIEN-CBM	Correct Builder's & Mechanics Lien
CR	Criminal
CRNT	Criminal Non-traffic
MC	Criminal, Class C
CUSTDN	Custodianship - Gifts to Minors
DAMAGES	Damages
DAM-NEG	Damages - Negligence
DAM-PI	Damages - Personal Injury
DEC	Deceased
DTPA	Deceptive Trade practices
DECL-RIG	Declaration of Rights

**Table 25** Case Types available to Public Access (Page 3 of 6)

Code	Case Type
DECL-JUD	Declaratory Judgement
DFAULT	Default
DL	Delinquency
DET-OWN	Determine Ownership of Property
DA	District Attorney
DISACT	Disciplinary Action
DISPAR	Dissolve Partnership
DIV-PROF	Division of Profits
DIV-PROP	Division of Property
DIV-RET	Division of Retirement benefits
DIV	Divorce case
DIV-PCR	Divorce W/ Parent Child Relationship
ELCONT	Election Contest
ENF-AGR	Enforce Agreement
ENF-DEED	Enforce Deed restrictions
EV	Evictions
EXP	Expunctions
FTA	Failure To Appear
TRUO17	Failure to Attend School - 17 and Over
TRUJ	Failure to Attend School - Juvenile
TRANS	Family/incoming Transfer
FED	Forcible Entry Detainer
FJ	Foreign Judgement
FORFEIT	Forfeiture & Seizure
FRAUD	Fraud
GARN	Garnishments
GENDER	Gender Reclassification
GA	Gestational Agreement
GPACCS	Grandparent Access
GP	Guardianship
HCOC	Habeas Corpus - Other Civil

**Table 25** Case Types available to Public Access (Page 4 of 6)

Code	Case Type
HCOF	Habeas Corpus - Other Family
HC	Hot Check
INDADM	Inj/Damages - Motor Vehicle
INJUNC	Injunction
DAM	Injury or Damage Non Motor Vehicle
IN	Inquest
INCCHD	Investigation of Child Abuse
JPADMIN	JP Admin
JPINQUEST	JP Inquest
JP	JPCRIM
JMT	Judgement
JUD-REV	Judicial review
JUVN	Juvenile
JUV	Juvenile - Delinquent Conduct
LIABLE	Liabile
MALPRT	Malpractice
MH	Mental Health
TR	Misdemeanor Traffic
NEG	Negligence
NEG-PI	Negligence W/ Personal Injury
NONDIS	Nondisclosure
ORD-DOD	Order Disclosure of Documents
OTHER	Other
OTH-CV-C	Other Civil Cases - County
OTH-CV	Other Civil Cases - District
CV1	Other Civil Suits
FAM	Other Family law matters
PCR	Parent Child Relationship
PAT	Paternity
PERSINJ-PR	Personal Injury - Property
APPT-TRU	Pet. To Appoint Trustee



**Table 25** Case Types available to Public Access (Page 5 of 6)

Code	Case Type
PET-CIV	Petion For Civil Penalties
BILL-DIS	Petition For Bill of Discovery
PLEATX	Plea of unfair Tax Appraisal
PRO	Probate of Will
PROS	Prosecutor
PO	Protective Order
PRTORD-DIV	Protective Order/Divorce
RMMCLN	Removal of Mechanics Lien
REMCLD	Remove Cloud from Title
RECBAL	Request to Recount Ballots
REVIEW	Review
SBAM	SB Adult Misdomeanor
SEIFOR	Seizure/Forfeiture
SEXHAR	Sexual Harrasment
SLANDE	Slander
SC	Small Claims
SE	Small Estate
SUACCT	Suite on Account
SUIT	Suits on Debt
TAX-C	Tax cases - County
TAX	Tax cases - District
TAX-W	Tax Warrant
TMRESO	Temp. Restraining Order Family case
TEMINJ	Temporary Injunction
TERM	Terminations
PET-REI	Tetition for reimbursement
TR1	Traffic
TRJ	Traffic - Juvenile
UIFSA	Uniform Interstate Family Support Act
DISEMP	Uphold Discharged Employee
VPTA	Viloate promise to Appear

**Table 25** Case Types available to Public Access (Page 6 of 6)

Code	Case Type
VIO-CIV	Violation of Civil Rights
CUR	Violation of Local Daytime Curfew
VIPCBO	Violation of peace Bond
VIO-BLO	Violation of Whistle Blower Act
VOID-TFPY	Void Transfer of Property
WC	Worker's Compensation
CHECK	Worthless Check
WHC	Writ of Habeas Corpus
WHCP	Writ of Habeas Corpus - Post Conviction
WRTMAN	Writ of mandamus
WRGDTH	Wrongful Death

## GLOSSARY

<b>full access</b>	Public Access security level that permits a user to display all details about a case on the Search Results page and the Registry of Actions (case details).
<b>CCS - Chronological Case Summary</b>	Alternative name for Registry of Actions page. See ROA.
<b>limited access</b>	Public Access security level that permits a user to display some of the details about a case on the Search Results page and the case hyperlink displays a “modified” Registry of Actions page for this case with limited information.
<b>products</b>	Products are the different types of Courts and Justice information. These include (a) Criminal Cases, (b) Civil, Family, and Probate Cases, (c) Judgements, (d) Ejectments (Foreclosures), (e) Jail Records, (f) Jail Bond Records, (g) Law Incidents, and (h) Court Calendar.
<b>restricted access</b>	Public Access security level that permits a user to display only the minimum case information (such as Case Number and Parties). This user has no hyperlink to the details found on the Registry of Actions page.
<b>ROA page Registry of Actions</b>	A Public Access Internet page displaying the details of a specific case, calendar item, law enforcement incident, or jailing. Sometimes known as a CCS (Chronological Case Summary).



# RELATED BIBLIOGRAPHY

**Table 26** Public Access Related Documents

Doc #	CPD#	Updated	Document Name (date removed)	Public Access Description for Functionality
1	n/a	2009_06_26	0000_PA_SiteConfig_Cheat_Sheet.doc	PA Simple Configuration Documentation
2	n/a	2009_08_10	0000_Recent_Public_Access_Updates_SRS.txt	Compilation of recent PA updates in SRS / CDP documents
3	n/a	2009_08_27	0000_SRS_Public_Access.doc	Must Comprehensive Public Access SRS document (7 MB)
4	1823	2009_06_22	1823_PA_Overriding_CSS_2009_06_22.doc	Overriding Odyssey Public Access Cascading Style Sheet
5	2039	2007_07_12	2039_PA_Court_Data_Download.doc	Describes bulk data download of public court data
6	2310	2007_12-12	2310_PA_Web_Site_interface.doc	Broward County has PA Website fed by an Oracle database
7	2347	2007_12_18	2347_PA_OCM_Display_Event_Amoun.doc	View event amounts on Event and Case Summary View (ROA)
8	2400	2007_09_10	2400_PA_Auto_Login_Details.doc	Configure different Standard, Attorney, Internal, and Clerk Internal, and Inhouse logins.
9	2539	2007_12_19	2539_PA_Configure_Messages_Colors.doc	Sonant display control, control page messages, change colors/fonts with CSS
10	2541	2008_01_23	2541_PA_View_Service_Information.doc	Display additional paper service information (service return date)
11	2545	2008_04_04	2545_PA_Removeable_unofficial_watermark_stamp.doc	Add an <i>unofficial</i> watermark to cases printed from PA
12	2680	2008_06_19	2680_PA_Mugshot_Criminal_Case_Search_Results.doc	Display mugshot if doc type stored and user has extended connection
13	2684	2008_03_17	2684_PA_Configuration_Minutes_Node.doc	View Minutes and parties present on calendars at each court node-level
14	2708	2008_03_13	2708_PA_Search_Case_Type.doc	Search for specific case types within a node and return those the user has rights to display.
15	2709	2007_11_14	2709_PA_Search by Date Range Only_2007_11_14.doc	Search by Filed Date within a date range as a separate search page option.
16	2710	2007_11_14	2710_PA_Search by Last Name Only_2007_11_14.doc	Search by last name only, without a first name required.

**Table 26** Public Access Related Documents (Continued)

Doc #	CPD#	Updated	Document Name (date removed)	Public Access Description for Functionality
17	2765	2008_03_11	2765_PA_ROA_Render_Sentence Information_Disposition_Tab_2008_03_11.doc	Easily identify cases that have the same sentence for multiple charges.
18	2806	2008_06_27	2806_PA_Search_Case_Summary_Adds_2008_06 _27.doc	Security requirements: Display additional fields such as Party ID Info, Other Agency Number, State ID, Secure Case Icon, Jail Icon, Specified Number of Charges, provide the ability to search by Hearing Type, as well as, provide the ability to modify ROA's title and footer.
19	3032	2008_02_18	3032_PA_Judicial Office_ROA_Search_Results_2008_02_18.doc	Display the Judicial Officer assigned to case on search results page and ROA.
20	3052	2008_03_14	3052_PA_Hearing_Notice_ROA_2008_03_14.doc	Display Hearing Notices Sent Information on ROA
21	3119	2008_02_14	3119_PA_Send_Case_Number _Sonant_2008_02_14.doc	Case number needs to be sent to Sonant in situations where citation number does not exist.
22	3205	2008_04_08	3205_PA_Custody_Location_ROA_2008_04_08.d oc	Display physical file location of each case on the ROA.
23	3264	2008_09_11	3264_PA_Search_Interface_Denton_2008_09_11. doc	Make search parameter pages simplified to providing simpler GUI. Default search by Party and use option buttons.
24	3268	2009_04_01	3268_PA_Open_Image_From_URL_with_AutoLogi n_2009_04_1.doc	Permit users to access document images, using the image viewer, from an Internet link.
25	3300	2008_09_22	3300_PA_Date_of_Death_ROA_2008_09_22.doc	Display a party's Date of Death for probate cases on ROA.
26	3312	2008_08_22	3312_PA_Case_Summary_Auto_Login_2008_08_ 22.doc	Require users to only type web address once to access the Case Detail page for a case to display the case's attached documents.
27	3411	2009_07_23	3411_PA_Indiana_ROA_Configuration_Changes_2 009_07_23.doc	The Chronological Case Summary (CCS) is a sequential record of important events and proceedings occurring throughout the lifetime of a case. Case Summary is changed to ensure all information displayed meets Indiana's requirements.
28	3411	2009_07_14	3411_PA_SiteConfig_File_Attributes_2009_07_14.t xt	All SiteConfig attributes needed to support project #3411.
29	3452	2008_10_08	3452_PA_Attorney_Access_2008_10_08.doc	Provide a login for attorneys, designed for them to view/print images from cases they are the current attorney on record. Provide a valid starting and ending date for each attorney's login to the Public Access site.

**Table 26** Public Access Related Documents (Continued)

Doc #	CPD#	Updated	Document Name (date removed)	Public Access Description for Functionality
30	3491	2009_05_26	3491_PA_Cases_With_Large_NumberEvents_2009_05_26.doc	Warn users (with an icon) when a case has a large number of events and therefore requires greater-than-usual Internet loading/display time.
31	3804	2009_05_28	3804_PA_Modify_Attorney_Security_Rules_2009_05_28.doc	Permit attorneys to display all cases in PA where they are the attorney of record. Override any other existing PA security settings for that case and the attorney.
32	3834	2009_05_06	3834_PA_ROA_Attorney_Display_options_2009_05_06.doc	Permit clients to configure the attorney information that displays in PA.
33	3929	2009_05_29	3929_PA_DOB_Address_Info_Display_2009_05_29.doc	Search by DOB for defendant and prevent display of DOB, address, juvenile names, and SSN information.
34	3932	2009_02_27	3932_PA_Display_doc_ID_number_2009_02_27.doc	Display document ID number on ROA if configured in the Case Event Types dialog.
35	3952	2009_04_17	3952_PA_Customize_Court_Records_Inquiry_Page_2009_04_17.doc	Use a graphical state map interface for selecting a location to search. Users can search by specific regions, counties or districts
36	4059	2009_03_31	4059_PA_Suspended_Fines_ROA_2009_03_31.doc	ROA modified to display applicable details of a Fees sentence that uses the Suspended Criminal Fee Program.
37	4064	2009_08_10	4064_PA_Refine_Search_Parameters_Results_2009_08_10.doc	Lehigh County enhancement of search page parameters and search results page.
38	4348	2009_08_20	4348_PA_Monetary_Judgement_Search_2009_08_20.doc	North Dakota needs users to search for monetary award judgments.
39	4355	2009_08_11	4355_PA_AutoLogin_w_DirectDocumentLink_2009_08_11.doc	Copy and paste a URL contained in an email into an Internet browser to retrieve specific case information in Public Access.
40	4355	2009_08_24	4355_PA_PermaLink_Option.txt	Describes site-wide option for PermaLink.
41	4405	2009_08_31	4405_PA_Sonant_Integration_2009_08_31.doc	Enhancements to the current Sonant web payment connector to Odyssey to support Orange County specific business rules for case web payment processing.
42	n/a	2009_09_02	Public_Access_Bibliography_Document_List.xls	All Public Access documents (sort by date or description) - THIS DOCUMENT
43	n/a	2009_08_20	UPDATED_PA_SiteConfig_XML_2009_09_17.txt	A non-usable SiteConfig.XML file showing almost all elements and attributes used for Public Access. Contains cross-references to appropriate CPD numbers.

**Table 26** Public Access Related Documents (Continued)

Doc #	CPD#	Updated	Document Name (date removed)	Public Access Description for Functionality
44	n/a	2009_03_31	xxxx_PA_Adding_Custom_HTML_North_Dakota_2009_03_31.doc	Describes how to add custom HTML to implement a clickable map image that inserts a district or county into the search drop-down list of the Public Access Launch page.
45	n/a	2009_04_19	xxxx_PA_Data_Download_SRS_2009_04_19.doc	System requirements that describe the additional HTML Public Access pages to select what case data to download and how to pay online for the information.
46	n/a	2008_07_23	xxxx_PA_Deployment_Odyssey_Customizations_2008_07_23.doc	(Outdated) Describes a few SiteConfig.XML options that the Tyler Deployment changes.
47	n/a	2006_12_19	xxxx_PA_FL_Clay_2006_12_19.doc	Odyssey Integration with Clay Public Access Website
48	n/a	2009_08_05	xxxx_PA_Jail_Manager_SRS_2009_08_05.doc	Add Jailings and Jail bonds to search and display in Public Access.
49	n/a	2009_08_05	xxxx_PA_Lehigh_SRS_2009_08_05.doc	Lehigh PA System Requirements
50	n/a	2009_08_05	xxxx_PA_Minnesota_SRS_2009_08_05.doc	Minnesota PA System Requirements
51	n/a	2009_08_20	xxxx_PA_North_Dakota_SRS_2009_08_20.doc	North Dakota PA System Requirements
52	n/a	2009_04_14	xxxx_PA_User_Security_Case_Types_and_Groups.ppt	Describe three user security levels, how configured in Odyssey, and how they display in PA.
53	n/a	2009_08_19	z_PA_CaseDetails_Sitewide_Node_Attributes_2009_08_19.txt	Case Details attributes and how they impact Public Access
54	n/a	2009_06_26	z_PA_CourtDataDownload_Elements_Attributes.txt	Court Data Download attributes. Relate this document to xxxx_PA_Data_Download_SRS_2009_04_19.doc.
55	n/a	2008_06_12	z_PA_Miami_Help_Example_File.htm	Example custom Public Access help file written for Miami. Indiana has an excellent file at the URL: <a href="http://www.in.gov/judiciary/help/mycase/index.html">http://www.in.gov/judiciary/help/mycase/index.html</a>
56	n/a	2009_06_26	z_PA_SearchPage_Attributes_2009_06_26.txt	SearchPage attributes listed and referenced to specific CPD numbers.
57	n/a	2009_08_18	z_PA_SiteOptions_Impact_Search_Results_ROAC_SS_2009_08_18.txt	Describe where SiteOption attributes affect: Search pages, results pages, or ROA displays.



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